

MERCER COUNTY COMMUNITY COLLEGE

735th Minutes of the
Meeting of the Board of
Trustees April 22, 2026

The meeting was called to order by Chair Kristin Appelget at 6:38pm at the Mercer County Community College West Windsor Campus. In addition to the Chair, the following members were in attendance: Julie Blake, Brianna Hill, Jacquelyn León, Shannon Mason, Daryl Minus-Vincent, Scarlett Rajski, Aamir Rehman, Shanique Taliaferro, and Deborah Preston (MCCC President). Also present was Mitch Jacobs, College Counsel. Eashwayne Haughton joined after Operations Matters. Absent was Mirian Lopez (Alumni Trustee).

I. OPENING OF MEETING

A) FLAG SALUTE

Chair Appelget led those attending the meeting in the Pledge of Allegiance to the flag of the United States.

B) STATEMENT OF NOTIFICATION

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting its interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Trustees of Mercer County Community College has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board in the lobby of the Administration Building, on the West Windsor Campus, at the James Kerney Campus, on the College's website homepage, and emailed to The Trentonian and The Times.

C) ADOPTION OF AGENDA

Trustee Hill moved to approve the agenda, which was seconded by Trustee Blake and adopted with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Rajski, Rehman and Taliaferro voting aye.

D) PUBLIC COMMENT

No one from the attending public addressed the Board at this time.

E) STUDENT RECOGNITION

In recognition of Community College Month, a ceremony was held to honor students for their achievements and contributions, and to thank them for the role they have played in strengthening the campus community. A total of twenty students were recognized, representing the Engineering Club, Ethics Bowl Team, and the recipient of the Coca-Cola Scholarship.

II. PRESIDENT'S UPDATE

No report.

III. APPROVAL OF MINUTES

Trustee Rajski moved to approve agenda item III (A), which was seconded by Trustee Hill and adopted with Trustees Appelget, Hill, León, Mason, Minus-Vincent, Rajski, Rehman and Taliaferro voting aye. Trustee Blake abstained.

- A) APPROVAL OF MINUTES OF MARCH 25, 2026 BOARD MEETING
BE IT RESOLVED, that the minutes of the March 25, 2026 meeting of the Board of Trustees are approved as presented.

IV. FINANCE & FACILITIES MATTERS

Trustee Rehman presented agenda items IV (A) FY26-241 through (C) FY26-243 for ratification, which were second by Trustee Blake. The items were ratified with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Rajski, Rehman and Taliaferro voting aye.

- A) MONTHLY FINANCIAL STATEMENT (Resolution FY26-241)
The members of the Board noted receipt and ratified the Monthly Financial Statement, which is attached.
- B) INVESTMENT DETAIL (Resolution FY26-242)
The members of the Board noted receipt and ratified the Report of Investment Detail, which is attached.
- C) PURCHASE ORDERS AND CONTRACTS UNDER \$44,900 (Resolution FY26-243)
The members of the Board noted receipt and ratified the Report on Purchase Orders and Contracts under \$44,900.00, which is attached.

Trustee Rehman presented agenda items IV (D) FY26-244 through (F) FY26-246 and (G) FY26-254, which were second by Trustee Blake. The items passed with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Rajski, Rehman and Taliaferro voting aye.

- D) MONTHLY PAYMENTS LIST MARCH 2026 (Resolution FY26-244)
The members of the Board noted receipt and ratified the monthly payments lists for March 2026.
- E) In-Line Heating and Air Conditioning Co. Inc. (FY26-245)
F) Sav A Tree, LLC (FY26-246)
G) Bryan Electric Inc. (FY26-254)

Trustee Rehman presented agenda item IV (H) FY26-247, which was second by Trustee Blake. The item passed with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Rajski, Rehman and Taliaferro voting aye.

- H) Sale of EBS Licenses WOW99 and WLX578 To T-Mobile Inc. Contract Ratification (FY26-247)

Trustee Rehman presented agenda item IV (I) FY26-248, which was seconded by Trustee Blake. The item passed with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Rajski, Rehman and Taliaferro voting aye.

- I) Approval of FY2027 Chapter XII Funding (FY26-248)

V. HUMAN RESOURCES MATTERS

Trustee Rajski presented agenda item V (A) FY26-249, which was seconded by Trustee Minus-Vincent. The items were ratified with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Rajski, Rehman and Taliaferro voting aye.

- A) RATIFICATION OF APPOINTMENTS, PROMOTIONS/RECLASSIFICATION, STIPENDS AND RECEIPT OF STAFF OF SEPARATION REPORT (Resolution FY26-249)
BE IT RESOLVED, that this Board approves the ratification of appointments, promotions/reclassifications, stipends, and notes receipt of the staff separation report, which will be made a part of the minutes of this meeting.

