

## MERCER COUNTY COMMUNITY COLLEGE

732<sup>nd</sup> Minutes of the Meeting  
of the Board of Trustees  
January 28, 2026

The meeting was called to order by Chair Kristin Appelget at 6:31pm via Zoom Conferencing. In addition to the Chair, the following members were in attendance: Julie Blake, Eashwayne Haughton, Brianna Hill, Jacquelyn León, Shannon Mason, Gregory Puliti, Scarlett Rajski, Aamir Rehman, and Deborah Preston (MCCC President). Daryl Minus-Vincent joined after Operations Matters. Also present was Mitchell Jacobs, College Counsel. Absent was Mirian Lopez (Alumni Trustee).

### I. OPENING OF MEETING

#### A) FLAG SALUTE

Chair Appelget led those attending the meeting in the Pledge of Allegiance to the flag of the United States.

#### B) STATEMENT OF NOTIFICATION

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting its interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Trustees of Mercer County Community College has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board in the lobby of the Administration Building, on the West Windsor Campus, at the James Kerney Campus, on the College's website homepage, and emailed to The Trentonian and The Times.

#### C) ADOPTION OF AGENDA

Trustee Puliti moved to approve the agenda, which was seconded by Trustee Mason and adopted with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

#### D) PUBLIC COMMENT

Chair Appelget thanked the college staff, facilities teams, and those in public works who worked tirelessly through the storm to keep the campuses safe and to get them open for our faculty and students.

No one from the attending public addressed the Board at this time.

### II. PRESIDENT'S UPDATE

Dr. Preston provided the follow update:

- MCCC was named a finalist for the AACC Corporate Partnership Award. The College shares this nomination with Middlesex and Raritan Valley Community College, and we will learn in April if we have won.

<https://www.ccdaily.com/2026/01/2026-awards-of-excellence-finalists/>

**III. APPROVAL OF MINUTES**

Trustee Puliti moved to approve agenda items III (A) through (C), which were seconded by Trustee Rajski and adopted with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- A) APPROVAL OF EXECUTIVE SESSION MINUTES OF OCTOBER 22, 2025  
BE IT RESOLVED, that the executive session minutes of the October 22, 2025 are approved as presented.
- B) APPROVAL OF MINUTES OF NOVEMBER 24, 2025 BOARD MEETING  
BE IT RESOLVED, that the minutes of the November 24, 2025 meeting of the Board of Trustees are approved as presented.
- C) APPROVAL OF MINUTES OF December 17, 2025 BOARD MEETING  
BE IT RESOLVED, that the minutes of the December 17, 2025 meeting of the Board of Trustees are approved as presented.

**IV. FINANCE & FACILITIES MATTERS**

Trustee Rehman presented agenda items IV (A) FY26-181 through (E) FY26-185 for ratification, which were second by Trustee Rajski. The items were ratified with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- A) MONTHLY FINANCIAL STATEMENT (Resolution FY26-181)  
The members of the Board noted receipt and ratified the Monthly Financial Statement, which is attached.
- B) INVESTMENT DETAIL (Resolution FY26-182)  
The members of the Board noted receipt and ratified the Report of Investment Detail, which is attached.
- C) PURCHASE ORDERS AND CONTRACTS UNDER \$44,900 (Resolution FY26-183)  
The members of the Board noted receipt and ratified the Report on Purchase Orders and Contracts under \$44,900.00, which is attached.
- D) MONTHLY PAYMENTS LIST NOVEMBER 2025 (Resolution FY26-184)  
The members of the Board noted receipt and ratified the monthly payments lists for November 2025.
- E) MONTHLY PAYMENTS LIST DECEMBER 2025 (Resolution FY26-185)  
The members of the Board noted receipt and ratified the monthly payments lists for December 2025.

Trustee Rehman presented agenda item IV (F) FY26-186 through (N) FY26-194, which were second by Trustee Haughton. The item was passed with with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- F) 116 E. Hanover LLC / Ajax Management Group (FY26-186)
- G) Consolidus, LLC (FY26-187)
- H) Craftmaster Hardware, LLC (FY26-188)
- I) Gammon Miller, LLC (FY26-189)
- J) Imbue Creative, LLC (FY26-190)
- K) Innvoke, LLC (FY26-191)
- L) Integrity National Corp. (FY26-192)
- M) Laerdal Medical Corporation (FY26-193)
- N) W.W. Grainger, Inc. (FY26-194)

**V. AUDIT COMMITTEE**

Mr. Robert Butvilla of Suplee Clooney, the College's auditing firm, provided a brief summary of the key findings from the audit report.

Trustee Rehman presented Agenda Item V (A) FY26-210, which was seconded by Trustee León. The item was passed with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- A) RESOLUTION TO ACCEPT THE FY 2025 COLLEGE FINANCIAL AUDIT (Resolution FY26-210)  
WHEREAS, Suplee, Clooney & Company LLP has completed the audit for the College for FY 2025; and

WHEREAS, Suplee, Clooney & Company LLP has rendered an unmodified opinion; now therefore

BE IT RESOLVED, that the Board of Trustees hereby accepts the audit report for the College for the fiscal year ending June 30, 2025.

**VI. HUMAN RESOURCES MATTERS**

Trustee Rajski presented agenda item VI (A) FY26-197 through (E) FY26-2001, which was seconded by Trustee León. The item was ratified with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- A) RATIFICATION OF APPOINTMENTS, PROMOTIONS/RECLASSIFICATION, STIPENDS AND RECEIPT OF STAFF OF SEPARATION REPORT (Resolution FY26-197)  
BE IT RESOLVED, that this Board approves the ratification of appointments, promotions/reclassifications, stipends, and notes receipt of the staff separation report, which will be made a part of the minutes of this meeting.

- B) TENURE APPOINTMENTS (Resolution FY26-198)  
BE IT RESOLVED, that this Board hereby approves the offering of tenure appointments effective with the 2026-2027 academic year to faculty members in their fifth year of service as recommended by the President as indicated in the attached which is to be made part of the minutes of this meeting.

- C) REAPPOINTMENT OF FOURTH YEAR FACULTY MEMBERS (Resolution FY26-199)  
BE IT RESOLVED, that this Board hereby approves the offering of new appointments effective with the 2026-2027 academic year to certain faculty members currently in their fourth year of service, as recommended by the President as indicated in the attached which is to be made part of the minutes of this meeting.
- D) REAPPOINTMENT OF THIRD YEAR FACULTY MEMBERS (Resolution FY26-200)  
BE IT RESOLVED, that this Board hereby approves the offering of new appointments effective with the 2026-2027 academic year to certain faculty members currently in their third year of service, as recommended by the President as indicated in the attached which is to be made part of the minutes of this meeting.
- E) SABBATICAL RECOMMENDATION – MAURO ZAMORA (Resolution FY26-201)  
BE IT RESOLVED, that this Board approves the granting of a sabbatical leave for Professor Mauro Zamora during the Fall 2026 semester, as recommended by the President, as indicated in the attached which is to be made part of the minutes of this meeting.

**VII. OPERATIONS MATTERS**

Trustee Hill presented agenda items VII (A) FY26-202 and (B) FY26-203 for ratification, which were second by Trustee Mason. The item was ratified with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- A) NOVEMBER 2025 REPORTABLE CRIMES, FIRES, AND OTHER EMERGENCIES (Resolution FY26-202) The members of the Board noted receipt and review and ratified the report, which is attached.
- B) DECEMBER 2025 REPORTABLE CRIMES, FIRES, AND OTHER EMERGENCIES (Resolution FY26-203) The members of the Board noted receipt and review and ratified the report, which is attached.

