MERCER COUNTY COMMUNITY COLLEGE
Strategies for Academic Success – COL100

COURSE SYLLABUS
Spring, 2012

Instructor Lecture:	Section:	Meeting time/place:
Betty Peterson	100976	T AD223 R LA208 1:25 – 3:05pm0pm
Preferred Contact:	Other contact:	Office:
petersob@mccc.edu	609-570-3421	KC325 LA156 SC222

Office Hours

Monday	Tuesday	Wednesday	Thursday	Friday
9am – Noon SC222 1:30pm – 3pm SC222	1:30 – 6:30pm LA156	9am – Noon LA156 1:30pm – 3pm LA156	3:15 – 6:30pm LA156	9am – Noon KC325 1pm – 3pm LA156

Instructor Lab:	Section:	Meeting time/place:
Andrea Lynch	above	Above
Preferred Contact:	Other contact:	Office:
lyncha@mccc.edu	609-570-3652	KC327 BS109

Office Hours

Monday	Tuesday	Wednesday	Thursday	Friday
1-5pm KC327	3-4pm BS109	1-3 KC327	1-3 BS109	

Welcome to Strategies for Academic Success (COL100). This course is designed for students to develop the skills necessary for academic success in college. The course begins by having the student assess where they are now and expands to include the expectations of course work, the college and future opportunities.

Required Materials:

Textbook: Focus on Community College Success, custom edition, Constance Staley, Cengage Learning

Flash Drive

Notebook for class notes and homework

Attendance Policy:

Attendance will be taken at the beginning of every class. Students are expected to attend all class meetings on time. 3 late arrivals count as one absence. Successful students will attend class and do assigned homework. If you miss 4 classes you may be withdrawn by the instructor. If you miss a class for any reason, you are still responsible for all content that is covered, for announcements that were made and for acquiring any materials that were distributed. Due dates on assignments will not change due to an absence.

Method of Evaluation:

The grading system in this class is points based. Here is the list of all graded assignments and maximum points possible.

Regular points:	Maximum
• Unit quizzes [8 – 50 points each]	400
• Lab exercises [7.5 – 20 points each]	150
• Unit reflections [3 – 50 points each]	150
• Final reflection paper	100
• Experiential learning project	100
• Final e-portfolio	100
	Total 1,000

Penalty points:	
• Missed class meeting, each	-30
• Late assignment, each class meeting	-5

Extra credit points	
• Tutor signature on written work, each	5
• Corrected and re-submitted work, each	10
Maximum extra credit per student – 100 points	

Grading Scale:

Points	Grade Earned
930 or above	A
900 - 929	A-
870 - 899	B+
830 - 869	B
800 - 829	B-
770 - 799	C+
700 - 769	C
600 - 699	D
599 or below	F

The last day to withdraw from Spring 10A classes is March 9th.

Assignment Policy

All assignments are expected to be handed in on the due date at the beginning of class. Late assignments will have points deducted as listed in the table above. No assignment will be accepted that is more than 2 weeks late. No handwritten assignments will be accepted.

Statement of Appropriate Classroom Conduct

Mercer County Community College welcomes all students into a learning environment that creates a sense of acceptance, pride and respect. With that as our goal, students need to be aware of their responsibilities and follow common rules of courtesy during all class sessions. Behaviors that disrupt or distract from the learning process are unacceptable.

Academic Integrity Statement:

"A student who a) knowingly represents work of others as his/her own; b) uses or obtains unauthorized assistance in the execution of any academic work; or c) gives fraudulent assistance to another student is guilty of cheating. Violators will be penalized." From Mercer County Community College's Student Handbook Any student found in violation of this policy will be reported to the Academic Integrity Committee and the assignment will be given a grade of 0.

Reasonable Accommodations for Students with Documented Disabilities

Mercer County Community College is committed to supporting all students in their academic and co-curricular endeavors. Each semester, a significant number of students document disabilities, which may require learning, sight, hearing, manual, speech, or mobility accommodations to ensure access to academic and co-curricular activities. The college provides services and reasonable accommodations to all students who need and have a legal entitlement to such accommodations.

For more information regarding accommodations, you may visit the Office of Academic Support Services in LB218 or contact them at 609.570.3422 or stinsona@mccc.edu.