

MERCER COUNTY COMMUNITY COLLEGE

733rd Minutes of the Meeting
of the Board of Trustees
February 25, 2026

The meeting was called to order by Chair Kristin Appelget at 6:31pm at the Mercer County Community College West Windsor Campus. In addition to the Chair, the following members were in attendance: Julie Blake, Eashwayne Haughton, Brianna Hill, Jacquelyn León, Shannon Mason, Gregory Puliti, Scarlett Rajski, Aamir Rehman, and Deborah Preston (MCCC President). Also present was Nick Degaudio, College Counsel. Absent was Daryl Minus-Vincent and Mirian Lopez (Alumni Trustee).

I. OPENING OF MEETING

A) FLAG SALUTE

Chair Appelget led those attending the meeting in the Pledge of Allegiance to the flag of the United States.

B) STATEMENT OF NOTIFICATION

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting its interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Trustees of Mercer County Community College has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board in the lobby of the Administration Building, on the West Windsor Campus, at the James Kerney Campus, on the College's website homepage, and emailed to The Trentonian and The Times.

C) ADOPTION OF AGENDA

Trustee Puliti moved to approve the agenda, which was seconded by Trustee Rajski and adopted with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

D) PUBLIC COMMENT

No one from the attending public addressed the Board at this time.

II. PRESIDENT'S UPDATE

Dr. Preston presented a mid-year goals update, which included information on the College's budget, grants, enrollment, and revenue and cost-savings strategies. A copy of the presentation will be made part of the official minutes.

Dr. Preston announced that the Tuition and Fees Public Forum is scheduled for Wednesday, March 11. She also noted that the Finance Committee had planned a special meeting on March 2nd to review and discuss the proposed tuition and fees. Trustee Puliti expressed his concern that all Trustees have the opportunity to participate in discussions regarding the proposed tuition and fees prior to the public forum. As a result, the special Finance Committee meeting will be rescheduled for March 9th to allow additional meetings to be scheduled for Trustees to review and discuss the proposal in advance of the Committee's consideration. Trustees were encouraged to share any questions or comments regarding the proposed tuition and fees with Finance Committee Chair Trustee Rehman.

Trustee Leon inquired whether the economic impact study had been discussed and whether insights from the presentation could inform the College's budget discussions. Dr. Preston noted that the purpose of the economic impact study is to demonstrate the return on taxpayer investment in community colleges through measures such as job creation, revenue generation, and economic activity. It was clarified that the study does not directly impact the College's operating budget, but rather serves as an external advocacy tool. The study is expected to be released by the New Jersey Council of County Colleges later in the week, after which Mercer County Community College will release its individual report.

III. APPROVAL OF MINUTES

Trustee Puliti moved to approve agenda items III (A) and (B), which were seconded by Trustee Hill and adopted with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- A) APPROVAL OF MINUTES OF JANUARY 28, 2026 BOARD MEETING
BE IT RESOLVED, that the minutes of the January 28, 2026 meeting of the Board of Trustees are approved as presented.
- B) APPROVAL OF MINUTES OF JANUARY 28, 2026 EXECUTIVE SESSION
BE IT RESOLVED, that the executive session minutes of January 28, 2026 of the Board of Trustees are approved as presented.

IV. FINANCE & FACILITIES MATTERS

Trustee Rehman presented agenda items IV (A) FY26-212 and (B) FY26-213 for ratification, which were second by Trustee Haughton. The items were ratified with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- A) MONTHLY FINANCIAL STATEMENT (Resolution FY26-212)
The members of the Board noted receipt and ratified the Monthly Financial Statement, which is attached.
- B) INVESTMENT DETAIL (Resolution FY26-213)
The members of the Board noted receipt and ratified the Report of Investment Detail, which is attached.

Trustee Rehman presented agenda items IV (C) FY26-214 and (D) FY26-215 for ratification, which were second by Trustee Haughton. The items were ratified with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- C) PURCHASE ORDERS AND CONTRACTS UNDER \$44,900 (Resolution FY26-214)
The members of the Board noted receipt and ratified the Report on Purchase Orders and Contracts under \$44,900.00, which is attached.
- D) MONTHLY PAYMENTS LIST JANUARY 2026 (Resolution FY26-215)
The members of the Board noted receipt and ratified the monthly payments lists for January 2026.

Trustee Rehman presented agenda items IV (E) FY26-216 through (H) FY26-219, which were second by Trustee Haughton. The items passed with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye, which will be made a part of the minutes of this meeting.

- E) Accelerated Information Systems (FY26-216)
- F) H2M Architects & Engineers, Inc. (FY26-217)
- G) Penn Medicine Princeton Health (FY26-218)
- H) Trane U.S. Inc. (FY26-219)

Trustee Rehman presented agenda item IV (I) FY26-220, which were second by Trustee Haughton. The items passed with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye, which will be made a part of the minutes of this meeting.