Trustee Blake presented agenda items VII (C) FY26-204 through (F) FY26-207, which were second by Trustee Blake. The items were approved with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- C) REVISED POLICY 978 EMERITUS RANK FOR RETIRED FACULTY (Resolution FY26-204)  
BE IT RESOLVED, that the Board hereby approves the revised policy #978 Emeritus Rank for Retired Faculty, as recommended by the President and Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.
- D) REVISED POLICY 413 ACADEMIC HONORS (Resolution FY26-205)  
BE IT RESOLVED, that the Board hereby approves revised policy #413 Academic Honors, as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

- E) REVISED POLICY 401 ACADEMIC STANDING (Resolution FY26-206)  
BE IT RESOLVED, that the Board hereby approves revised policy #401 Academic Standing, as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.
- F) REVISED POLICY 984 ACCEPTABLE USE OF SOCIAL MEDIA (Resolution FY26-207)  
BE IT RESOLVED, that the Board hereby approves revised policy #984 Acceptable Use of Social Media, as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

Trustee Hill presented agenda item VII (G) FY26-208, which was second by Trustee Blake. The item was approved with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- G) NEW POLICY 426 PERKINS SUPPLY INVENTORY CONTROL (Resolution FY26-208)  
BE IT RESOLVED, that the Board hereby approves new policy #426 Perkins Supply Inventory Control, as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

Trustee Hill presented agenda item VII (H) FY26-209, which was second by Trustee Blake. The items were approved with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- H) RESOLUTION TO SUNSET OUTDATED POLICIES #414, 414A, 710, 979 (FY26-209)  
BE IT RESOLVED that the Board hereby approves the following policies are sunsetted as recommended by the President and Operations Committees of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.
- OMB 414 - Standards for Dean's Honor List
  - OMB 414A - Standards for President's Honor List
  - OMB 710 - Career Advisory Commissions
  - OMB 979 - Role and Privileges of Faculty Emeriti

The second reading of the following policies will take place at the February 2026 meeting:

- I) Revised Policy 910 Rights, Privileges, and Benefits of Non-Union Employees

#### **VIII. OTHER MATTERS**

Trustee Blake moved to approve agenda item VIII (A) FY26-195, which was second by Trustee Puliti and the item was approved with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye.

- A) ADOPTION OF FACILITIES MASTER PLAN (Resolution FY26-195)  
BE IT RESOLVED, that the Board of Trustees hereby formally accepts and approves the Facilities Master Plan as presented, which guides the direction of the College for the next ten (10) years. A copy will be made part of the minutes of this meeting.

Trustee Puliti moved to approve agenda item VIII (B) FY26-196, which was second by Trustee Hill and the item was approved with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye.

B) ADOPTION OF NEW MISSION STATEMENT (Resolution FY26-196)

BE IT RESOLVED, that the Board of Trustees of Mercer County Community College hereby adopts the following mission statement as the official mission of the College: "MCCC enriches our community and empowers our students to achieve lifelong success by delivering high-quality, accessible education in a supportive and inclusive environment," and as outlined in the attached, which will be made part of the minutes of this meeting.

**IX. NEW JERSEY COUNCIL OF COUNTY COLLEGES REPORT**

Trustee Rajski provided the following update:

- Governor Murphy signed several legislations that updated the NJCCC responsibilities and functions.
- Margo Chaly, Esq. was named as the Acting Secretary of Higher Education for New Jersey.

**X. CHAIR'S REPORT**

Chair Appelget provided the following update:

- Trustee Hill will represent the MCCC Board of Trustees at the ACCT National Legislative Summit, joining Ms. Carolyn White (VP Student Affairs) and a MCCC student.

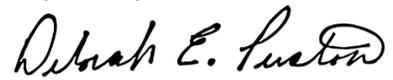
**XI. EXECUTIVE SESSION**

BE IT RESOLVED, that this Board adjourned to an Executive Session at 7:14pm to discuss a legal and personnel matters. Circumstances under which these discussions will be disclosed to the public when necessary actions are taken at public session. The Executive Session concluded at 7:50pm. The public session reconvened at 7:51pm.

Trustee Rajski motioned to approve resolution FY26-211 Authorizing Mercer County Community College to Enter into a Settlement, Release and Non-Disclosure Agreement with College Employee Marcia Carpino. The motion was seconded by Trustee Blake, and approved with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Rajski, and Rehman voting aye. Trustee Puliti abstained.

There being no further business to discuss, Trustee Puliti moved to adjourn the meeting. The motion was seconded by Trustee León and passed unanimously. The meeting adjourned at 7:54pm.

Respectfully submitted,

A handwritten signature in black ink, reading "Deborah E. Preston". The signature is written in a cursive style with a large, prominent initial 'D'.

Deborah E. Preston, Ph.D.  
President  
Mercer County Community College



**MERCER COUNTY COMMUNITY COLLEGE  
 FINANCE OFFICE**

Resolution FY26-181

REVENUE	Budget FY26	Actual as of 12/31/2025	Percent of Budget Realized	2025 Budget	2025 Actual
Tuition- Credit	\$ 28,600,000	\$ 23,225,968	81%	\$ 25,110,377	\$ 25,643,441
Course Fees	\$ 9,900,000	\$ 9,285,991	94%	\$ 9,700,000	\$ 8,305,875
Tuition Waivers	\$ (2,900,000)	\$ (1,750,818)	60%	\$ (2,000,000)	\$ (2,978,171)
<b>TOTAL TUITION &amp; FEES:</b>	<b>\$ 35,600,000</b>	<b>\$ 30,761,141</b>	<b>86%</b>	<b>\$ 32,810,377</b>	<b>\$ 30,971,145</b>
<b>APPROPRIATIONS</b>					
State of New Jersey	\$ 7,433,816	\$ 3,936,076	53%	\$ 7,433,816	\$ 7,735,236
County of Mercer	\$ 19,729,980	\$ 9,865,035	50%	\$ 19,729,980	\$ 19,729,980
Partnerships	\$ -	\$ 47,914		\$ 50,000	\$ 46,053
Community Education/Non Credit	\$ 880,000	\$ 357,602	41%	\$ 880,000	\$ 744,500
Auxiliary Operations	\$ 3,000,000	\$ 1,941,638	65%	\$ 2,855,000	\$ 3,077,728
Facility Rentals	\$ 978,204	\$ 313,697	32%	\$ 700,827	\$ 794,208
Other Income	\$ 2,750,000	\$ 1,187,946	43%	\$ 2,400,000	\$ 2,871,462
<b>TOTAL REVENUE:</b>	<b>\$ 70,372,000</b>	<b>\$ 48,411,049</b>	<b>69%</b>	<b>\$ 66,860,000</b>	<b>\$ 65,970,312</b>
<b>EXPENSES</b>					
<b>Salaries &amp; Wages</b>					
Faculty	\$ 18,598,510	\$ 9,536,946	51%	\$ 16,749,400	\$ 16,426,153
Administrators	\$ 4,342,763	\$ 2,072,284	48%	\$ 3,496,710	\$ 3,868,081
Clerical	\$ 2,527,777	\$ 1,119,594	44%	\$ 2,384,695	\$ 2,376,037
Professional	\$ 10,082,551	\$ 4,908,778	49%	\$ 9,261,841	\$ 9,668,464
Part Time	\$ 4,260,000	\$ 2,100,204	49%	\$ 4,064,714	\$ 4,049,696
Custodial / Maintenance / Security	\$ 2,604,038	\$ 1,187,637	46%	\$ 2,436,640	\$ 2,316,668
<b>Total Salaries &amp; Wages</b>	<b>\$ 42,415,639</b>	<b>\$ 20,925,443</b>	<b>49%</b>	<b>\$ 38,394,000</b>	<b>\$ 38,705,099</b>
Employee Benefits	\$ 14,000,000	\$ 6,635,686	47%	\$ 13,000,000	\$ 13,414,990
<b>TOTAL PERSONNEL EXPENDITURES:</b>	<b>\$ 56,415,639</b>	<b>\$ 27,561,129</b>	<b>49%</b>	<b>\$ 51,394,000</b>	<b>\$ 52,120,089</b>
Utilities	\$ 2,135,950	\$ 855,697	40%	\$ 1,990,000	\$ 1,951,054
Building Lease	\$ 350,000	\$ 154,485	44%	\$ 335,000	\$ 308,970
Maintenance Contracts	\$ 995,000	\$ 450,147	45%	\$ 1,100,000	\$ 1,069,653
Facilities Maintenance	\$ 1,952,963	\$ 852,983	44%	\$ 1,204,000	\$ 1,658,653
Insurance	\$ 920,000	\$ 703,693	76%	\$ 890,000	\$ 871,114
Staff Development/Travel	\$ 585,000	\$ 346,481	59%	\$ 670,000	\$ 639,883
Marketing General Advertising	\$ 378,400	\$ 151,233	40%	\$ 275,000	\$ 312,715
IT Hardware / Software	\$ 1,525,000	\$ 1,066,932	70%	\$ 1,600,000	\$ 1,837,121
Legal/Professional Fees	\$ 380,000	\$ 296,334	78%	\$ 976,000	\$ 982,336
Purchased Services	\$ 2,000,000	\$ 1,606,801	80%	\$ 2,120,000	\$ 2,012,082
General Ed/Lab Supplies	\$ 400,597	\$ 181,871	45%	\$ 475,000	\$ 451,145
Student Development	\$ 479,000	\$ 285,226	60%	\$ 531,000	\$ 530,952
Other	\$ 1,854,451	\$ 1,381,857	75%	\$ 3,300,000	\$ 3,249,353
<b>TOTAL OTHER EXPENDITURES:</b>	<b>\$ 13,956,361</b>	<b>\$ 8,333,740</b>	<b>60%</b>	<b>\$ 15,466,000</b>	<b>\$ 15,875,031</b>
<b>TOTAL OPERATING AND PERSONNEL</b>	<b>\$ 70,372,000</b>	<b>\$ 35,894,869</b>	<b>51%</b>	<b>\$ 66,860,000</b>	<b>\$ 67,995,120</b>