Trustee Rajski presented agenda item V (B) FY26-250, which was seconded by Trustee Hill. The item was ratified with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Rajski, Rehman and Taliaferro voting aye.

- B) EMERITUS STATUS FOR RETIRED FACULTY MEMBERS (Resolution FY26-250)
BE IT RESOLVED, that this Board approves the award of Emeritus rank to the following retired faculty members of Mercer County Community College, as recommended by the President in accord with established policy.
- Helen Tanzini – Professor Emeritus, Chemistry
 - Sharmila Sen – Professor Emeritus, English
 - Linda Falkow – Professor Emeritus, Biology
 - Michael Dorneman – Professor Emeritus, Chemistry

Trustee Rajski presented agenda item V (C) FY26-251, which was seconded by Trustee Hill. The item was passed with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Rajski, Rehman and Taliaferro voting aye.

- C) PROMOTION IN ACADEMIC RANK (Resolution FY26-251)
BE IT RESOLVED that this Board hereby approves promotions in academic rank, with salary increases as approved by the Faculty contract, effective for the 2026-2027 academic year, as recommended by the President, which will be made a part of the minutes of this meeting.

VI. OPERATIONS MATTERS

Trustee Hill presented agenda item VI (A) FY26-252 for ratification, which was seconded by Trustee Blake. The item was ratified with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Rajski, Rehman and Taliaferro voting aye.

- A) MARCH 2026 REPORTABLE CRIMES, FIRES, AND OTHER EMERGENCIES (Resolution FY26-252) The members of the Board noted receipt and review and ratified the report, which is attached.

VII. OTHER MATTERS

Trustee Blake moved to approve agenda item VII (A) FY26-253, which was seconded by Trustee Hill. The item was passed with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Minus-Vincent, Rajski, Rehman and Taliaferro voting aye.

- A) MCCC FY2027 BOT MEETING SCHEDULE (Resolution FY26-253)
BE IT RESOLVED, that this Board adopts the meeting schedule for FY2027, as outlined in the attached, which will be made part of the minutes of this meeting.
- B) APPOINTMENT OF BOARD OF SCHOOL ESTIMATES MEMBERS
Trustee Appelget presented the proposed appointments of Trustees Appelget, Trustee Rehman, and Trustee Blake to the Board of School Estimates. Trustee Hill moved to approve the appointments, which was seconded by Trustee Blake. The motion was approved with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Minus-Vincent, Rajski, Rehman, and Taliaferro voting aye.
- C) ELECTION OF VICE CHAIR
Chair Appelget motioned to elect Trustee Mason as Vice Chair, to fill the vacancy. The motion was seconded by Trustee Rajski, and passed with Trustees Appelget, Blake, Haughton, Hill, León, Mason, Minus-Vincent, Rajski, Rehman and Taliaferro voting aye.

VIII. NEW JERSEY COUNCIL OF COUNTY COLLEGE'S REPORT

Trustee Rajski reported that the next meeting is scheduled for June 15 and will provide an update at the next Board meeting.

IX. CHAIR'S REPORT

Chair Appelget complimented the Foundation Board and Vice President for Advancement Erica Oliver for a successful fundraising event (Spring Into Success). Recognize and much gratitude to Lori Danko from the Foundation and MCCC Staff for a great gala.

Chair Appelget commended the Foundation Board of Directors and Erica Oliver, Vice President for Advancement, for their leadership in organizing the successful "Spring Into Success" fundraising event. Chair Appelget also expressed recognition and appreciation to Lori Danko (Foundation Chair) and MCCC staff for their efforts in delivering an outstanding gala.

X. EXECUTIVE SESSION

No executive session.

There being no further business to discuss, Trustee Blake moved to adjourn the meeting, which was seconded by Trustee Hill and passed unanimously. The meeting adjourned at 7:08pm.

Respectfully submitted,

A handwritten signature in black ink, reading "Deborah E. Preston". The signature is written in a cursive, flowing style.