- I) Carl D. Perkins Career and Technical Education Grant Application (FY26-220)

V. HUMAN RESOURCES MATTERS

Trustee Rajski presented agenda item V (A) FY26-221 and (B) FY26-222, which was seconded by Trustee Hill. The item was ratified with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- A) RATIFICATION OF APPOINTMENTS, PROMOTIONS/RECLASSIFICATION, STIPENDS AND RECEIPT OF STAFF OF SEPARATION REPORT (Resolution FY26-221)
BE IT RESOLVED, that this Board approves the ratification of appointments, promotions/reclassifications, stipends, and notes receipt of the staff separation report, which will be made a part of the minutes of this meeting.
- B) REAPPOINTMENT OF SECOND YEAR FACULTY MEMBERS (Resolution FY26-222)
BE IT RESOLVED, that this Board hereby approves the offering of new appointments effective with the 2026-2027 academic year to certain faculty members currently in their second year of service, as recommended by the President as indicated in the attached which is to be made part of the minutes of this meeting.

VI. OPERATIONS MATTERS

Trustee Hill presented agenda item VI (A) FY26-223 for ratification, which was second by Trustee Haughton. The item was ratified with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- A) JANUARY 2026 REPORTABLE CRIMES, FIRES, AND OTHER EMERGENCIES (Resolution FY26-223) The members of the Board noted receipt and review and ratified the report, which is attached.

Trustee Hill presented agenda item VI (B) FY26-224, which was second by Trustee Haughton. The item was approved with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- B) REVISED POLICY 910 RIGHTS, PRIVILEGES, AND BENEFITS OF NON-UNION EMPLOYEES
(Resolution FY26-224)
BE IT RESOLVED, that the Board hereby approves revised policy #910 Rights, Privileges, and Benefits of Non-Union Employees as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

Trustee Hill presented agenda item VI (C) FY26-225 and (D) FY26-226, which were second by Trustee Haughton. The items were approved with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Puliti, Rajski, and Rehman voting aye.

- C) RESOLUTION TO SUNSET OUTDATED POLICIES #914 and #915 (FY26-225)
BE IT RESOLVED that the Board hereby approves the following policies are sunsetted as recommended by the President and Operations Committees of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.
- OMB 914 - Complaint Policy – Non-Unionized Employees
 - OMB 915 - Longevity Payments – Unorganized Staff
- D) RESOLUTION TO SUNSET OUTDATED POLICIES #581 (FY26-226)
BE IT RESOLVED that the Board hereby approves the following policies are sunsetted as recommended by the President and Operations Committees of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.
- OMB 581 – Psychological Referral of Mercer County Community College Students

VII. NEW JERSEY COUNCIL OF COUNTY COLLEGES REPORT

Trustee Rajski provided an update on activities of the New Jersey Council of County Colleges (NJCCC). It was noted that the Council met via Zoom due to inclement weather and discussed several statewide priorities. Among the updates shared was an upcoming economic impact study, which will be released soon and used as an advocacy tool in discussions with legislative leadership. In addition, Trustee Hill reported on MCCC's participation at the ACCT National Legislative Summit, including meetings with Senator Booker, Congresswoman Bonnie Watson Coleman, and staff from Congressman Conaway's office. Trustee Hill highlighted the value of student representation during the meetings and noted that discussions focused on advocacy priorities such as increasing Pell Grant funding and expanding federal tax incentives to better support community college students.

VIII. CHAIR'S REPORT

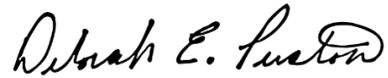
Chair Appelget expressed appreciation to the Facilities and Public Safety teams for their efforts in clearing and preparing the campus following the recent snowstorm, noting the campus was in excellent condition. In addition, Chair Appelget thanked Erica Oliver and her team and noted that Trustees had received invitations to the upcoming *Spring Into Success* event, which supports students' financial needs. Trustees were encouraged to attend if possible.

IX. EXECUTIVE SESSION

No executive session.

There being no further business to discuss, Trustee Puliti moved to adjourn the meeting. The motion was seconded by Trustee Haughton and passed unanimously. The meeting adjourned at 7:21pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Deborah E. Preston". The signature is written in a cursive style with a large, prominent initial 'D'.