**MERCER COUNTY COMMUNITY COLLEGE  
 FINANCE OFFICE**

**Resolution FY26-182**

**INVESTMENT DETAIL  
 FOR THE PERIOD ENDING DECEMBER 31, 2025**

<u>DATE</u>	<u>SHORT TERM INVESTMENTS</u>	<u>TERM &amp; INTEREST RATE</u>	<u>AMOUNT</u>
12/31/25	BANK OF PRINCETON	2.96%	715,704.56
12/31/25	FIRST BANK	3.35%	1,935,779.59
12/31/25	WELLS FARGO BANK BALANCE	3.09%	4,815,929.59
12/31/25	CASH MANAGEMENT FUND-NJ	4.25%	<u>18,398,964.51</u> **
			\$ 25,866,378.25 *
	<u>LONG TERM INVESTMENTS</u>		
12/31/25	WELLS FARGO - UNEMPLOYMENT TRUST	3.95%	<u>\$ 544,802.22</u>

\* Cash Balances are gross, current Liabilities are not netted against these balances

\*\* Includes: 2.63 mil in Flight Fees

MCCC PURCHASE ORDER REPORT  
\$8,980 - \$44,900  
January 28, 2026

Resolution FY26-183

Purchases over \$8,980 require three (3) quotes or over \$44,900 require Publicly Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)  
Budget lines beginning with "2" indicate grant funded  
Budget lines beginning with "7" indicate capital projects

#	PO #	DATE	VENDOR	AMOUNT	BUDGET CODE	DESCRIPTION	BASIS FOR AWARD
1	P0021457	11/6/25	MAURER PRODUCTIONS ONSTAGE EWING NJ	\$19,733.61	33-03-01-02-209001-42518	Box office split for "Young Frankenstein" and "The 39 Steps."	Exemption: Entertainment
2	P0021449	11/6/25	THEATER TO GO Lawrenceville NJ	\$9,909.70	33-03-01-02-209001-42518	Box office split for "White Christmas", "Encanto Interactive", "Gaslight", and "Seussical."	Exemption: Entertainment
3	B0009392	11/6/25	BSN SPORTS, LLC Dallas TX	\$20,671.00	61-05-01-04-402004-61384 61-05-01-04-402004-61385	Men's Soccer uniforms Fall 2025.	OMNIA Contract #R201101
4	B0009513	11/6/25	ERCO CEILINGS INC. Glassboro NJ	\$10,000.00	10-07-01-03-301401-61500	Building Supplies FY26.	ESCNJ #25/26-42
5	P0022269	11/6/25	SOFTDOCS Columbia SC	\$21,906.30	10-01-01-03-301301-64110 10-01-01-03-301304-64110	Finance and Purchasing printing software replacement and implementation.	NJ EdgeMarket Master Agreement
6	B0009571	11/6/25	EMSI DBA LIGHTCAST Dallas TX	\$11,500.00	10-01-01-03-301304-64110	Economic Impact Study services FY26.	NJ Joint Purchasing Consortium #RFP 25/26 R-1670
7	P0022298	11/6/25	HONORLOCK, LLC Boca Raton FL	\$16,317.00	10-01-01-02-200403-64110	Student proctoring services FY26.	NJ Joint Purchasing Consortium #RFP #22/23-1355
8	P0022297	11/6/25	EMSI DBA LIGHTCAST Dallas TX	\$12,750.00	10-01-01-03-301304-64110	Analyst module software FY26.	NJCCC JPC RFP #25/26 R-1670
9	B0009575	11/6/25	NJEDGE. NET Newark NJ	\$15,000.00	10-01-01-03-301304-64110	Accessibility Compliance Review Assessment FY26.	NJEDGE Joint Purchasing Consortium Contract #EMSS-21-001
10	P0022327	11/6/25	PEAK TECHNOLOGIES, INC. Linthicum Heights MD	\$15,875.92	10-06-01-03-301001-64110 10-06-01-03-301001-69320	Replacement Check Sealer for Finance Office.	MCCC RFQ #2620
11	B0009582	11/6/25	CRAFTMASTER HARDWARE LLC Northvale NJ	\$38,000.00	70-07-01-03-700102-69240	Locksmith supplies FY26.	NJ State Contract #21-FOOD-16468
12	P0022334	11/10/25	AFFORDABLE INTERIORS SYSTEMS, INC. Leominster MA	\$20,862.09	70-07-01-03-700102-69420	Replacement furniture for the AD Hallway.	NJ State Contract #25-COMG-94126
13	B0009594	11/11/25	CLARKE CATON HINTZ, PC Trenton NJ	\$35,000.00	70-07-01-03-701541-76101	Site lighting engineering services. Paid for by Chapter 12.	Exemption: Professional Services
14	B0009592	11/11/25	CLARKE CATON HINTZ, PC Trenton NJ	\$16,000.00	70-07-01-03-701547-76101	Exterior code compliance for stormwater and soil conservation. Paid for by Chapter 12.	Exemption: Professional Services
15	P0022354	11/13/25	ONSOLVE, LLC Atlanta GA	\$10,042.43	10-01-01-03-301304-64110	M-Alert software renewal FY26.	NJ EdgeMarket Contract #269EMPS-20-001-CP-ONS
16	P0022361	11/17/25	AACC/AMERICAN ASSOCIATION COMMUNITY COLLEGES Philadelphia PA	\$11,437.00	10-06-01-03-301001-60001	President Academy Membership renewal.	Exemption: Professional Services
17	P0022394	11/20/25	COMPASS GROUP, DBA CANTEEN Charlotte NC	\$10,522.24	70-07-01-03-700120-69240	TVs and hardware for Café refresh.	MCCC RFP #2003
18	P0022392	11/20/25	BLACKBAUD, INC. Charleston SC	\$9,463.62	10-06-01-05-500110-64110	Foundation software FY26.	Exemption: Proprietary
19	B0009603	11/24/25	W. W. GRAINGER INC. Cranford NJ	\$30,000.00	70-07-01-03-700102-69240	Locksmith supplies FY26.	NJ State Contract #25-FLEET-96861
20	P0022422	11/25/25	TRENTON COUNTRY CLUB West Trenton NJ	\$13,648.00	94-00-01-95-595301-66550	2026 Golf Outing Deposit. Paid for by the Foundation.	MCCC RFQ #2416