Deborah E. Preston, Ph.D.
President



MERCER COUNTY COMMUNITY COLLEGE
FINANCE OFFICE

Resolution FY26-241

REVENUE	Budget FY26	Actual as of 03/31/2026	Projected FY26	Percent of	2025 Actual	2024 Actual	2023 Actual	
				Budget Realized				
Tuition- Credit	\$ 28,600,000	\$ 25,945,633	\$ 26,035,000	91%	\$ 25,643,441	\$ 22,216,219	\$ 19,353,684	
Course Fees	\$ 9,900,000	\$ 8,633,833	\$ 8,835,000	87%	\$ 8,305,875	\$ 8,226,719	\$ 6,980,152	
Tuition Waivers	\$ (2,900,000)	\$ (2,062,908)	\$ (1,927,000)	71%	\$ (2,978,171)	\$ (2,397,594)	\$ (1,792,905)	
TOTAL TUITION & FEES:	\$ 35,600,000	\$ 32,516,558	\$ 32,943,000	91%	\$ 30,971,145	\$ 28,045,344	\$ 24,540,931	
APPROPRIATIONS								
State of New Jersey	\$ 7,433,816	\$ 5,910,959	\$ 7,433,816	80%	\$ 7,735,236	\$ 7,967,611	\$ 7,433,816	
County of Mercer	\$ 19,729,980	\$ 14,797,508	\$ 19,729,980	75%	\$ 19,729,980	\$ 19,343,117	\$ 18,963,840	
Partnerships	\$ -	\$ 47,914	\$ 47,914	100%	\$ 46,053	\$ 49,622	\$ 154,373	
Community Education/Non Credit	\$ 880,000	\$ 475,653	\$ 515,000	54%	\$ 744,500	\$ 847,047	\$ 790,523	
Auxiliary Operations	\$ 3,000,000	\$ 2,895,233	\$ 3,000,000	97%	\$ 3,077,728	\$ 2,963,018	\$ 2,532,492	
Facility Rentals	\$ 978,204	\$ 432,185	\$ 650,000	44%	\$ 794,208	\$ 834,080	\$ 695,942	
Other Income	\$ 2,750,000	\$ 1,735,332	\$ 2,125,000	63%	\$ 2,871,462	\$ 4,144,231	\$ 2,392,409	
TOTAL REVENUE:	\$ 70,372,000	\$ 58,811,342	\$ 66,444,710	84%	\$ 65,970,312	\$ 64,194,070	\$ 57,504,326	
EXPENSES								
Salaries & Wages								
Faculty	\$ 17,598,510	\$ 13,221,807	\$ 17,110,171	75%	\$ 16,526,153	\$ 16,762,765	\$ 15,271,854	
Administrators	\$ 4,342,763	\$ 3,057,966	\$ 4,215,690	70%	\$ 3,993,081	\$ 3,961,657	\$ 3,574,821	
Clerical	\$ 2,527,777	\$ 1,589,886	\$ 2,082,375	63%	\$ 2,376,037	\$ 2,304,053	\$ 2,189,076	
Professional	\$ 10,082,551	\$ 7,193,380	\$ 9,999,500	71%	\$ 9,918,464	\$ 9,193,964	\$ 8,255,446	
Part Time	\$ 4,260,000	\$ 2,817,909	\$ 4,066,000	66%	\$ 4,049,696	\$ 4,120,496	\$ 3,019,780	
Maintenance / Security	\$ 2,604,038	\$ 1,794,100	\$ 2,507,600	69%	\$ 2,316,668	\$ 2,373,565	\$ 2,219,545	
Total Salaries & Wages	\$ 41,415,639	\$ 29,675,048	\$ 39,981,336	72%	\$ 39,180,099	\$ 38,716,500	\$ 34,530,522	
Employee Benefits	\$ 14,000,000	\$ 9,781,972	\$ 15,175,000	70%	\$ 13,440,990	\$ 12,438,619	\$ 10,477,561	
TOTAL PERSONNEL EXPENDITURES:	\$ 55,415,639	\$ 39,457,020	\$ 55,156,336	71%	\$ 52,621,089	\$ 51,155,119	\$ 45,008,083	
Other Expenditures								
Utilities	\$ 2,135,950	\$ 1,487,408	\$ 2,100,000	70%	\$ 1,951,054	\$ 1,796,161	\$ 1,979,721	
Building Lease	\$ 350,000	\$ 257,475	\$ 315,000	74%	\$ 308,970	\$ 296,774	\$ 257,168	
Maintenance Contracts	\$ 1,020,000	\$ 720,235	\$ 995,000	71%	\$ 1,069,653	\$ 1,022,837	\$ 972,247	
Facilities Maintenance	\$ 1,852,963	\$ 1,142,247	\$ 1,852,000	62%	\$ 1,658,653	\$ 530,375	\$ 612,184	
Insurance	\$ 920,000	\$ 858,314	\$ 890,000	93%	\$ 971,114	\$ 752,120	\$ 685,240	
Staff Development/Travel	\$ 595,000	\$ 500,523	\$ 595,000	84%	\$ 664,883	\$ 578,500	\$ 348,679	
Marketing/Advertising	\$ 378,400	\$ 255,982	\$ 358,000	68%	\$ 312,715	\$ 594,147	\$ 605,967	
IT Hardware / Software	\$ 1,525,000	\$ 1,419,739	\$ 1,525,000	93%	\$ 1,837,121	\$ 1,611,130	\$ 1,939,608	
Legal/Professional Fees	\$ 980,000	\$ 724,935	\$ 975,000	74%	\$ 982,336	\$ 750,925	\$ 279,669	
Purchased Services	\$ 2,100,000	\$ 1,925,549	\$ 2,175,000	92%	\$ 2,012,082	\$ 2,362,665	\$ 1,375,123	
General Ed/Lab Supplies	\$ 475,597	\$ 287,219	\$ 415,000	60%	\$ 636,145	\$ 360,807	\$ 396,242	
Student Development	\$ 504,000	\$ 484,818	\$ 680,000	96%	\$ 530,952	\$ 459,231	\$ 185,222	
Other	\$ 2,119,451	\$ 2,224,661	\$ 2,500,111	105%	\$ 3,249,353	\$ 4,115,285	\$ 5,099,220	
TOTAL OTHER EXPENDITURES:	\$ 14,956,361	\$ 12,289,105	\$ 15,375,111	82%	\$ 16,185,031	\$ 15,230,957	\$ 14,736,290	
TOTAL OPERATING AND PERSONNEL	\$ 70,372,000	\$ 51,746,125	\$ 70,531,447	74%	\$ 68,806,120	\$ 66,386,076	\$ 59,744,373	
Surplus/(Deficit):					\$ (4,086,737)	\$ (2,835,808)	\$ (2,192,006)	\$ (2,240,047)