Deborah E. Preston, Ph.D.
President
Mercer County Community College



**MERCER COUNTY COMMUNITY COLLEGE
 FINANCE OFFICE**

Resolution FY26-212

REVENUE	Budget FY26	Actual as of 01/31/2026	Percent of	2025 Actual	2024 Actual	2023 Actual	
			Budget Realized				
Tuition- Credit	\$ 28,600,000	\$ 25,573,804	89%	\$ 25,643,441	\$ 22,216,219	\$ 19,353,684	
Course Fees	\$ 9,900,000	\$ 8,371,166	85%	\$ 8,305,875	\$ 8,226,719	\$ 6,980,152	
Tuition Waivers	\$ (2,900,000)	\$ (2,041,060)	70%	\$ (2,978,171)	\$ (2,397,594)	\$ (1,792,905)	
TOTAL TUITION & FEES:	\$ 35,600,000	\$ 31,903,910	90%	\$ 30,971,145	\$ 28,045,344	\$ 24,540,931	
APPROPRIATIONS							
State of New Jersey	\$ 7,433,816	\$ 4,594,370	62%	\$ 7,735,236	\$ 7,967,611	\$ 7,433,816	
County of Mercer	\$ 19,729,980	\$ 11,509,193	58%	\$ 19,729,980	\$ 19,343,117	\$ 18,963,840	
Partnerships	\$ -	\$ 47,914		\$ 46,053	\$ 49,622	\$ 154,373	
Community Education/Non Credit	\$ 880,000	\$ 376,247	43%	\$ 744,500	\$ 847,047	\$ 790,523	
Auxiliary Operations	\$ 3,000,000	\$ 2,297,964	77%	\$ 3,077,728	\$ 2,963,018	\$ 2,532,492	
Facility Rentals	\$ 978,204	\$ 347,072	35%	\$ 794,208	\$ 834,080	\$ 695,942	
Other Income	\$ 2,750,000	\$ 1,506,015	55%	\$ 2,871,462	\$ 4,144,231	\$ 2,392,409	
TOTAL REVENUE:	\$ 70,372,000	\$ 52,582,685	75%	\$ 65,970,312	\$ 64,194,070	\$ 57,504,326	
EXPENSES							
Salaries & Wages							
Faculty	\$ 18,598,510	\$ 10,389,640	56%	\$ 16,526,153	\$ 16,762,765	\$ 15,271,854	
Administrators	\$ 4,342,763	\$ 2,397,296	55%	\$ 3,993,081	\$ 3,961,657	\$ 3,574,821	
Clerical	\$ 2,527,777	\$ 1,257,526	50%	\$ 2,376,037	\$ 2,304,053	\$ 2,189,076	
Professional	\$ 10,082,551	\$ 5,662,650	56%	\$ 9,918,464	\$ 9,193,964	\$ 8,255,446	
Part Time	\$ 4,260,000	\$ 2,270,847	53%	\$ 4,049,696	\$ 4,120,496	\$ 3,019,780	
Maintenance / Security	\$ 2,604,038	\$ 1,385,147	53%	\$ 2,316,668	\$ 2,373,565	\$ 2,219,545	
Total Salaries & Wages	\$ 42,415,639	\$ 23,363,106	55%	\$ 39,180,099	\$ 38,716,500	\$ 34,530,522	
Employee Benefits	\$ 14,000,000	\$ 7,269,264	52%	\$ 13,440,990	\$ 12,438,619	\$ 10,477,561	
TOTAL PERSONNEL EXPENDITURES:	\$ 56,415,639	\$ 30,632,370	54%	\$ 52,621,089	\$ 51,155,119	\$ 45,008,083	
Other Expenditures							
Utilities	\$ 2,135,950	\$ 1,083,564	51%	\$ 1,951,054	\$ 1,796,161	\$ 1,979,721	
Building Lease	\$ 350,000	\$ 205,980	59%	\$ 308,970	\$ 296,774	\$ 257,168	
Maintenance Contracts	\$ 995,000	\$ 540,560	54%	\$ 1,069,653	\$ 1,022,837	\$ 972,247	
Facilities Maintenance	\$ 1,952,963	\$ 1,055,706	54%	\$ 1,658,653	\$ 530,375	\$ 612,184	
Insurance	\$ 920,000	\$ 706,671	77%	\$ 971,114	\$ 752,120	\$ 685,240	
Staff Development/Travel	\$ 585,000	\$ 406,102	69%	\$ 664,883	\$ 578,500	\$ 348,679	
Marketing/Advertising	\$ 378,400	\$ 190,674	50%	\$ 312,715	\$ 594,147	\$ 605,967	
IT Hardware / Software	\$ 1,525,000	\$ 1,221,592	80%	\$ 1,837,121	\$ 1,611,130	\$ 1,939,608	
Legal/Professional Fees	\$ 380,000	\$ 416,333	110%	\$ 982,336	\$ 750,925	\$ 279,669	
Purchased Services	\$ 2,000,000	\$ 1,665,567	83%	\$ 2,012,082	\$ 2,362,665	\$ 1,375,123	
General Ed/Lab Supplies	\$ 400,597	\$ 210,468	53%	\$ 636,145	\$ 360,807	\$ 396,242	
Student Development	\$ 479,000	\$ 304,140	63%	\$ 530,952	\$ 459,231	\$ 185,222	
Other	\$ 1,854,451	\$ 1,615,905	87%	\$ 3,249,353	\$ 4,115,285	\$ 5,099,220	
TOTAL OTHER EXPENDITURES:	\$ 13,956,361	\$ 9,623,262	69%	\$ 16,185,031	\$ 15,230,957	\$ 14,736,290	
TOTAL OPERATING AND PERSONNEL	\$ 70,372,000	\$ 40,255,632	57%	\$ 68,806,120	\$ 66,386,076	\$ 59,744,373	
				Surplus/(Deficit)	\$ (2,835,808)	\$ (2,192,006)	\$ (2,240,047)