MCCC PURCHASE ORDER REPORT  
\$8,980 - \$44,900  
January 28, 2026

Resolution FY26-183

Purchases over \$8,980 require three (3) quotes or over \$44,900 require Publicly Advertised Bids  
unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)  
Budget lines beginning with "2" indicate grant funded  
Budget lines beginning with "7" indicate capital projects

#	PO #	DATE	VENDOR	AMOUNT	BUDGET CODE	DESCRIPTION	BASIS FOR AWARD
21	P0022421	11/25/25	JAKE STORAGE CONTAINERS, LLC Ridgefield Park NJ	\$9,900.00	70-07-01-03-700115-72100	Purchase of storage containers for Facilities to replace existing rented containers.	MCCC RFQ# 2619
22	P0022464	12/9/25	DELL MARKETING LP Round Rock TX	\$17,846.00	22-01-02-02-302167-69520	Laptops for Digital Literacy Grant.	NJ State Contract #24-TELE-71833
23	P0022481	12/11/25	EUNA SOLUTIONS, INC. Sandy Springs GA	\$9,700.00	10-06-01-03-301001-69724	Annual Software for Bonfire E-Sourcing.	Exemption: Proprietary
24	P0022488	12/12/25	OMNIGO SOFTWARE, LLC St. Louis MO	\$15,240.97	10-01-01-03-301304-64110	Software used to manage officers responding to incidents.	Exemption: Proprietary
25	P0022502	12/15/25	COURSEDOG New York NY	\$10,935.00	10-04-01-02-200106-69712	Scheduling Software.	Exemption: Proprietary
26	P0022527	12/18/25	NORTHEAST PLUMBING SERVICES LLC Williamstown NJ	\$21,252.00	70-07-01-03-700100-69340	Men's and Women's bathroom repairs.	ESCNJ# 24/25-16
27	P0022560	1/8/26	EVERON, LLC Kansas City MO	\$17,675.00	70-07-01-03-700100-69340	Service to update fire alarm in the Conference Center.	EMERGENCY DECLARATION 10/2/25
28	B0009612	1/8/26	ECMC Minneapolis MN	\$18,000.00	10-05-01-04-400120-64105	Debt collection services.	Exemption: Collection of Student Debt
29	P0022572	1/9/26	ALLSTATE OFFICE INTERIORS Robbinsville NJ	\$12,418.33	70-07-01-03-700102-69240	Interior Tiles for JKC Rooms.	NJ State Contract #23-FOOD-47764

MERCER COUNTY COMMUNITY COLLEGE  
FINANCE OFFICE  
Over \$10K Disbursements  
DECEMBER 2025

**Resolution FY26-185**

	<b>Check</b>	<b>Amount</b>	<b>Vendor</b>	<b>Funding Description</b>
24.	428825	\$ 11,405.66	Medline Industries	Perkins Supplies- Grant Funded
25.	429029	\$ 10,935.00	Coursedog	
Total Vendor Disbursements:		<b>\$ 2,319,787.29</b>		
<b>STUDENT DISBURSEMENTS</b>				
26.	373432	\$ 10,000.00	Teagan L. Heston	Refund
Total Student Disbursements:		<b>\$10,000.00</b>		
<b>TOTAL DISBURSEMENTS:</b>		<b>\$ 2,329,787.29</b>		

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 186**

**116 E HANOVER LLC / AJAX MANAGEMENT GROUP  
PARKING LICENSE AGREEMENT – JAMES KERNEY CAMPUS**

WHEREAS, Mercer County Community College has need to provide employee parking at the James Kerney Campus in fiscal years 2026-2027 by renewing the current Parking License Agreement with 116 East Hanover, LLC – Ajax Management Group, for a one-year lease agreement, with two (2) separate (1) year extension options; and

WHEREAS, Mercer County Community College entered into a Parking License Agreement effective January 1, 2023 with 116 E Hanover LLC – Ajax Management Group, Trenton, NJ to lease (50) available parking spaces directly adjacent to the James Kerney Campus; and

WHEREAS, Mercer County Community College intends to enter into a new agreement effective January 1, 2026 as the current agreement extension expires on December 31, 2025; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (3) exempts materials or supplies which are not available from more than one potential bidder from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, 116 East Hanover LLC – Ajax Management Group has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in Mercer County in the previous one year, and the contract will prohibit them from making any reportable contributions through the term of the contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to enter into a new one (1) year lease agreement, with two (2) additional (1) year extension options with 116 E Hanover LLC – Ajax Management Group, Trenton, NJ in an amount not to exceed \$81,250, to provide fifty (50) parking spaces for employees from January 1, 2026 through December 31, 2026.

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 187**

**CONSOLIDUS, LLC  
PROMOTIONAL ITEMS**

WHEREAS, Mercer County Community College has an ongoing need to acquire promotional items with new Mercer branding to advertise and promote enrollment for the College, procured through the New Jersey County Community College (NJCCC) Joint Purchasing Consortium (JPC); and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.10, authorizes the Board of Trustees of two or more county colleges to provide jointly by agreement for the purchase of professional services, work, materials or supplies for their respective colleges; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.10 exempts the purchase of any materials, supplies, goods, services or equipment from public advertising for bids when two or more county colleges agree jointly for the purchasing for their respective colleges, but requires a resolution authorizing the award of such a contract; and

WHEREAS, the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) is composed of the membership of the county colleges in New Jersey and was formed to provide an instrument for the county colleges to combine purchasing power and realize savings to benefit the participating institutions; and

WHEREAS, Ocean County College has acted as the lead agency on behalf of the New Jersey Council of County Colleges (NJCCC) and acting on behalf of the Joint Purchasing Consortium with Consolidus, LLC of Akron, Ohio, procured through New Jersey County Community College (NJCCC) Joint Purchasing Consortium (JPC) Contract #23-05\*; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, through participation in the NJ County Community College (NJCCC) Joint Purchasing Consortium (JPC) to contract with Consolidus, LLC of Akron, Ohio to acquire promotional items with new Mercer branding to advertise and promote enrollment for the College for an amount not to exceed \$85,000 for the period July 1, 2025 to June 30, 2026.

\*NJCCC – JPC Contract #23/05

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 188**

**CRAFTMASTER HARDWARE, LLC  
LOCKING HARDWARE & KEYING SYSTEMS**

WHEREAS, Mercer County Community College has a need to acquire locks and keying system supplies for the Facilities Department for installation in various classrooms and offices at the James Kerney and West Windsor campuses, in FY 2026; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of any materials, supplies, goods, services or equipment, pursuant to a contract for such equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property\*, from public advertising from bids but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of the Board, to contract with Craftmaster Hardware, LLC of Northvale, New Jersey to acquire locks and keying system supplies for the Facilities Department for installation in various classrooms and offices at the James Kerney and West Windsor campuses, for an annual aggregate spending amount not to exceed \$80,000 for the period from July 1, 2025 to June 30, 2026 (FY 2026).

NJ State Contract #21-FOOD-16468

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 189**

**GAMMON MILLER, L.L.C.  
CONSULTING SERVICES FOR POTENTIAL SALE OF COLLEGE RADIO STATIONS**

WHEREAS, Mercer County Community College has a significant portfolio of radio assets and frequencies, including nine (9) call signs, two (2) towers, and multiple physical sites with studio and transmission equipment; and

WHEREAS, Mercer County Community College has the need to acquire consulting services to appraise the College's radio assets, to advise on the most mission-appropriate and fiscally responsible disposition of these assets, and to represent our interests in the event that some assets are slated for liquidation; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A 18A:64A-25.5, (a) (15) exempts consulting services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, Gammon Miller, L.L.C. of Manhattan, Kansas has been evaluated and identified as the firm that will be able to provide the best value for the college, based on price, experience and references; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with Gammon Miller, L.L.C. of Manhattan, Kansas, to provide consulting services to the College to serve as broker for the potential sale of the College's commercial radio stations (a total of 10 call signs/frequencies) for a fee based on a flat rate formula of seven percent (7%) of the gross sale amount.

