MERCER COUNTY COMMUNITY COLLEGE
DIVISION OF BUSINESS AND SCIENCE, TECHNOLOGY, ENGINEERING, AND MATH (STEM)

COURSE OUTLINE

Course Number          Course Title                  Credits
BIO103                Anatomy & Physiology I   4

Hours:                Pre-requisite: Proficiency in basic algebra
Lecture/Lab            Co-requisite: ENG101
3/3

Catalog description:
Systemic approach to the structure and function of the human body; general terminology and organization; cells and tissues; integumentary, skeletal, muscular, and nervous systems. Laboratory includes use of microscope and the study of human anatomy via computer software and preserved specimens.

Does not fulfill any requirements for the Biology AS degree.

Required texts/other materials:

Textbook: Human Anatomy & Physiology
Erin Amerman
Pearson
2nd edition, 2019

Course coordinator:
Professor Linda Falkow  Professor Ron Smith
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E-mail: falkowl@mccc.edu  E-mail: smithro@mccc.edu

A&P website: www.mccc.edu/~falkowl

Revised Fall 2020
Course Competencies/Goals:
Student will be able to:

1. Use working vocabulary of appropriate terminology in the integumentary, skeletal, muscular and nervous systems.

2. Identify structures of the integumentary, skeletal, muscular and nervous systems.

3. Differentiate among various histological body tissue samples.

4. Explain the function of the organs within a particular system and their importance to that system’s function and to maintaining homeostasis.

5. Correlate structure and function relationships within a particular system. Integrate knowledge of anatomical and physiological functions of the entire body.

6. Utilize concepts of the scientific method investigating laboratory/clinical data.

General Education Goals
Goal 1. Communication. Students will communicate effectively in both speech and writing.
Goal 2. Mathematics. Students will use appropriate mathematical and statistical concepts and operations to interpret data and to solve problems.
Goal 3. Science. Students will use the scientific method of inquiry, through the acquisition of scientific knowledge.
Goal 4. Technology. Students will use computer systems or other appropriate forms of technology to achieve educational and personal goals.

MCCC Core Skills
Goal A. Written and Oral Communication in English. Students will communicate effectively in speech and writing and demonstrate proficiency in reading.
Goal B. Critical Thinking and Problem-solving. Students will use critical thinking and problem-solving skills in analyzing information.
Goal D. Information Literacy. Students will recognize when information is needed and have the knowledge and skills to locate, evaluate, and effectively use information for college level work.
Goal E. Computer Literacy. Students will use computers to access, analyze or present information, solve problems, and communicate with others.

Unit I: Introduction to A&P, Terminology, Homeostasis, Organic Molecules, Cells, Transport Mechanisms, Organelles, DNA, Protein synthesis, Cell Division

Learning Objectives
The student will be able to...
1. Define anatomy and physiology.
2. Describe the major characteristics for living organisms and levels of organization.
3. Identify the organ systems, the major components, and functions of each system.
4. Explain the concept of homeostasis and feedback mechanisms.
5. Define basic anatomical terminology including body cavities and membranes, directional, sectional, and regional terminology.
6. Discuss examples and basic functions of inorganic and organic compounds.
7. Describe the structure and function of a typical animal cell and its components including transport mechanisms, DNA, and protein synthesis.
8. Compare and contrast the processes of cell division (mitosis and meiosis).
9. Discuss control of cell division, tumors, and stem cells.
10. Discuss selected clinical terminology and health-related situations.

Unit 2: Tissues and the Integumentary System

Learning Objectives
The student will be able to...
1. Identify the four main tissue types and their general functions.
2. Discuss specific examples and functions of epithelium and glandular tissues, connective, muscular, and nervous tissues.
3. Discuss the four different types of membranes and their functions.
4. Describe the structure and function of the regions of the skin, including the hypodermis.
5. Describe the accessory structures (hair, nails, and glands) associated with the skin.
6. Explain differences in skin pigmentation and effects of UV radiation on skin.
7. Explain the regulation of body temperature.
8. Identify the exteroceptive senses (exteroceptors) and their main functions.
9. Discuss selected clinical terminology and health-related situations.

Unit #3: Skeletal and Muscular Systems

Learning Objectives
The student will be able to...
1. Describe the components and functions of the skeletal system.
2. Classify the bones according to shape including the parts of long bone.
3. Compare and contrast spongy bone and compact bone, and the differences between the various bone cells and their function in remodeling.
4. Distinguish between intramembranous and endochondral ossification.
5. Discuss the effects of hormones, diet, exercise, and aging on the skeletal system.
6. Identify major surface features of bones.
7. Identify bones of the axial and appendicular skeleton and their surface features
8. Identify the characteristics of the vertebral regions and the vertebral column curvatures.
9. Identify the bones that form the pectoral and pelvic girdles, the thoracic cage, and the upper and lower limbs.
10. Discuss the skeletal differences between females and males.
11. Describe the major classifications of joints based on structure and functions and give examples of each.
12. Discuss selected clinical terminology and health-related situations.
13. Describe the characteristics and functions of the 3 muscle tissues.
14. Describe the organization of skeletal muscle at the tissue level.
15. Describe the microanatomy of skeletal muscle fibers.
16. Explain the sliding filament model of muscle contraction.
17. Describe the parts of the neuromuscular junction (NMJ).
18. Explain the series of events that take place at the NMJ and key steps in contraction and relaxation of skeletal muscle fibers.
19. Give definitions for the different types of muscle contractions (twitch, summation, recruitment, muscle tone, isometric, and isotonic).
20. Describe how muscle fibers obtain and utilize energy for contraction.
21. Define origin, insertion, and action and the naming of muscles.
22. Discuss selected clinical terminology and health-related situations.
Unit #4: Nervous System