**MERCER COUNTY COMMUNITY COLLEGE
 FINANCE OFFICE**

Resolution FY26-242

**INVESTMENT DETAIL
 FOR THE PERIOD ENDING MARCH 31, 2026**

<u>DATE</u>	<u>SHORT TERM INVESTMENTS</u>	<u>TERM & INTEREST RATE</u>	<u>AMOUNT</u>
03/31/26	BANK OF PRINCETON	2.96%	716,948.53
03/31/26	FIRST BANK	2.97%	2,402,165.06
03/31/26	WELLS FARGO BANK BALANCE	3.09%	4,021,607.53
03/31/26	CASH MANAGEMENT FUND-NJ	4.67%	15,563,112.97 **
			<hr/>
			\$ 22,703,834.09 *
	<u>LONG TERM INVESTMENTS</u>		
03/31/26	WELLS FARGO - UNEMPLOYMENT TRUST	3.29%	<u>\$ 549,702.09</u>

* Cash Balances are gross, current Liabilities are not netted against these balances

** Includes: 1.47 mil in Flight Fees

MCCC PURCHASE ORDER REPORT
\$8,980 - \$44,900
April 22, 2026

Resolution FY26-243

Purchases over \$8,980 require three (3) quotes or over \$44,900 require Publicly Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
Budget lines beginning with "2" indicate grant funded
Budget lines beginning with "7" indicate capital projects