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 190**

**IMBUE CREATIVE LLC  
MARKETING SERVICES**

WHEREAS, Mercer County Community College has a need to acquire additional digital marketing services to promote the College's Workforce Training Programs for fiscal year 2026; and

WHEREAS, on July 23, 2025, the Board of Trustees approved a contract with Imbue Creative LLC of Lambertville, New Jersey to provide marketing services College wide, for academic year(s) 2025 and 2026 for an amount not to exceed \$198,000 from July 1, 2025 through June 30, 2026; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (20) exempts without limitation advertising seeking student enrollment and associated consulting services from public solicitation for bids but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to increase the fiscal year 2026 purchase order with Imbue Creative LLC of Lambertville, New Jersey by \$35,000 for a digital advertising campaign promoting the College's Workforce Training Programs, for a new, not to exceed amount of \$233,000 with this vendor, from July 1, 2025 through June 30, 2026.

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 191**

**INVOKE, LLC  
PRINTING SERVICES**

WHEREAS, Mercer County Community College has a need for signage, promotional materials, and large scale printing services for the James Kerney and West Windsor campuses; and

WHEREAS, a provision of the County College Contracts Law N.J.S.A 18A:64A-25.11 a.(b) authorizes a county college to make purchases and contract for goods and services through the use of nationally recognized and accepted cooperative purchasing agreements\*; and

WHEREAS, Mercer County Community College is a member of Educational Services Commission of New Jersey Cooperative Pricing Agreement for the procurement of goods and services at competitive pricing; and

WHEREAS, Mercer County Community College has identified that Invoke, LLC has the experience necessary to provide signage, promotional materials, and large scale printing services under the Cooperative Pricing Agreement with the Educational Services Commission of New Jersey\* which represents the best value for the College; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to authorize the issuance of purchase orders with Invoke, LLC of Cranbury, New Jersey, to provide signage, promotional materials, and large scale printing services for the James Kerney and West Windsor campuses at a cost not to exceed \$125,000 from July 1, 2025 to June 30, 2026.

\* Educational Services Commission of New Jersey Contract #24/25-10

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 192**

**INTEGRITY NATIONAL CORP.  
JANITORIAL SERVICES COLLEGE-WIDE**

WHEREAS, Mercer County Community College has a need to acquire janitorial services for the James Kerney and West Windsor Campuses including a leased building at 101 North Broad Street, Trenton, NJ; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A 18A:64A-25.4 requires every contract or agreement for the performance of any work or the furnishing or hiring of any materials and supplies shall be made and awarded only by the County College after public advertising for bids and bidding therefore, except as provided otherwise in this article or specifically by any other law; and

WHEREAS, of the nineteen (19) vendors which responded to the advertised proposal (RFP #26-02) for janitorial services by the due date of November 14, 2025, eighteen (18) were determined to be responsive. Integrity National Corporation of Silver Spring, MD was determined to have the most responsible and cost-effective bid for janitorial services for the James Kerney and West Windsor Campuses including a leased building at 101 North Broad Street, Trenton, NJ and will be awarded a two-year contract effective March 1, 2026 through February 28, 2028, with a one (1) one-year extension option; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with Integrity National Corporation of Silver Spring, Maryland, for janitorial services for the James Kerney and West Windsor Campuses including a leased building at 101 North Broad Street, Trenton, NJ for a two-year contract effective April 1, 2026 through March 31, 2028, with a one (1) one-year extension option at the discretion of the College.

**MERCER COUNTY COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES MEETING**  
**JANUARY 28, 2026**

MERCER COUNTY COMMUNITY COLLEGE

PURCHASE ORDER OVER \$44,900

REQUEST FOR BOARD APPROVAL: January 28, 2026

VENDOR

Integrity National Corp.

BUDGET LINE: 10-07-01-03-301401-68570

DEPARTMENT: Facilities

DESCRIPTION: Janitorial Services

RFP SCORING SUMMARY:

	VENDOR	SCORE (##/10)
1	Integrity National Corp.	9.40
2	Pritchard	9.00
3	Conover Building Maintenance	8.85
4	Talarico/ServiceMaster	8.70
5	Sparks Cleaning	8.50
6	United Services	7.85
7	Facilities Partners	7.80
8	QFS	7.50
9	Apple Maintenance	7.50
10	ACB Services	6.45
11	JD Ventures	5.65
12	Interstate	5.45
13	HES Facilities	5.45
14	GDI International	5.45
15	ABS Facility	5.20
16	Crew Cleaners	5.20
17	LN ProServices	4.45
18	Babco	2.80

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 193**

**LAERDAL MEDICAL CORP.  
VIRTUAL NURSING PROGRAMS AND EQUIPMENT**

WHEREAS, Mercer County Community College has a need to acquire virtual Resuscitation Quality Improvement programming and Nursing Sim Manikins for the Nursing Program for Fiscal Year 2026, paid by Student Nursing Program Fees and the New Jersey Department of Education Carl D. Perkins grant program funds;

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for services through the use of nationally recognized and accepted cooperative purchasing agreements\* but requires a resolution authorizing the award of such contracts; and

WHEREAS, Mercer County Community College is a member of the Sourcewell co-operative pricing system for the procurement of goods and services at competitive pricing and offers competitively solicited and awarded service agreements by public agencies and governmental units to ensure that industry best practices, processes, and procedures are applied to obtain the most cost effective bids representing the best value for its membership; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with Laerdal Medical Corp. of Wappingers Falls, New York to acquire virtual Resuscitation Quality Improvement programming and Nursing Sim Manikins for an amount not to exceed \$250,000 from July 1, 2025 to June 30, 2026. Paid by Student Nursing Program Fees and the New Jersey Department of Education Carl D. Perkins grant program funds.

\* Sourcewell Contract 011822-LAE

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26- 194**

**W.W. GRAINGER AMENDED RESOLUTION  
SUPPLIES AND FURNITURE**

WHEREAS, Mercer County Community College has a continuing need to purchase custodial, electrical, furniture and other supplies for the Advanced Manufacturing program, the Fire Academy, and the Facilities Department funded with New Jersey Department of Education Carl D. Perkins program funds and by College operating funds in FY 2026; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of any materials, supplies, goods, services or equipment, pursuant to a contract for such equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property\*, from public advertising from bids but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to increase the FY26 purchase order amount of \$125,000 with W.W. Grainger, Inc. of Cranford, New Jersey by \$100,000 for a new, not to exceed amount of \$225,000 for the purchase of additional custodial, electrical, furniture and other supplies for the Advanced Manufacturing program, the Fire Academy, and the Facilities Department funded with New Jersey Department of Education Carl D. Perkins program funds and by College operating funds from July 1, 2025 to June 30, 2026.

\* New Jersey Contract 25-FLEET-96861 + 25-COMG-96978

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 210**

**RESOLUTION TO ACCEPT THE FY 2025 COLLEGE FINANCIAL AUDIT**

WHEREAS, Suplee, Clooney & Company LLP has completed the audit for the College for  
FY 2025; and

WHEREAS, Suplee, Clooney & Company LLP has rendered an unmodified opinion; now  
therefore

BE IT RESOLVED, that the Board of Trustees hereby accepts the audit report for the College for  
the fiscal year ending June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 197**

**RATIFICATION OF APPOINTMENTS, PROMOTIONS/RECLASSIFICATIONS, STIPENDS,  
AND RECEIPT OF STAFF SEPARATION REPORT**

BE IT RESOLVED, that this Board approves the ratification of appointments, promotions/reclassifications, stipends, and receipt of the staff separation report, which will be made a part of the minutes of this meeting.