**MERCER COUNTY COMMUNITY COLLEGE
 FINANCE OFFICE**

Resolution FY26-213

**INVESTMENT DETAIL
 FOR THE PERIOD ENDING JANUARY 31, 2026**

<u>DATE</u>	<u>SHORT TERM INVESTMENTS</u>	<u>TERM & INTEREST RATE</u>	<u>AMOUNT</u>
01/31/26	BANK OF PRINCETON	2.96%	714,334.72
01/31/26	FIRST BANK	2.97%	1,944,365.19
01/31/26	WELLS FARGO BANK BALANCE	3.09%	2,555,551.52
01/31/26	CASH MANAGEMENT FUND-NJ	3.67%	18,461,026.46 **
			<u>\$ 23,675,277.89 *</u>
	<u>LONG TERM INVESTMENTS</u>		
01/31/26	WELLS FARGO - UNEMPLOYMENT TRUST	3.29%	<u>\$ 544,802.22</u>

* Cash Balances are gross, current Liabilities are not netted against these balances

** Includes: 1.89 mil in Flight Fees

MCCC PURCHASE ORDER REPORT
\$8,980 - \$44,900
February 25, 2026

Resolution FY26-214

Purchases over \$8,980 require three (3) quotes or over \$44,900 require Publicly Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
Budget lines beginning with "2" indicate grant funded
Budget lines beginning with "7" indicate capital projects

#	PO #	DATE	VENDOR	AMOUNT	BUDGET CODE	DESCRIPTION	BASIS FOR AWARD	PURCHASE TYPE
1	P0021455	1/7/26	DANCE CONNECTION Hillsborough NJ	\$19,423.37	33-03-01-02-209001-42518	Box Office Split for "The Nutcracker"	Exemption: Entertainment	Operational
2	B0009554	1/8/26	FISHER SCIENTIFIC Hanover Park IL	\$9,300.00	10-01-01-02-206250-61101	MLT Lab Supplies for FY26	OMNIA Cooperative Contract #2021002889	Operational
3	B0009254	1/9/26	FITNESS MACHINE TECHNICIANS Ewing NJ	\$9,200.00	10-05-01-04-404000-69340	Fitness Center Machine Repair and Maintenance for FY26	Exemption: Equipment Repair	Operational
4	P0022594	1/14/26	WORTHINGTON DIRECT Dallas TX	\$10,974.81	70-07-01-03-700102-69420	Computer Carrels for JKC Testing Center	TIPS Cooperative Contract #230301	Capital
5	P0022593	1/14/26	DEERE Whitehouse Station NJ	\$14,651.50	70-07-01-03-700115-72100	Lawn Mower	NJ State Contract #22-FLEET-10063	Capital
6	B0009615	1/14/26	PERFORMANCE FOOD GROUP, INC. Elizabeth NJ	\$20,000.00	22-01-02-02-302178-61255	Food Pantry Supplies for Spring FY26. Paid by Hunger Free Grant.	Exemption: Food Service Supplies	Operational
7	P0022595	1/15/26	ROBERT FERRILLI LLC Haddonfield NJ	\$25,080.00	10-01-01-03-301301-64102	Consultants for IT Department	Exemption: Professional Services	Operational
8	P0022626	1/21/26	ALLSTATE OFFICE INTERIORS Robbinsville NJ	\$11,004.73	70-07-01-03-700130-69240	Tiles for Conference Center 2nd Floor Trent Room	NJ State Contract # 23-FOOD-47764	Capital
9	P0022637	1/22/26	DELL MARKETING LP Round Rock TX	\$18,000.00	22-01-02-02-302167-69520	Laptops for JKC. Paid by Title II Grant.	NJ State Contract #24-TELE-71833	Capital
10	P0022636	1/22/26	EDWARD DON COMPANY, LLC Westampton NJ	\$12,458.70	22-01-01-02-302170-61100	Cooking Appliances. Paid by Perkins Grant.	Exemption: Food Service Supplies	Operational
11	P0022634	1/22/26	COLLEGIATE BASKETBALL OFFICIALS ORGANIZATION New Cumberland PA	\$12,180.00	61-05-01-04-402002-64110 61-05-01-04-402003-64110	Officiating of Men and Women's Basketball Games. Paid by Student Fees.	Exemption: Professional Services	Operational
12	P0022631	1/22/26	AZTEC SOFTWARE LLC Melbourne FL	\$9,450.00	22-01-02-02-302022-69723	English and Spanish Digital Literacy Software. Paid by NJDOL/Workforce Grant.	Exemption: Proprietary	Operational
13	P0022646	1/23/26	ANATOMAGE, INC. Santa Clara CA	\$9,360.00	22-01-01-02-302170-69340	Year Warranty for Funeral Service Table. Paid by Perkins Grant.	Exemption: Sole Source	Operational
14	P0022649	1/27/26	PENN MEDICINE PRINCETON HEALTH Plainsboro NJ	\$17,524.00	10-01-01-02-206200-61102	Student Health Screenings FY26	Exemption: Professional Services	Operational
15	P0021454	1/28/26	OFF CENTRE STAGES Three Bridges NJ	\$15,641.62	33-03-01-02-209001-42518	Box Office Split for "She Loves Me"	Exemption: Entertainment	Operational
16	B0009166	1/28/26	KUCKER HANEY PAINT Hamilton NJ	\$17,000.00	10-07-01-03-301401-61580	Paint Supplies FY26	RFQ #2627	Operational
17	P0022662	1/29/26	PENN MEDICINE PRINCETON HEALTH Plainsboro NJ	\$12,705.00	10-01-01-02-206200-61102	Student Health Screenings FY26	Exemption: Professional Services	Operational
18	P0022661	1/29/26	DELL FINANCIAL SERVICES LLC Round Rock TX	\$23,890.37	70-07-01-03-700107-69530	PC Lease Agreement FY26	NJ State Contract #24-TELE-71883	Capital