#	PO #	DATE	VENDOR	AMOUNT	BUDGET CODE	DESCRIPTION	BASIS FOR AWARD	PURCHASE TYPE
1	P0022846	3/2/26	UNITED COLLEGIATE UMPIRES Las Vegas NV	\$12,870.00	61-05-01-04-402001-64110 61-05-01-04-402009-64110	Baseball and Softball Assigning and Umpire Fees	Exemption: Professional Services	Contractual
2	80009648	3/2/26	TRENTON THUNDER Trenton NJ	\$12,000.00	10-06-01-05-500120-66350	Advertising with Garden State Baseball	Exemption: Advertising	Discretionary
3	P0022871	3/5/26	CONNECTABLE, INC. Martinsville IN	\$10,000.00	22-01-02-02-302022-69723	Online System used by Staff and Students for Informational Purposes. Funded by NJDOL/Workforce ABS	Exemption: Proprietary	Discretionary
4	80009654	3/5/26	FALASCA MECHANICAL, INC. Vineland NJ	\$10,000.00	10-07-01-03-301401-68550	HVAC Equipment Service Calls FY26	ESCNJ 23/24-23	Contractual
5	P0022913	3/10/26	ELLUCIAN COMPANY, LLC Reston VA	\$12,862.00	10-01-01-03-301304-64110	Annual Maintenance Renewal	Exemption: Proprietary	Contractual
6	P0022912	3/10/26	SNAP-ON INDUSTRIAL IDSC HOLDINGS Crystal Lake IL	\$12,700.50	22-01-01-02-302170-61100	EV Tool Kit. Funded by Perkins Grant	Exemption: Sole Source	Discretionary
7	P0022905	3/10/26	KING TRAINING INNOVATIONS LLC Chicago IL	\$9,695.53	37-09-04-02-203009-61100	Firefighter Training Props	MCCC RFQ #2633	Discretionary
8	P0022935	3/12/26	ENTRINSIK, Raleigh NC	\$12,280.00	10-01-01-03-301304-64110	Informer License & Support Renewal	Exemption: Sole Source	Contractual
9	P0022934	3/12/26	DEFINED LEARNING LLC Northbrook IL	\$9,615.00	22-01-02-02-302174-64110	Subscription for Career Readiness Projects. Funded by Gear-Up Grant.	Exemption: Proprietary	Discretionary
10	P0021452	3/17/26	THANK YOU 5 PRODUCTIONS Princeton NJ	\$11,800.30	33-03-01-02-209001-42518	Box Office Splits for "The Prom"	Exemption: Entertainment	Discretionary
11	P0022969	3/19/26	NJEDGE. NET Newark NJ	\$21,000.00	10-01-01-03-301301-64102	Virtual Accessibility Training across Digital Learning Environments	NJ Edge Consortium	Discretionary
12	P0022968	3/19/26	PRESIDIO NETWORKED SOLUTIONS LLC Iselin NJ	\$35,472.48	10-01-01-03-301303-69614	Wireless DNA Software Subscription Renewal	NJ#21-TELE-01506	Contractual
13	P0022961	3/19/26	AURORA SYSTEMS CONSULTING Torrance CA	\$23,677.50	10-01-01-03-301303-69614	Software to protect against Cyber Attacks	NCPA Cooperative Contract #01-97	Contractual
14	80009667	3/23/26	FRANKLIN COVEY CLIENT SALES INC. Salt Lake City UT	\$22,500.00	10-06-01-06-600100-64110	4DX Training	Exemption: Consulting Services	Discretionary
15	P0021453	3/24/26	REOCK ROLL REVUE, LLC Hamilton NJ	\$16,627.75	33-03-01-02-209001-42518	Box Office Splits for "Winter 2025 TRIBUTE CONCERT"	Exemption: Entertainment	Discretionary
16	P0023050	3/31/26	LAERDAL MEDICAL WAPPINGERS FALLS NY	\$12,738.30	22-01-01-02-302170-64105 22-01-01-02-302170-69340	MamaAnne Pro Tech Coverage. Funded by Perkins Grant.	Sourcewell #011822-LAE	Discretionary
17	80009686	3/31/26	TRAINING UNLIMITED, LLC Bradley Beach NJ	\$13,500.00	38-03-01-02-207004-64206	Work force Training	Exemption: Professional Services	Discretionary

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
APRIL 22, 2026**

RESOLUTION FY26 - 245

**IN-LINE HEATING & AIR CONDITIONING COMPANY INC.
HVAC SYSTEM UPGRADE AT TRENTON HALL – JAMES KERNEY CAMPUS**

WHEREAS, Mercer County Community College has the need to replace and upgrade the Heating, Ventilation and Air Conditioning Unit at Trenton Hall at the James Kerney campus; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement; and

WHEREAS, Mercer County Community College had identified In-Line Heating and Air Conditioning Company Inc. of Bayonne, NJ under a cooperative purchasing agreement with the Educational Services Commission of New Jersey* pricing system which represents the best value for the College; and

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with In-Line Heating and Air Conditioning Company Inc. of Bayonne, NJ, to replace and upgrade the Heating, Ventilation and Air Conditioning Unit at Trenton Hall at the James Kerney campus, for a cost not to exceed \$103,221. Paid by Chapter 12 funds.

*Educational Services Commission of New Jersey ESCNJ 23/24-23

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
APRIL 22, 2026**

RESOLUTION FY26 - 246

**SAVATREE, LLC
TREE REMOVAL AND TRIMMING SERVICES**

WHEREAS, Mercer County Community College had a need to acquire tree removal, trimming and grinding services in response to a severe thunderstorm and wind event that occurred on March 16, 2026 at the West Windsor campus; and

WHEREAS, a West Windsor campus site inspection performed shortly after this event resulted the issuance of a March 23, 2026 emergency declaration to acquire services to trim and remove over forty (40) trees which were uprooted and/or cracked and needed to be removed from parking lots, roadways and walkways; and

WHEREAS, a provision of County Contracts Law, N.J.S.A 18A:64A-25.6 authorizes the award of any purchase, contract or agreement by a County College without public advertising when an emergency affecting the health, safety or welfare of occupants of college property requires the immediate delivery of materials, supplies or the performance of work; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, Sav A Tree, LLC with headquarters in Bedford Hills, New York is the vendor that was determined to be the most responsible and responsive, to perform the needed services to remediate the conditions affecting the health, safety or welfare of occupants of college property; now therefore

BE IT RESOLVED, that this resolution is to notify the Board that a purchase order was issued to Sav A Tree, LLC on March 27, 2026 to acquire tree removal, trimming and grinding services to remediate conditions affecting the health, safety or welfare of occupants of college property at the West Windsor campus as result of a severe weather event on March 16, 2026 in an amount of \$47,523. Total aggregate spending amount with this vendor is projected not to exceed \$100,000 for the period of July 1, 2025 through June 30, 2026 (FY26).