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 – 197A**

**APPOINTMENTS**

*Human Resources Department*

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To: Deborah Preston, Ph.D., President  
From: Yvette Henry, Vice President for Human Resources  
Date: January 9, 2026  
Re: Ratification of Appointments

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The following appointment(s) have been made since the November 2025 meeting of the Board of Trustees.

<b>Effective Date of Hire</b>	<b>Department</b>	<b>Name</b>	<b>Title</b>	<b>Salary</b>	<b>FLSA</b>
11/24/2025	Military & Veteran Services	Leslie Price	Coordinator, Military & Veteran Services	\$62,100	Exempt
12/1/2025	College Safety	Mark Lee	Director, College Safety	\$120,000	Exempt
12/8/2025	Facilities	Lavar Carson	Maintenance I	\$41,600	Non-Exempt
01/05/2026	Science, Health Professions & Nursing	Emily Thompson	Coordinator, Science Lab Operations	\$55,000	Exempt
01/05/2026	Science, Health Professions & Nursing	Heather Hummel-Ayansola	Radiography Clinical Coordinator & Faculty	\$90,600	Exempt
01/05/2026	Business, Technology & Professional Studies	Sara Giustino	Instructor – Funeral Service Program	\$73,560	Exempt

**MERCER COUNTY COMMUNITY COLLEGE  
 BOARD OF TRUSTEES MEETING  
 JANUARY 28, 2026**

**RESOLUTION FY26 – 197B  
 PROMOTIONS/RECLASSIFICATIONS**

*Human Resources Department*

To: Deborah Preston, Ph.D., President  
 From: Yvette Henry, Vice President for Human Resources  
 Date: January 9, 2026  
 Re: Ratification of Promotions/Reclassifications

The following Promotion(s)/Reclassification(s) have been made since the November 2025 meeting of the Board of Trustees.

Effective Date of Promotion/Salary Adjustment	Department/Division	Name	Current Title/New Title	Current Base Salary	Adjusted Base Salary
01/01/2026	Facilities	Michael Dorio	Current: Maintenance Specialist I Operating Technician  New Title: Maintenance Specialist I Trades Assistant	\$52,268	\$55,500
01/01/2026	Facilities	Robert Bowman	Current: Craftsman HVAC  New: Team Leader HVAC	\$99,163	\$107,500
01/05/2026	Academic Affairs	Lucas Kelly	Current: Interim Dean of Arts & Communication  New: Dean of Arts & Communication	\$118,999	\$137,728
01/05/2026	Academic Affairs	Christopher Cruz-Cullari	Current: Interim Dean of Liberal Arts  New: Dean of Liberal Arts	\$118,999	\$137,728

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 – 197C**

**STIPENDS**

*Human Resources Department*

To: Deborah Preston, Ph.D., President  
From: Yvette Henry, Vice President for Human Resources  
Date: January 9, 2026  
Re: Ratification of Stipends

The following stipend(s) have been made since the November 2025 meeting of the Board of Trustees.

<b>Effective Date of Stipend</b>	<b>Department</b>	<b>Name</b>	<b>Title</b>	<b>Stipend Amount Based on Additional Duties</b>	<b>Purpose</b>
06/01/2025 – 05/31/2026	WEI	Jill Marcus	CET Program Director	\$303.84/bi-weekly	Assuming additional responsibilities.
06/01/2025 – 05/31/2026	WEI	Rafael Agliata	CET Manager	\$198.34/bi-weekly	Assuming additional responsibilities.
08/25/2025 – 05/09/2026	WEI	Nina Rogers	MercerOnline LMS Analyst	\$115.49/bi-weekly	Assuming additional responsibilities until vacancy is filled.
12/01/2025 – 12/31/2025	Facilities	Jonathan Bogdan	Specialist, HVAC Controls	\$298.08/bi-weekly	Assuming additional responsibilities until vacancy is filled.
12/01/2025 – 12/31/2025	Facilities	Michael Dorio	Maintenance Specialist I	\$194.23/bi-weekly	Assuming additional responsibilities until vacancy is filled.
12/01/2025 – 12/31/2025	Facilities	Robert Bowman	Craftsman, HVAC	\$354.18/bi-weekly	Assuming additional responsibilities until vacancy is filled.
01/01/2026 – 04/30/2026	Facilities	Jonathan Bogdan	Specialist, HVAC Controls	\$298.08/bi-weekly	Assuming additional responsibilities until vacancy is filled.

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 – 197D**

**SEPARATIONS**

*Human Resources Department*

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To: Deborah Preston, PhD., President  
From: Yvette Henry, Vice President for Human Resources  
Date: January 9, 2026  
Re: Separations

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The following separation(s) have been made since the November 2025 meeting of the Board of Trustees.

<b>Effective Date of Separation</b>	<b>Department</b>	<b>Name</b>	<b>Current Title</b>	<b>Type</b>
12/05/2025	Youth College-Talent Search	Jeff Sammuel	Education Specialist I	RS
01/04/2026	College Safety	Daniel McKiernan	Security Officer	RS
01/09/2026	Student Affairs/Counseling	Yannick Ladson	Director of Counseling & Wellness Center	RS

- \*
- RS - Resignation
  - TR - Termination
  - GE - Grant Ended
  - RT - Retired
  - CNR - Contract Not Renewed
  - LO - Layoff

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 198**

**TENURE APPOINTMENTS**

BE IT RESOLVED, that this Board hereby approves the offering of tenure appointments effective with the 2026-2027 academic year to faculty members in their fifth year of service as recommended by the President as indicated in the attached which is to be made part of the minutes of this meeting.

<b>Name</b>	<b>Title</b>	<b>Division</b>	<b>Date of FT Hire</b>
Allison Desiree	Assistant Professor	Science, Health Professions and Nursing	01/10/2022
Sarmite Catalfomo	Assistant Professor	Science, Health Professions and Nursing	08/30/2021
Rachel Klaus* <sup>1</sup>	Assistant Professor	Science, Health Professions and Nursing	10/04/2021
Patrick Natale* <sup>2</sup>	Assistant Professor	Science, Health Professions and Nursing	10/04/2021

\*<sup>1</sup> Full-time professional staff effective 1/25/2018

\*<sup>2</sup> Full-time professional staff effective 03/19/2012

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 199**

**REAPPOINTMENT OF FOURTH-YEAR FACULTY MEMBERS**

BE IT RESOLVED, that this Board hereby approves the offering of new appointments effective with the 2026-2027 academic year to certain faculty members currently in their fourth year of service, as recommended by the President as indicated in the attached which is to be made part of the minutes of this meeting.

<u>Name</u>	<u>Title</u>	<u>Division</u>	<u>Date of FT Hire</u>
Deanna Lawson	Assistant Professor	Business, Technology and Professional Studies	8/29/2022
Shianling Wu	Assistant Professor	Business, Technology and Professional Studies	8/29/2022
Amy Bauer-Sinicin	Assistant Professor	Business, Technology and Professional Studies	1/17/2023
Rubana Syed	Assistant Professor	Business, Technology and Professional Studies	1/17/2023
Frank Benowitz*	Assistant Professor	Business, Technology and Professional Studies	1/2/2023
Katie Carnevale	Assistant Professor	Arts & Communication	8/29/2022
Wan-Ning Yeh	Assistant Professor	Liberal Arts	8/29/2022
Nicole Hall	Assistant Professor	Liberal Arts	8/29/2022

\* Full-time professional staff effective 09/22/2003

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 200**

**REAPPOINTMENT OF THIRD-YEAR FACULTY MEMBERS**

BE IT RESOLVED, that this Board hereby approves the offering of new appointments effective with the 2026-2027 academic year to certain faculty members currently in their third year of service, as recommended by the President as indicated in the attached which is to be made part of the minutes of this meeting.