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 – 216

**ACCELERATED INFORMATION SYSTEMS
DOCUMENT MANAGEMENT AND E-SIGNATURE CLOUD BASED SOFTWARE**

WHEREAS, Mercer County Community College needs to renew the user licenses associated with its existing cloud-based document management system (Laserfiche Cloud) for digital storage of records, transcripts and other documents for various departments College-wide (Financial Aid, Administration, Human Resources); and

WHEREAS, Mercer County Community College also needs to renew the user licenses associated with its existing cloud-based document e-signature approval and routing software (DropBox Sign) which includes integration with Laserfiche Cloud, for College-wide use (6,000 signatures); and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement; and

WHEREAS, Mercer County Community College had identified Accelerated Information Systems Inc. of Hauppauge, New York has the needed Laserfiche software available under a cooperative purchasing agreement with the National Cooperative Purchasing Alliance (NCPA)* pricing system which represents the best value for the College; and

WHEREAS, Accelerated Information Systems developed a proprietary integration between Laserfiche Cloud and DropBox Sign that provides seamless signature requests from within Laserfiche Cloud and also returns signed documents back into the Laserfiche repository; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (3) exempts materials or supplies which are not available from more than one potential bidder from public advertising for bids but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to renew the College's contract with Accelerated Information Systems of Hauppauge, New York to a.) renew the user licenses associated with the existing cloud-based document management system (Laserfiche Cloud) for digital storage of records, transcripts and other documents for various departments College-wide (Financial Aid, Administration, Human Resources) for an amount not to exceed \$60,851 for one year from March 10, 2026 to March 9, 2027, and b.) for cloud-based document e-signature routing and approval software (DropBox Sign), for an amount not to exceed \$19,000 for the period July 1, 2025 to June 30, 2026.

*NCPA Contract Number: 01-158 Region 14 ESC-TX

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 - 217

**H2M ARCHITECTS & ENGINEERS, INC.
GREENHOUSE ARCHITECTURAL SERVICES**

WHEREAS, Mercer County Community College has the need for Greenhouse Architectural services for a future Greenhouse replacement project at the College, paid for by restricted donor funds earmarked for the horticulture program; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A 18A:64A-25.5, (a) (1) exempts professional services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, to obtain the best overall value for the College, a request for professional services proposals was issued on November 13, 2025 to certain qualified certified architectural firms, with evaluation criteria that included price and other factors; and

WHEREAS, of the four (4) vendors which responded to the request for proposals for Greenhouse Architectural services by the required due date of December 15, 2025, H2M Architects & Engineers, Inc. was considered the most overall responsible and best value for the college; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with H2M Architects & Engineers, Inc. of Melville, NY, to provide professional Greenhouse Architectural services for the College for an amount not to exceed \$230,000 from March 1, 2026 to June 30, 2027. Paid for by restricted donor funds earmarked for the horticulture program.