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
APRIL 22, 2026**

RESOLUTION FY26 - 254

**BRYAN ELECTRIC INC.
LOOP ROAD LED LIGHTING IMPROVEMENT PROJECT – WEST WINDSOR CAMPUS**

WHEREAS, Mercer County Community College has a need to upgrade and replace the lighting on Loop Road at the West Windsor Campus with LED lights for improved security and energy efficiency; and

WHEREAS, a provision of County Contracts Law, N.J.S.A 18A:64A-25.4 requires every contract or agreement for the performance of any work or the furnishing or hiring of any materials and supplies shall be made and awarded only by the County College after public advertising for bids and bidding therefore, except as provided otherwise in this article or specifically by any other law; and

WHEREAS, of the three (3) vendors which responded to the advertised proposal (RFB #26-03) for the Loop Road LED Lighting Improvement project by the due date of March 26, 2026, Bryan Electric was determined the most cost-effective bid for the Loop Road LED Lighting Improvement project at the West Windsor Campus and will be awarded a contract commencing on/or about May 1, 2026; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with Bryan Electric Inc. of Hamilton, NJ to upgrade and replace the lighting on Loop Road at the West Windsor Campus with LED lights for improved security and energy efficiency in an amount not to exceed \$883,000, commencing on/or about May 1, 2026. Paid by Chapter 12 funds.

MCCC RFB 26-03

MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
APRIL 22, 2026

MERCER COUNTY COMMUNITY COLLEGE

PURCHASE ORDER OVER \$44,900

REQUEST FOR BOARD APPROVAL: April 22, 2026

VENDOR

Bryant Electric Inc.

DESCRIPTION: Loop Road LED Lighting Improvement Project – West Windsor Campus

RFB SCORING SUMMARY:

	VENDOR	BID AMOUNT (\$)
1	Bryan Electric Inc. – Hamilton, NJ	\$ 838,000
2	Gary Kubiak and Son – Robbinsville, NJ	\$1,337,000
3	Zsenak Electric – Hamilton, NJ	\$1,464,000

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
APRIL 22, 2026**

RESOLUTION FY26 - 247

RATIFICATION OF ASSET PURCHASE AGREEMENT FOR THE SALE OF EDUCATIONAL BROADBAND SPECTRUM (EBS) LICENSES WOW99 AND WLX578 TO T-MOBILE INC.

WHEREAS, Mercer County Community College currently owns FCC-issued Educational Broadband Spectrum (EBS) licenses WOW99 and WLX578 under the FCC's Educational Broadband Service which are radio channels that use the 2.5 GHz band to provide high-speed, high-capacity broadband services and that sale of the Colleges EBS licenses are reasonable and, in the College's, strategic interest; and

WHEREAS, on October 28, 2005, Mercer County Community College entered into a 30-year lease Agreement with Clearwire Spectrum Holdings LLC dba "Sprint" (now T-Mobile Inc.), as amended by First Amendment dated May 3, 2016, and Second Amendment dated November 5, 2016, to lease Educational Broadband Service (EBS) channels under the call sign WOW99 (a total of 7 authorized channels). The lease was for an initial 10 years with a total of four (4) renewal terms of five (5) years each; The College is currently in year twenty (20) of the thirty (30) year lease; and

WHEREAS, on April 20, 2007, Mercer County Community College entered into a 30-year lease/EBS Excess Capacity Use and Royalty Agreement with Nextel Spectrum Acquisition Corp., dba "Sprint" (now T-Mobile), to lease Educational Broadband Service (EBS) channels under the call sign WLX578 (a total of 4 authorized channels). The lease was for an initial 10 years with a total of two (2) renewal terms of ten (10) years each; The College is currently in year nineteen (19) of the thirty (30) year lease; and

WHEREAS, on July 10, 2019, the Federal Communications Commission (FCC) made changes to its rules, regulations and policies allowing EBS licensees to sell their licenses; and

WHEREAS, pursuant to County College Contract Law N.J.S.A. 18A:64A-25.27, the College advertised for requests for bids (MCCC RFB 24-02) on June 3, 2024, July 31, 2024, August 27, 2024, October 15, 2024, November 7, 2024 and December 12, 2024 and receiving zero responsive bids, is conducting direct negotiations with a third party and is seeking approval of a private sale, in accordance with Community College County Contracts Law, N.J.S.A. 18A:64A-25.27 d.; and