<b>Name</b>	<b>Title</b>	<b>Division</b>	<b>Date of FT Hire</b>
Rachel Tallone	Assistant Professor	Science, Health Professions & Nursing	8/28/2023
Cedeidre Dumonde	Assistant Professor	Science, Health Professions & Nursing	8/28/2023
Fred Storer	Assistant Professor	Science, Health Professions & Nursing	8/28/2023
Alix Melchionna	Assistant Professor	Business, Technology and Professional Studies	8/28/2023

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANAURY 28, 2026**

**RESOLUTION FY26 - 201**

**SABBATICAL RECOMMENDATION – MAURO ZAMORA**

WHEREAS, that this Board approves the granting of a Sabbatical Leave Request for Professor Mauro Zamora during the Fall 2026 Semester, Professor Zamora will be released from his course load from his teaching duties during the Fall 2026 semester; and,

WHEREAS, that this Board approves the granting of a sabbatical leave for Professor Mauro Zamora during the Fall 2026 Semester, Professor Zamora will receive full pay for his Fall 2026 Sabbatical Leave; now therefore

BE IT Resolved, that Professor Mauro Zamora will return to full-time employment for at least two (2) years following completion of sabbatical leave.

BE IT RESOLVED, that Professor Mauro Zamora will submit a comprehensive post-sabbatical report documenting completed creative work, professional development activities, and collaborations undertaken during his Fall 2026 sabbatical. This report will include a reflective assessment of skills and knowledge gained in visual storytelling, sequential art, and storyboarding, as well as evidence of completed deliverables, including finalized scripts, character and visual development materials, and completed artwork for Chapters One and Two of an original graphic novel project.

BE IT FURTHER RESOLVED, that Professor Zamora will translate the outcomes of his sabbatical into measurable benefits for Mercer County Community College by integrating updated visual storytelling and storyboarding content into Digital Media Arts coursework; sharing instructional resources with faculty; and providing an initial feasibility summary with recommendations regarding the potential development of a DMA Storyboarding Certificate or related academic pathway aligned with industry and workforce opportunities.

**TO:** Ms. Carolyn White  
Vice President, Student Affairs  
cc: Dr. Robert Schreyer

**FROM:** Mark P. Lee  
Director of College Safety

**DATE:** December 2, 2025

**SUBJECT:** Reportable Crimes, Fires & Other Emergencies as Required By S-485/A  
1976 Law the Cunningham/ Ruiz Bill

In accordance with S-485/A-1976 law the Cunningham/ Ruiz Bill requiring presidents of public institution of higher education to regularly report on-campus criminal and fire events to the institution's governing board please accept the following information:

***For the calendar month of **November 2025**, there were was one (1) Clery offense or occurrence reported through College Safety and Security. This incident, an act of Domestic Violence occurred on November 5, 2025 and resulted in one (1) arrest at the West Windsor Campus. There were no other Clery Offenses or occurrences during November, 2025.***

End of report

**Resolution FY26-203**

**TO:** Ms. Carolyn White  
Vice President, Student Affairs  
cc: Dr. Robert Schreyer

**FROM:** Mark P. Lee  
Director of College Safety

**DATE:** January 5, 2026

**SUBJECT:** Reportable Crimes, Fires & Other Emergencies as Required By S-485/A  
1976 Law the Cunningham/ Ruiz Bill

In accordance with S-485/A-1976 law the Cunningham/ Ruiz Bill requiring presidents of public institution of higher education to regularly report on-campus criminal and fire events to the institution's governing board please accept the following information:

For the calendar month of ***December 2025, there were no Clery offenses or occurrences reported through College Safety and Security.***

End of report

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
JANUARY 28, 2026**

**RESOLUTION FY26 - 204**

**REVISED POLICY  
#978 EMERITUS RANK FOR RETIRED FACULTY**

BE IT RESOLVED, that the Board hereby approves revised policy #978 Emeritus Rank for Retired Faculty as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

<b>EMERITUS RANK FOR RETIRED FACULTY</b>			
<b>Policy #</b>	<b>Applicability</b>	<b>Responsible Executive</b>	<b>Applicable Laws/Statutes</b>
<b>978</b>	Faculty	Provost & Vice President for Academic Affairs	

**POLICY**

The purpose of this policy is to establish the honorary rank of Professor Emeritus or Associate Professor Emeritus to recognize retired fulltime faculty members who have contributed significantly to the instructional program and mission of Mercer County Community College during their active tenure.

The Board of Trustees authorizes the President to establish procedures to grant the honorary rank of Professor Emeritus or Associate Professor Emeritus to retired full-time faculty members.

**APPROVALS**

Board of Trustees – March 16, 1995

Board of Trustees – January 28, 2026

**REVISION DATE(S)**

July 25, 2013

September 15, 2016

January 28, 2026

**RELATED PROCEDURES, GUIDELINES, OR RESOURCES**

Policy #978 – Emeritus Rank for Retired Faculty Procedure

**MERCER COUNTY COMMUNITY COLLEGE  
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JANUARY 28, 2026**

**RESOLUTION FY26 - 205**

**REVISED POLICY**

**#413 ACADEMIC HONORS**

BE IT RESOLVED, that the Board hereby approves revised policy #413 Academic Honors as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.



<b>ACADEMIC HONORS</b>			
<b>Policy #</b>	<b>Applicability</b>	<b>Responsible Executive</b>	<b>Applicable Laws/Statutes</b>
<b>413</b>	Students	Provost & Vice President for Academic Affairs	

**POLICY**

The purpose of this policy is to encourage and recognize student academic achievement by establishing a practice of granting students with academic honors at Mercer County Community College.

The Board of Trustees authorized the college President to establish the procedures for academic honors recognitions based on a student's academic standing during their enrollment at Mercer County Community College.

**APPROVALS**

Board of Trustees – January 28, 2026

**REVISION DATE(S)**

**RELATED PROCEDURES, GUIDELINES, OR RESOURCES**

Procedure #413 - Academic Honors

**MERCER COUNTY COMMUNITY COLLEGE  
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**RESOLUTION FY26 - 206**

**REVISED POLICY  
#401 ACADEMIC STANDING**

BE IT RESOLVED, that the Board hereby approves revised policy #401 Academic Standing as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

<b>ACADEMIC STANDING</b>			
<b>Policy #</b>	<b>Applicability</b>	<b>Responsible Executive</b>	<b>Applicable Laws/Statutes</b>
<b>401</b>	Students	Provost & Vice President for Academic Affairs	

**POLICY**

The purpose of this policy is to establish a system to monitor student academic standing, including interventions and progressive consequences when those standings are not met.

The Board of Trustees authorizes the college President to establish the procedures for academic standing and the actions taken as result of a student's standing at any point during their enrollment at Mercer County Community College.

**APPROVAL(S)**

Board of Trustees – January 28, 2026

**REVISION DATE(S)**

- February 13, 1975
- August 2, 1979
- December 18, 1980
- April 19, 1984
- May 21, 1987
- April 17, 1997
- March 22, 2001
- October 15, 2020
- July 15, 2023
- January 28, 2026

**RELATED PROCEDURES, GUIDELINES, OR RESOURCES**

Procedure # 401 – Academic Standing

**MERCER COUNTY COMMUNITY COLLEGE  
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**RESOLUTION FY26 - 207**

**REVISED POLICY**

**#984 ACCEPTABLE USE OF SOCIAL MEDIA**

BE IT RESOLVED, that the Board hereby approves revised policy #984 Acceptable Use of Social Media as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

<b>ACCEPTABLE USE OF SOCIAL MEDIA</b>			
<b>Policy #</b>	<b>Applicability</b>	<b>Responsible Executive</b>	<b>Applicable Laws/Statues</b>
984	College-Wide	Executive Director for Marketing & Communications	

**POLICY**

The purpose of this policy is to provide guidelines for responsible use of social media by members of the College community for official and unofficial communication, including procedures that allow for free expression of ideas, strategic marketing, academic inquiry, administrative outreach, and community celebration while clarifying the distinction between personal and College posts. MCCC endorses the intentional use of social media to advance its mission and serve students with content that is respectful, accurate, legally permissible, non-discriminatory, professional in tone, and on-brand.