Mercer County Community College RFP #2603

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 - 218

**PENN MEDICINE PRINCETON HEALTH
STUDENT HEALTH SCREENING SERVICES**

WHEREAS, Mercer County Community College has a need to acquire student health screening services for the Nursing program fiscal year 2026; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A 18A:64A-25.5, (a) (1) exempts professional services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, Penn Medicine Princeton Health of Plainsboro, NJ has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in Mercer County in the previous one year, and the contract will prohibit them from making any reportable contributions through the term of the contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to issue purchase orders to Penn Medicine Princeton Health of Plainsboro, NJ, in an amount not to exceed \$70,000 from July 1, 2025 through June 30, 2026, to acquire student health screening services for the Nursing program in fiscal year 2026. Paid by Student Nursing Fees.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 - 219

**TRANE U.S. INC.
COMMUNICATONS BUILDING AND THEATRE CHILLER/COOLING TOWER REPLACEMENT**

WHEREAS, Mercer County Community College has a need to purchase material, supplies, and equipment for chiller system and cooling tower replacement and for the Communication Center (CM) and Theatre (TH) buildings, paid by New Jersey Chapter 12 program funds; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreements* but requires a resolution authorizing the award of such contracts; and

WHEREAS, Mercer County Community College is a member of the OMNIA Partners Public sector co-operative pricing system for the procurement of goods and services at competitive pricing and offers competitively solicited and awarded service agreements by public agencies and governmental units to ensure that industry best practices, processes, and procedures are applied to obtain the most cost-effective bids representing the best value for its membership; now therefore

WHEREAS, Mercer County Community College Purchasing Policy states that when an individual vendor exceeds an annual, cumulative spending threshold exceeding \$44,900 that a Board of Trustee resolution is required, now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with Trane U.S. Inc., LaCrosse, Wisconsin to purchase material, supplies, and equipment for chiller system and cooling tower replacement for the Communications Center (CM) and Theatre (TH) buildings, for an amount not to exceed \$800,000 for this project. Paid by New Jersey Chapter 12 program funds.

*OMNIA Partners Public Sector Contract Racine #3341

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 - 220

**AMENDMENT OF FY 2026 FUNDS
CARL D. PERKINS CAREER AND TECHNICAL EDUCATION GRANT**

WHEREAS, the New Jersey Department of Education, Office of Grants Management, has approved Mercer County Community College's application for Carl D. Perkins Career and Technical Education Grant for FY2026; and

WHEREAS, the New Jersey Department of Education, Office of Grants Management, notified the College on June 10, 2025 that it is approving its Carl D. Perkins Career and technical Grant application for FY 2026; and

WHEREAS, the Mercer County Community College Board of Trustees in a resolution adopted on June 25, 2025 approved the application and acceptance of the New Jersey Department of Education Carl D. Perkins Career and Technical Education Grant, for an estimated amount of \$648,513, for the period from July 1, 2025 through June 30, 2026 (FY2026); and

WHEREAS, the College has the necessity to modify the Perkins' budget due to the cost savings generated from the purchasing process;

WHEREAS, the New Jersey Department of Education requires the Board of Trustees to approve the amendment of grant budget modifications; now therefore

BE IT RESOLVED, that the Mercer County Community College Board of Trustees hereby approves the budget modifications of the New Jersey Department of Education Carl D. Perkins Career and Technical Education Grant, for the period from July 1, 2025 through June 30, 2026 (FY2026).

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 - 221

**RATIFICATION OF APPOINTMENTS, PROMOTIONS/RECLASSIFICATIONS, STIPENDS,
AND RECEIPT OF STAFF SEPARATION REPORT**

BE IT RESOLVED, that this Board approves the ratification of appointments, promotions/reclassifications, stipends, and receipt of the staff separation report, which will be made a part of the minutes of this meeting.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 – 221A

APPOINTMENTS

Human Resources Department

To: Deborah Preston, Ph.D., President
From: Yvette Henry, Vice President for Human Resources
Date: February 10, 2026
Re: Ratification of Appointments

The following appointment(s) have been made since the January 2026 meeting of the Board of Trustees.

Effective Date of Hire	Department	Name	Title	Salary	FLSA
12/1/2025	Finance	Kim Lugo	Administrative Specialist II	\$47,000	Non-Exempt

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 – 221B

PROMOTIONS/RECLASSIFICATIONS

Human Resources Department

To: Deborah Preston, Ph.D., President
From: Yvette Henry, Vice President for Human Resources
Date: February 10, 2026
Re: Ratification of Promotions/Reclassifications

The following Promotion(s)/Reclassification(s) have been made since the January 2026 meeting of the Board of Trustees.