**MERCER COUNTY COMMUNITY COLLEGE
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RESOLUTION FY26 - 247

WHEREAS, a provision of Community County Contracts Law, N.J.S.A. 18A:64A-25-27 requires a resolution authorizing the sale of such property or assets; and

WHEREAS, T-Mobile Inc. has offered to purchase the two (2) FCC-issued Educational Broadband Spectrum (EBS) licenses call signs WOW99 AND WLX578 from Mercer County Community College and the College responded with a counter-offer. An Asset Purchase Agreement was provided to T-Mobile Inc. by the College. The Asset Purchase Agreement has been reviewed by College legal counsel and submitted to T-Mobile for review. T-Mobile accepted the changes as of March 4, 2026; and

WHEREAS, on March 25, 2026, this Board authorized its President, Dr. Deborah Preston, to negotiate the final terms of the Asset Purchase Agreement and to execute same on the Board's behalf; and

WHEREAS, President Preston did negotiate the final terms of the Asset Purchase Agreement and executed same on the College's behalf; and

WHEREAS, T-Mobile Inc. executed and provided the Board with a fully executed the Asset Purchase Agreement on March 31, 2026;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Mercer County Community College that the Asset Purchase Agreement with T-Mobile, Inc., dated March 25, 2026, for the purchase and sale of the two (2) FCC-issued Educational Broadband Spectrum (EBS) licenses call signs WOW99 AND WLX578, as referenced above, being fully executed by the parties, is hereby ratified.

**MERCER COUNTY COMMUNITY COLLEGE
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RESOLUTION FY26-248

APPROVAL OF FY2027 CHAPTER XII FUNDING

BE IT RESOLVED, that the Board of Trustees approves Mercer County Community College's FY2027 funding not to exceed \$4,864,568 under New Jersey's Chapter XII program, and authorizes the President to request the endorsement and support of the County of Mercer.

**MERCER COUNTY COMMUNITY COLLEGE
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RESOLUTION FY26 - 249

**RATIFICATION OF APPOINTMENTS, PROMOTIONS/RECLASSIFICATIONS, STIPENDS,
AND RECEIPT OF STAFF SEPARATION REPORT**

BE IT RESOLVED, that this Board approves the ratification of appointments, promotions/reclassifications, stipends, and receipt of the staff separation report, which will be made a part of the minutes of this meeting.

**MERCER COUNTY COMMUNITY COLLEGE
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APRIL 22, 2026**

RESOLUTION FY26 – 249A

APPOINTMENTS

Human Resources Department

To: Deborah Preston, Ph.D., President
From: Yvette Henry, Vice President for Human Resources
Date: April 7, 2026
Re: Ratification of Appointments

The following appointment(s) have been made since the March 2026 meeting of the Board of Trustees.

Effective Date of Hire	Department	Name	Title	Salary	FLSA
04/27/2026	Workforce Innovation & Urban Education /Aviation	Brendan King	Assistant Chief Pilot	\$80,000	Exempt
04/27/2026	Office of Advancement, Marketing & Communications	Eartha Williams	Executive Assistant – VP, AMC	\$60,000	Non-Exempt

**MERCER COUNTY COMMUNITY COLLEGE
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**RESOLUTION FY26 – 249B
PROMOTIONS/RECLASSIFICATIONS**

Human Resources Department

To: Deborah Preston, Ph.D., President
From: Yvette Henry, Vice President for Human Resources
Date: April 7, 2026
Re: Ratification of Promotions/Reclassifications

The following Promotion(s)/Reclassification(s) have been made since the March 2026 meeting of the Board of Trustees.

Effective Date of Promotion/ Salary Adjustment	Department/ Division	Name	Current Title/New Title	Current Base Salary	Adjusted Base Salary
01/05/2026	Student Affairs	Marvin Carter	Current: Director – Campus Culture & Belonging New: Assistant Dean of Students and Campus Culture & Belonging	\$106,700	\$117,370
03/02/2026	Finance, Operations & Auxiliary Services	Caroline Lippincott	Current: Events Coordinator New: Conference Center Manager	\$55,169	\$60,686
03/02/2026	Finance	Cheryl Nielson	Current: Accountant & Coordinator New: Payroll Administrator & Accountant	\$57,787	\$65,000
03/16/2026	Workforce Innovation & Urban Education	Jill Marcus	Current: Director – CET New: Director – Adult Education	\$84,627	\$98,167
04/01/2026	Workforce Innovation & Urban Education	Rafael Agliata	Current: Manager – CET New: Associate Director – Adult Education	\$56,243	\$75,928

MERCER COUNTY COMMUNITY COLLEGE
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RESOLUTION FY26 – 249C

STIPENDS

Human Resources Department

To: Deborah Preston, Ph.D., President
From: Yvette Henry, Vice President for Human Resources
Date: April 7, 2026
Re: Ratification of Stipends

The following stipend(s) have been made since the March 2026 meeting of the Board of Trustees.