The Board of Trustees authorizes the President to establish procedures for detailing the acceptable use and management of all of the College’s social media platforms and provide guidelines to ensure that online interactions by students, faculty, and staff reflect the institution’s values and maintain a positive and professional presence.

**APPROVED**

- Board of Trustees – May 23, 2019
- Board of Trustees – April 23, 2025
- Board of Trustees – January 28, 2026

**REVISION DATE(S)**

- April 23, 2025
- January 28, 2026

**RELATED PROCEDURES, GUIDELINES, OR RESOURCES**

Procedure #984 – Acceptable Use of Social Media Procedures

**MERCER COUNTY COMMUNITY COLLEGE  
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JANUARY 28, 2026**

**RESOLUTION FY26 - 208**

**NEW POLICY**

**#426 PERKINS SUPPLY INVENTORY CONTROL**

BE IT RESOLVED, that the Board hereby approves revised policy #426 Perkins Supply Inventory Control as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

## PERKINS SUPPLY INVENTORY CONTROL POLICY

Policy #	Applicability	Responsible Executive	Applicable Laws/Statues
426	Faculty and Staff	Provost & Vice President for Academic Affairs	<a href="#">NJDOE OGM Perkins V Guidance</a>

### **POLICY**

The purpose of this policy is to establish that any department using federal Perkins funding must keep an approved inventory of all Perkins supply items.

The Board authorizes the President to establish a procedure to ensure all items purchased using Federal Perkins are labeled and follow an inventory standard.

### **COMPLIANCE INFORMATION**

When using Perkins funds, eligible recipients must maintain effective control and accountability for all grant assets by tagging equipment, all computing and electronic devices, and supply items of any amount.

### **APPROVALS**

Board of Trustees - January 28, 2026

### **REVISION DATE(S)**

### **RELATED PROCEDURES, GUIDELINES, OR RESOURCES**

Procedure #426 - Perkins Supply Inventory Control

[NJDOE OGM Perkins V Guidance](#)

Perkins Auditing Template

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
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**RESOLUTION FY26 - 209**

**RESOLUTION TO SUNSET OUTDATED POLICIES  
414 – STANDARDS FOR DEAN’S HONOR LIST  
414A – STANDARDS FOR PRESIDENT’S HONOR LIST  
710 – CAREER ADVISORY COMMISSIONS  
979 – ROLE AND PRIVILEGES OF FACULTY EMERITI**

WHEREAS, the Mercer County Community College is committed to maintaining up-to-date and relevant policies that reflect current best practices and the evolving needs of the institution;

WHEREAS, a comprehensive review of existing policies has identified several policies that are outdated, redundant, or no longer applicable;

WHEREAS, the sunsetting of these policies will streamline governance, reduce administrative burden, and enhance operational efficiency;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the following policies are sunsetted as recommended by the President, and Operations Committees of the Board.

OMB 414	Standards for Dean’s Honor List <i>Reason for Sunset: Combined with Policy 413 Academic Honors</i>
OMB 414A	Standards for President's Honor List <i>Reason for Sunset: Combined with Policy 413 Academic Honors</i>
OMB 710	Career Advisory Commissions <i>Reason for Sunset: Combined with Policy 701 Advisory Commissions</i>
OMB 979	Role and Privileges of Faculty Emeriti <i>Reason for Sunset: Combined with Policy 978 Emeritus Rank for Retired Faculty</i>

BE IT FURTHER RESOLVED, that the Board directs the President and all relevant College departments to ensure that all references to the sunsetted policies are removed from official documents and communications.

**MERCER COUNTY COMMUNITY COLLEGE  
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**RESOLUTION FY26 - 195**

**ADOPTION OF FACILITIES MASTER PLAN**

WHEREAS, Mercer County Community College has undertaken a comprehensive planning process to evaluate current facilities, future needs, academic priorities, and long-term institutional goals; and

WHEREAS, Mercer County Community College engaged Spiezle Architectural Group, Inc. to provide a framework to guide capital investments, campus improvements, maintenance planning, space utilization, and long-range development in a manner that supports the mission and vision of the College; and

WHEREAS, the Board of Trustees has reviewed the *Facilities Master Plan*, including its recommendations and alignment with institutional priorities; and

WHEREAS, the Board recognizes that adoption of the *Facilities Master Plan* will provide direction for future planning, ensure responsible stewardship of institutional resources, and enhance the overall student, faculty, and staff experience;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby formally accepts and approves the *Facilities Master Plan* as presented, which guides the direction of the College for the next ten (10) years; and

BE IT FURTHER RESOLVED, that the Board authorizes the administration to use the *Facilities Master Plan* as a guiding document for future decision-making related to capital projects, campus development, and facilities management; and

BE IT FURTHER RESOLVED, that any major capital expenditures or significant deviations from the plan shall continue to require Board review and approval in accordance with established policies.

**MERCER COUNTY COMMUNITY COLLEGE  
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**RESOLUTION FY26 - 196**

**ADOPTION OF NEW MISSION STATEMENT**

WHEREAS, the Board of Trustees is committed to ensuring that Mercer County Community College maintains a clear and compelling mission that reflects its purpose, values, and commitment to the community; and

WHEREAS, the College periodically reviews its mission statement to ensure alignment with institutional priorities, evolving community needs, and best practices in higher education; and

WHEREAS, following a comprehensive review process that included input from faculty, staff, students, administrators, and other stakeholders, a revised mission statement has been recommended to more accurately reflect the College's role and aspirations; and

WHEREAS, the proposed mission statement articulates MCCC's commitment to educational quality, accessibility, student success, and service to the community;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Mercer County Community College hereby adopts the following mission statement as the official mission of the College:

*"MCCC enriches our community and empowers our students to achieve lifelong success by delivering high-quality, accessible education in a supportive and inclusive environment."*

BE IT FURTHER RESOLVED, that the President is authorized to implement this mission statement across all institutional planning documents, publications, strategic initiatives, and communications of the College; and

BE IT FURTHER RESOLVED, that this mission statement shall take effect immediately upon adoption by the Board of Trustees.

**MERCER COUNTY COMMUNITY COLLEGE  
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**RESOLUTION FY26 - 211**

**AUTHORIZING MERCER COUNTY COMMUNITY COLLEGE TO ENTER INTO A SETTLEMENT,  
RELEASE AND NON-DISCLOSURE AGREEMENT WITH COLLEGE EMPLOYEE MARCIA CARPINO**

WHEREAS, Mercer County Community College (“College”), solely as a business decision, desires to enter into a Settlement, Release and Non-Disclosure Agreement (“Agreement”) with College employee Marcia Carpino, to avoid further litigation expenses and the uncertainty of continued litigation and trial; and

WHEREAS, the attorney retained on the College’s behalf by the College’s insurance carrier has prepared, negotiated and recommended that the College execute an Agreement which provides for the full settlement and satisfaction of all of Marcia Carpino’s claims and for the settlement sum to be paid solely by the College’s insurance carrier; and

WHEREAS, by entering into such Agreement, the College expressly denies that it has violated any law, statute, ordinance, contract, duty or obligation whatsoever, or that it has committed any tort or engaged in any discrimination, retaliation, failure to accommodate and or any other improper conduct and does not otherwise admit to any liability or wrongdoing; and

WHEREAS, the College’s Board of Trustees is in agreement with the advice of counsel and believes that entering into Agreement is in the College’s best interests; and

WHEREAS, The College desires to enter into the proposed Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Mercer County Community College Board of Trustees that the College’s President is hereby authorized to execute a Settlement Agreement, General Release and Waiver to resolve any outstanding issues with respect to Marcia Carpino’s employment with the College.