**Demographic Change**

Instructions to student: MERCER COUNTY COMMUNITY COLLEGE



1. Fill out section A and collect appropriate documentation.
2. Complete Section B with the corrected information

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| Section A | Student Request |

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I am requesting to change the following demographic information (check all that apply):

 Name Change Address Change Social Security Number Change

Document(s) provided with this request:

One or more of the listed supporting documents must be submitted along with the requested change:

For name changes: Official court documents, marriage certificate or updated driver's license

For address changes: Updated driver's license, copy of lease (student's name must appear on the lease and be signed by a witness), current utility bill (electric/gas, water, cable, phone — landline only), US Postal Service confirmation notice or bank statement

For SSN changes: Original social security card required (photocopies or pictures will not be accepted)

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| Section B | Corrected Information |

Fill in all information that applies to your request ONLY:

Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ml: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_

Phone # (home): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone # (cell): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail (personal): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SSN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLEASE NOTE: In-county tuition rates apply to students who have resided in New Jersey for a minimum of 12 months and maintain a permanent residence in Mercer County. The college recognizes students in active military service as residents of Mercer County. Students who are not citizens or permanent residents of the United States are charged out-of-state fees unless they meet certain legal status guidelines. For additional questions, please e-mail residency@mccc.edu.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

03/2019