Effective Date of Stipend	Department	Name	Title	Stipend Amount Based on Additional Duties	Purpose
04/13/2026 – 06/30/2026	Information Technology	Carolyn Walsh	Interim Director of Enterprise Applications Services	\$421.66 /biweekly	Assuming additional responsibilities until vacancy is filled.
04/13/2026 – 06/30/2026	Information Technology	Rafael Cortes	Assistant Director of IT Infrastructure Service	\$510.55 /biweekly	Assuming additional responsibilities until vacancy is filled.
01/05/2026 – 11/30/2026	Academic Affairs	Adelina Marini	Assistant Director – Academic Affairs	\$292.09 /biweekly	Assuming additional responsibilities until vacancy is filled.

**MERCER COUNTY COMMUNITY COLLEGE
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RESOLUTION FY26 – 249D

SEPARATIONS

Human Resources Department

To: Deborah Preston, PhD., President
From: Yvette Henry, Vice President for Human Resources
Date: April 7, 2026
Re: Separations

The following separation(s) have been made since the March 2026 meeting of the Board of Trustees.

Effective Date of Separation	Department	Name	Current Title	Type
04/11/2026	Information Technology Services	Jared Carter	Director of Enterprise Apps & IT Infrastructure Services	RS
04/27/2026	Student Affairs	Maggie Leppert	Coordinator II, Student Inclusion	RS

*

RS - Resignation
TR - Termination
GE - Grant Ended
RT - Retired
CNR - Contract Not Renewed
LO - Layoff
RO - Re-Organization

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RESOLUTION FY26 - 250

EMERITUS STATUS FOR RETIRED FACULTY MEMBERS

BE IT RESOLVED, that this Board approves the award of emeritus rank to the following retired faculty members of Mercer County Community College, as recommended by the President in accord with established policy.

- Michael Dorneman
- Linda Falkow
- Sharmila Sen
- Helen Tanzini

**MERCER COUNTY COMMUNITY COLLEGE
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RESOLUTION FY26 - 251

PROMOTIONS IN ACADEMIC RANK

BE IT RESOLVED that this Board hereby approves promotions in academic rank as indicated below, with salary increases as approved by the Faculty contract, effective for the 2026-2027 academic year, as recommended by the President.

<u>Name</u>	<u>Division</u>	<u>From</u>	<u>To</u>
Patrick Natale	Science, Health Professions & Nursing	Assistant Professor	Associate Professor
Jason Evans	Business, Technology, & Professional Studies	Associate Professor	Professor
Scott Hornick	Arts and Communication	Associate Professor	Professor

Resolution FY26-252

TO: Ms. Carolyn White
Vice President, Student Affairs
cc: Dr. Robert Schreyer

FROM: Mark P. Lee
Director of College Safety

DATE: April 2, 2026

SUBJECT: Reportable Crimes, Fires & Other Emergencies as Required By S-485/A
1976 Law the Cunningham/ Ruiz Bill

In accordance with S-485/A-1976 law the Cunningham/ Ruiz Bill requiring presidents of public institution of higher education to regularly report on-campus criminal and fire events to the institution's governing board please accept the following information:

For the calendar month of ***March 2026 there was (1) one Clery offense act under Domestic Violence (VAWA, The Violence Against Women Act) at the West Windsor Campus. No other offenses or occurrences were reported through College Safety and Security.***

End of report

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RESOLUTION FY26-253

SCHEDULE OF BOARD OF TRUSTEES MEETINGS 2026-2027

Wednesday, July 22, 2026 - JKC
Wednesday, August 26, 2026 – via Zoom <i>(if needed)</i>
Wednesday, September 23, 2026 - WWC
Wednesday, October 28, 2026 - JKC
Monday, November 23, 2026 – WWC
Wednesday, December 16, 2026 – via Zoom <i>(if needed)</i>
Wednesday, January 27, 2027 - JKC
Wednesday, February 24, 2027 - WWC
Wednesday, March 24, 2027 - JKC
Wednesday, April 28, 2027 - WWC
Wednesday, May 26, 2027 – via Zoom <i>(if needed)</i>
Wednesday, June 23, 2027 - WWC

Meetings are scheduled to begin at 6:30 p.m., unless otherwise noted.

WWC - West Windsor Campus

JKC - James Kerney Campus