Learning Objectives
The student will be able to...
1. Name the 2 major anatomical divisions of the nervous system and describe the organization and characteristics of each
2. Discuss the classification and functions of neurons and neuroglia.
3. Describe the resting potential and the events in the generation and propagation of an action potential (AP)
4. Describe the synapse, sequence of events in synaptic transmission, and various neurotransmitters.
5. Describe the difference between white matter and gray matter.
6. Describe the structure and function of the major regions of the brain.
7. Discuss the blood supply to the brain and the importance of the blood brain barrier (BBB).
8. Discuss the formation, circulation, and functions of CSF.
9. Identify the cranial nerves and important individual functions.
10. Discuss the structure and functions of the spinal cord and spinal nerves.
11. Compare and contrast the structures and functions of the sympathetic and parasympathetic divisions of the autonomic nervous system (ANS).
12. Discuss selected clinical and health-related situations.

Attendance and Grading:
1. Attendance at lectures is expected. To be successful in this course you should plan to attend all lecture and lab sessions. If you miss a lecture or lab for any reason, it is your responsibility to obtain the missed information including course material covered, any announcements made, and any handouts that may have been distributed in class.

2. All lecture exams will be given in class. The tests covering the lecture material will be given periodically at the end of study of a unit or system. You need to bring your MCCC student ID to each exam. **You are expected to arrive on time in order to take the test.** The tests will be announced at least one week in advance. There will be three regular lecture exams plus one comprehensive final exam.

3. It is your responsibility to be present for all tests, lab practicals, and the final exam. There are **NO MAKE UP EXAMS.** If you miss a lecture exam for any reason the final exam will be counted twice. If you miss a second lecture exam you will receive a zero for that exam.

4. The laboratory grade is based on the lab practical grades, quizzes, prelab assignments, and attendance. Three unexcused absences from lab may result in an automatic F for the course no matter how high the lecture grade.

5. Grading: You may keep track of your grades on Page 12 of this course outline.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>93-100%</td>
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<tr>
<td>B+</td>
<td>87-89%</td>
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<tr>
<td>C+</td>
<td>77-79%</td>
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<tr>
<td>D</td>
<td>60-69%</td>
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<tr>
<td>A-</td>
<td>90-92</td>
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<tr>
<td>B</td>
<td>83-86</td>
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<td>C</td>
<td>70-76</td>
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<tr>
<td>F</td>
<td>&lt;60%</td>
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6. Examination questions may be objective (multiple choice, T-F, matching, or fill-in-the-blank and/or short answer essay).

7. The final exam is cumulative and will be given during the final exam period. In order to pass the course, you must take the final exam.
8. **Academic Integrity Statement:** Any student who a) knowingly represents the work of others as her/his own, b) uses or obtains unauthorized assistance in the execution of any academic work, or c) gives fraudulent assistance to another student is guilty of cheating. Violators will be penalized in accordance with established college policies. Refer to Student Handbook for additional information on Academic Integrity Policy.

9. **Classroom & Laboratory Conduct:** Students are expected to be on time for all classes. If a student walks into a class after it has begun, she/he should sit near the exit so as not to disrupt others. In addition, students are expected to follow ordinary rules of courtesy during class sessions. The use of cell phones and other electronic devices, and engaging in side conversations during class time is distracting to other students and the instructor. **No cell phone use, including texting, during class and lab time.**

Participation in biology laboratory courses is permitted provided the student has completed the required prerequisites, is a minimum of 16 years of age, or by permission of the instructor and the Dean of the division. Children are not permitted in the classroom without prior approval by the instructor.

The instructor has the right to eject a disruptive student from the class at any time. Please refer to the Student Handbook for additional information on rules and regulations.

Mercer County Community College is in compliance with both the ADA and section 504 of the Rehabilitation Act. If you have, or believe you have, a differing ability that is protected under the law please see Arlene Stinson in LB 216 or at stinsona@mccc.edu for information.