Effective Date of Promotion/Salary Adjustment	Department/Division	Name	Current Title/New Title	Current Base Salary	Adjusted Base Salary
02/16/2026	Academic Affairs	Victoria McCormick	Current: Academic Advisor New: Coordinator – Academic Operations	\$59,513	\$67,000

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 – 221C

STIPENDS

Human Resources Department

To: Deborah Preston, Ph.D., President
From: Yvette Henry, Vice President for Human Resources
Date: February 10, 2026
Re: Ratification of Stipends

The following stipend(s) have been made since the January 2026 meeting of the Board of Trustees.

Effective Date of Stipend	Department	Name	Title	Stipend Amount Based on Additional Duties	Purpose
01/01/2026 – 04/30/2026	Facilities	Jonathan Bogdan	Specialist – HVAC Controls	\$298.08 bi-weekly	Assuming additional responsibilities until vacancy is filled.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 – 221D

SEPARATIONS

Human Resources Department

To: Deborah Preston, PhD., President
From: Yvette Henry, Vice President for Human Resources
Date: February 10, 2026
Re: Separations

The following separation(s) have been made since the January 2026 meeting of the Board of Trustees.

Effective Date of Separation	Department	Name	Current Title	Type
01/22/2026	Facilities	Jason Harris	Facilities Supervisor	TR

RS - Resignation
TR - Termination
GE - Grant Ended
RT - Retired
CNR - Contract Not Renewed
LO - Layoff

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 - 222

REAPPOINTMENT OF SECOND-YEAR FACULTY MEMBERS

BE IT RESOLVED, that this Board hereby approves the offering of new appointments effective with the 2026-2027 academic year to certain faculty members currently in their second year of service, as recommended by the President as indicated in the attached which is to be made part of the minutes of this meeting.

Name	Title	Division	Date of FT Hire
Rebecca Biebel	Assistant Professor	Liberal Arts	8/26/2024
Jessica LaFrennie	Instructor	Science, Health Professions and Nursing	8/26/2024
Douglas Cooley	Instructor	Business, Technology and Professional Studies	8/26/2024
Lisa Meseroll	Assistant Professor	Science, Health Professions and Nursing	8/26/2024

TO: Ms. Carolyn White
Vice President, Student Affairs

cc: Dr. Robert Schreyer

FROM: Mark P. Lee
Director of College Safety

DATE: February 2, 2026

SUBJECT: Reportable Crimes, Fires & Other Emergencies as Required By S-485/A
1976 Law the Cunningham/ Ruiz Bill

In accordance with S-485/A-1976 law the Cunningham/ Ruiz Bill requiring presidents of public institution of higher education to regularly report on-campus criminal and fire events to the institution's governing board please accept the following information:

For the calendar month of ***January, 2026 there were no Clery offenses or occurrences reported through College Safety and Security.***

End of report

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 - 224

REVISED POLICY

#910 RIGHTS, PRIVILEGES, AND BENEFITS OF NON-UNION EMPLOYEES POLICY

BE IT RESOLVED, that the Board hereby approves revised policy #910 Rights, Privileges, and Benefits of Non-Union Employees as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.



RIGHTS, PRIVILEGES, AND BENEFITS OF NON-UNION EMPLOYEES POLICY			
Policy #	Applicability	Responsible Executive	Applicable Laws/Statutes
910	Non-Union Employees	Vice President, Human Resources	

POLICY

The purpose of this policy is to provide non-union employees with rights, privileges, and benefits consistent with those enjoyed by other employees.

Mercer County Community College seeks to provide a work environment governed by mutual respect and open communications for all employees. Therefore, non-union staff and administrators, excluded from collective bargaining, shall have the same rights, privileges, and benefits as set forth in the designated bargaining unit agreements, as appropriate. Non-union staff do not utilize the grievance procedures delineated in the bargaining unit agreements. However, they are provided an opportunity to present their complaints and appeal decisions by management through a formal procedure associated with this policy.

The Board of Trustees authorizes the President to establish procedures to implement the Rights, Privileges, and Benefits of Non-Union Employees policy.

APPROVALS

Board of Trustees – February 25, 2026

REVISION DATE(S)

RELATED PROCEDURES, GUIDELINES, OR RESOURCES

Procedure #910 - Rights, Privileges, and Benefits of Non-Union Employees

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 – 225

**RESOLUTION TO SUNSET OUTDATED POLICIES
#914 COMPLAINT POLICY – NON-UNIONIZED EMPLOYEES
#915 LONGEVITY PAYMENTS – UNORGANIZED STAFF**

WHEREAS, the Mercer County Community College is committed to maintaining up-to-date and relevant policies that reflect current best practices and the evolving needs of the institution;

WHEREAS, a comprehensive review of existing policies has identified several policies that are outdated, redundant, or no longer applicable;

WHEREAS, the sunseting of these policies will streamline governance, reduce administrative burden, and enhance operational efficiency;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the following policies are sunsetted as recommended by the President, and Operations Committees of the Board.