THE INSTRUCTOR RESERVES THE RIGHT TO CHANGE THE TEST SCHEDULE AND GRADING AT ANY TIME.
## Schedule of Lecture Topics and Laboratory Work

<table>
<thead>
<tr>
<th>Week</th>
<th>Subject</th>
<th>Text Chapters</th>
<th>Lab</th>
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<tbody>
<tr>
<td>1</td>
<td>Intro, Terminology</td>
<td>1 &amp; 2</td>
<td>Introduction / Microscope</td>
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<tr>
<td></td>
<td>Homeostasis, Chem.</td>
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<td>2</td>
<td>Cells and Cell Components</td>
<td>3</td>
<td>Diffusion / Osmosis</td>
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<td>3</td>
<td>DNA, Protein Syn., Cell Division</td>
<td>3 &amp; 26</td>
<td>Cell Cycle / Cell Division</td>
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<td></td>
<td>Histology</td>
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<td><strong>Lecture Test #1 on introduction through cell division</strong></td>
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<td>4</td>
<td>Histology</td>
<td>4</td>
<td>Integumentary System Review for LP1</td>
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<tr>
<td>5</td>
<td>Integumentary System</td>
<td>5</td>
<td><strong>Lab Practical #1</strong></td>
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<td></td>
<td><strong>Lecture Test #2 on Tissues and Integumentary System</strong></td>
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<tr>
<td>6</td>
<td>Skeletal System</td>
<td>6, 7, 8</td>
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<tr>
<td>7</td>
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<td>6, 7, 8</td>
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<td>8</td>
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<td>6, 7, 8</td>
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<td></td>
<td>Review for LP2</td>
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<tr>
<td>9</td>
<td>Muscular System</td>
<td>9 &amp; 10</td>
<td><strong>Lab Practical #2</strong></td>
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<tr>
<td>10</td>
<td>Muscular System</td>
<td>9 &amp; 10</td>
<td>Muscles, Eye, Ear</td>
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<tr>
<td>11</td>
<td>Muscular System</td>
<td>9 &amp; 10</td>
<td>Nervous System</td>
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<td><strong>Lecture Test #3 on Skeletal and Muscular Systems</strong></td>
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<td>12</td>
<td>Nervous System</td>
<td>11 – 14</td>
<td>Cranial Nerves</td>
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<td>Review for LP3</td>
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<td>13</td>
<td>Nervous System</td>
<td>11 – 14</td>
<td><strong>Lab Practical #3</strong></td>
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<tr>
<td>14</td>
<td>Nervous System</td>
<td>11 – 14</td>
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<tr>
<td></td>
<td><strong>Lecture Test #4 on Nervous System and Cumulative Final Exam</strong></td>
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Laboratory Safety Instructions

Your laboratory instructor will call your attention to safety procedures to be followed in the Anatomy and Physiology laboratory. Be sure to become familiar with the location and use of the following safety equipment:

- Eyewash
- Soap and Running water
- Fire blanket
- Safety Glasses
- Fire Extinguishers
- Emergency electric power shut off

The following are procedures for the dissection of large specimens such as the cat:

1. Use the disinfectant and cleaning solution on the lab worktable and dissection trays as directed.
2. Be certain to wear latex, plastic, or rubber gloves and goggles.
3. Be careful not to cut yourself or your partner with the dissecting instruments. Never cut toward yourself and always put the instruments down when not in use. Your lab instructor will demonstrate proper handling and use of the dissecting tools.
4. In the event of a cut or injury of any kind, you must notify your laboratory instructor immediately.
5. When finished the dissection, store your dissection specimens as directed, dispose of the paper towels in the appropriate container, and wash the dissecting surface with the disinfectant.
6. Be certain to wash your hands with soap and water prior to leaving the lab for any reason. **Also, do not smoke, eat, drink, or bite your nails in the laboratory.**
7. **Photography is not permitted in the laboratory.**
8. Although dangerous chemicals are used infrequently, always read labels and follow instructions carefully.
9. Before leaving the laboratory, make certain that the gas jets at your station are off and push your chair under the lab table.
10. Make sure the lab bench is cleaned and organized for the next lab group.
<table>
<thead>
<tr>
<th>Lecture Test (100 pts each)</th>
<th>Lecture Quiz (10 pts each)</th>
<th>Lab Quiz (10 pts each)</th>
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<tr>
<td>Test #1: __________</td>
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<td>Test #2: __________</td>
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<td>Test #3: __________</td>
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<tr>
<td>Test #4: __________ (Final exam)</td>
<td>4: ____</td>
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<td>MAP Extra Credit: _____</td>
<td>5: ____</td>
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<thead>
<tr>
<th>Lab Practicals (100 pts each)</th>
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<tr>
<td>LP1: __________</td>
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<tr>
<td>LP2: __________</td>
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<tr>
<td>LP3: __________</td>
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</table>

Lecture Quiz Total:____  Lab Quiz Total:____

Total points = _________

Total points / 9 = _________ = FINAL COURSE GRADE

Useful A&P Websites:
BIO104 Website: [http://www.mccc.edu/~falkowl](http://www.mccc.edu/~falkowl) Contains the course outline, lecture outlines, and lab information.


[http://msjensen.cehd.umn.edu/](http://msjensen.cehd.umn.edu/) University of Minnesota
Tutorials using photos and images in a multiple-choice format.