OMB 914	Complaint Policy – Non-Unionized Employees <i>Reason for Sunset: Combined with Policy 910 Rights, Privileges, and Benefits of Non-Union Employees</i>
OMB 915	Longevity Payments – Unorganized Staff <i>Reason for Sunset: Combined with Policy 910 Rights, Privileges, and Benefits of Non-Union Employees</i>

BE IT FURTHER RESOLVED, that the Board directs the President and all relevant College departments to ensure that all references to the sunsetted policies are removed from official documents and communications.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
FEBRUARY 25, 2026**

RESOLUTION FY26 – 226

**RESOLUTION TO SUNSET OUTDATED POLICIES
#581 PSYCHOLOGICAL REFERRAL OF MERCER COUNTY COMMUNITY COLLEGE STUDENTS**

WHEREAS, the Mercer County Community College is committed to maintaining up-to-date and relevant policies that reflect current best practices and the evolving needs of the institution;

WHEREAS, a comprehensive review of existing policies has identified several policies that are outdated, redundant, or no longer applicable;

WHEREAS, the sunsetting of these policies will streamline governance, reduce administrative burden, and enhance operational efficiency;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the following policies are sunsetted as recommended by the President, and Operations Committees of the Board.

OMB 581	Psychological Referral of Mercer County Community College Students <i>Reason for Sunset: No longer relevant</i>
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BE IT FURTHER RESOLVED, that the Board directs the President and all relevant College departments to ensure that all references to the sunsetted policies are removed from official documents and communications.



President's Report

Goals Mid-Year, Enrollment, Budget

Goal #1: Student Success

- Fully implement the 4DX model to provide structure, strategy, and accountability towards a unified effort to increase student graduation and success.
- Efforts continue to improve retention and graduation rates, though we are suspending the 4DX structure due to uneven engagement, a re-evaluation of goals, and budgetary concerns.

Goal #2: College Experience

- Empower employees through an enhanced College Governance System, and set employees up for success through training, recognition, and engagement.
- Improve the student experience by leveraging technology, removing barriers, and streamlining processes.
- New Employee Retirement Event
- Enhanced Title IX training for Student Affairs team
- Facilities training in CPR & Safe Driving
- Finance training in Procurement and Budget Requests
- Strengths Finders for Ex-ALT
- Implementation of Ellucian Smart Plan (delayed)
- Developing new, transparent timeline for financial aid processes and refunds
- ADA audit for electronic materials

Goal #3: College Sustainability

- Ensure the future success of the College through Operational Effectiveness and Continuous Improvement.
 - Strategic Institutional Assessment: Reorganized Office of Institutional Effectiveness to allow focus on assessment.
 - New Mission Statement and Strategic Plan: New Mission Statement adopted, BOT Guiding Principles almost complete, SP process planning underway.
 - Fiscal Sustainability and College Culture: Continuing efforts to reduce costs, increase revenues, and encourage collaboration.
 - Begin Master Plan Implementation: Plan approved by BOT; allocating or seeking funding for minor and major projects.

President's Goals

- Student Graduation and Success (continue 4DX)
- Revise 33% of College Policies (carryover from previous year)
- Increase time spent on “bigger picture” projects (e.g., student housing, aviation scholarships, land lease, and/or capital campaign).
- Pursuing this goal outside the 4DX structure; supporting data transparency, dev studies reform, Essential Skills updates, EduNav.
- 23 approved, 17 sunsetted, 10 IP
- Progress on capital campaign, land lease, FMP projects, and statewide initiatives (75 X 40). Exploring student housing options in Trenton.



Update on Grants, Budget, & Enrollment



Federal and State Grants

Grants in Danger Last Summer

- Title II: suddenly zero funded in July, student eligibility changes proposed
- Perkins: DoEd issued new directives on student eligibility, proposed to give all funds to HS
- TRIO: talk of reducing funds or eliminating TRIO (HS) programs

Current Status

- Thwarted by Congress & courts, funding & students served unchanged, contingency plans
- Neither has been put in place
- Funding maintained for MCCC, at least for this academic year

Budgetary Concerns

- Low Enrollment: budgeted for flat, down at least 5%
- Increased Health Insurance Costs: probably 30% increase this year on top of unfunded increases the past three years
- Increased Operational Costs: increases in utilities, building & maintenance supplies, other insurance
- Salary Improvements: contractual increases
- Flat Funding: No county or state increases this fiscal year

Revenue and Savings Strategies

- Eliminated 24 positions, 9 occupied, in reorganization
- Reducing parttime hours and numbers
- Possible service sharing with Mercer County on landscaping and paving
- Reviewing vendor contracts to cancel, renegotiate, or issue RFP
- Tuition and fee increases for next fiscal year
- Exploring land lease options at WWC
- Requests to county and state for 3% increases