

**MERCER COUNTY COMMUNITY COLLEGE**

729<sup>th</sup> Minutes of the Meeting  
of the Board of Trustees  
October 22, 2025

The meeting was called to order by Chair Kristin Appelget at 6:31pm at Mercer County Community College James Kerney Campus. In addition to the Chair, the following members were in attendance: Julie Blake, Brianna Hill, Jacquelyn León, Shannon Mason, Daryl Minus-Vincent, Gregory Puliti, Scarlett Rajski, Aamir Rehman, and Deborah Preston (MCCC President). Also present was Mitchell Jacobs, College Counsel. Absent was Eashwayne Haughton and Mirian Lopez (Alumni Trustee).

**I. OPENING OF MEETING**

A) FLAG SALUTE

Chair Appelget led those attending the meeting in the Pledge of Allegiance to the flag of the United States.

B) STATEMENT OF NOTIFICATION

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting its interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Trustees of Mercer County Community College has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board in the lobby of the Administration Building, on the West Windsor Campus, at the James Kerney Campus, on the College's website homepage, and emailed to The Trentonian and The Times.

C) ADOPTION OF REVISED AGENDA

Trustee Puliti moved to approve the revised agenda, which was seconded by Trustee Rajski and adopted with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye.

D) PUBLIC COMMENT

No one from the attending public addressed the board at this time.

**II. PRESIDENT'S UPDATE**

- Computer Science Professor Shianling Wu and two students gave a presentation regarding a collaborative research project with Princeton University involving an integrated technology of AI, machine learning, robotics, and digital twin. A copy of the presentation will be made a part of the minutes of this meeting.
- Dr. Preston provided information regarding the graduation rates from the last four cohorts. The recent cohort (2022-2025) went down from 25% to 20%. However, the College had not started the 4DX initiative when they started. This cohort only received one semester worth of benefit out of any 4DX projects before they graduated. Dr. Preston also presented data on the NJ community college and national graduation rate average, and MCCC's transfer and success rate.
- Dr. Preston shared a video from the MCCC Mascot Reveal Day.

- Dr. Preston thanked Dr. Gonzalo Perez (Associate Provost for Workforce, Innovation, and Urban Education) and Jennifer Kaklamanis (Director, Workforce Education) for a successful ribbon cutting ceremony of the Biomanufacturing Aseptic Mobile Lab. Chair Appelget thanked Erica Oliver (Vice President, College Advancement, Marketing & Communications) and the Foundation Board of Directors for their support to make the project happen.

### III. **APPROVAL OF MINUTES**

Trustee Rajski moved to approve agenda items III (A) and (B), which were seconded by Trustee Blake and adopted with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye.

- A) **APPROVAL OF MINUTES OF SEPTEMBER 24, 2025 BOARD MEETING**  
BE IT RESOLVED, that the minutes of the September 24, 2025 meeting of the Board of Trustees are approved as presented.
- B) **APPROVAL OF MINUTES OF OCTOBER 8, 2025 BOARD MEETING**  
BE IT RESOLVED, that the minutes of the October 8, 2025 meeting of the Board of Trustees are approved as presented.

### IV. **FINANCE & FACILITIES MATTERS**

Trustee Puliti presented agenda items IV (A) FY26-153 through (D) FY26-156 for ratification, which were second by Trustee Minus-Vincent. The items were ratified with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye.

- A) **MONTHLY FINANCIAL STATEMENT (Resolution FY26-153)**  
The members of the Board noted receipt and ratified the Monthly Financial Statement, which is attached.
- B) **INVESTMENT DETAIL (Resolution FY26-154)**  
The members of the Board noted receipt and ratified the Report of Investment Detail, which is attached.
- C) **PURCHASE ORDERS AND CONTRACTS UNDER \$41,600 (Resolution FY26-155)**  
The members of the Board noted receipt and ratified the Report on Purchase Orders and Contracts under \$41,600.00, which is attached.
- D) **MONTHLY PAYMENTS LIST SEPTEMBER 2025 (Resolution FY26-156)**  
The members of the Board noted receipt and ratified the monthly payments lists for September 2025.

Trustee Puliti presented agenda item IV (E) FY26-157, which were second by Trustee Minus-Vincent. The item was passed with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye.

- E) **Horizon Dental (BC/BS) (FY26-157)**

**V. HUMAN RESOURCES MATTERS**

Trustee Rehman presented agenda item V (A) FY26-158, which was seconded by Trustee Mason. The item was ratified with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye.

- A) RECEIPT OF STAFF SEPARATION REPORT (Resolution FY26-158)  
BE IT RESOLVED, that this Board notes receipt of the staff separation report, which will be made a part of the minutes of this meeting.

**VI. OPERATIONS MATTERS**

Trustee Blake presented agenda item VI (A) FY26-159 for ratification, which were second by Trustee Puliti. The item was ratified with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye.

- A) SEPTEMBER 2025 REPORTABLE CRIMES, FIRES, AND OTHER EMERGENCIES (Resolution FY26-159) The members of the Board noted receipt and review and ratified the report, which is attached.

Trustee Blake presented agenda items VI (B) FY26-160 through (E) FY26-163, which were second by Trustee Rajski. The items were approved with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye.

- B) REVISED POLICY 986 PREFERRED NAME (FY26-160)  
BE IT RESOLVED, that the Board hereby approves the revised policy #986 Preferred Name as recommended by the President and Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

- C) REVISED POLICY 415 Auditing a Course (FY26-161)  
BE IT RESOLVED, that the Board hereby approves revised policy #415 Auditing a Course as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

- D) REVISED POLICY 490 HUMAN SUBJECTS RESEARCH (FY26-162)  
BE IT RESOLVED, that the Board hereby approves revised policy #490 Human Subjects Research as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

- E) REVISED POLICY 987 INSTITUTIONAL SURVEYS (FY26-163)  
BE IT RESOLVED, that the Board hereby approves revised policy #987 Institutional Surveys as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

Trustee Blake presented agenda items VI (F) FY26-164 through (G) FY26-165, which were second by Trustee Puliti. The items were approved with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye.

The second reading will take place at the November 2025 meeting for the following policies:

- H) Revised 946 Acceptable Use of Technology – First Reading
- I) Revised 701 Advisory Commissions – First Reading
- J) New Academic Agreement – First Reading

**VII. NEW JERSEY COUNCIL OF COUNTY COLLEGES REPORT**

Trustee Scarlett Rajski has volunteered to be the MCCC trustee representative at NJCCC meetings.

**VIII. OTHER MATTERS**

A) ELECTION OF VICE CHAIR

Chair Appelget motioned to elect Trustee Puliti as Vice Chair, to fill the vacancy. The motion was seconded by Trustee Rajski, and passed with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye.

B) NOMINATING COMMITTEE – REPORT OF SLATE OF OFFICERS

On behalf of the Nominating Committee Chair, Trustee Minus-Vincent presented the slate of officers for the new year:

Chair: Kristin Appelget

Vice Chair: Gregory Puliti

Treasurer: Aamir Rehman

**IX. CHAIR'S REPORT**

No report.

**X. EXECUTIVE SESSION**

BE IT RESOLVED, that this Board adjourned to an Executive Session at 7:10pm to discuss a legal and personnel matters. Circumstances under which these discussions will be disclosed to the public when necessary actions are taken at public session. The Executive Session concluded at 7:59pm. The public session reconvened at 8:00pm.

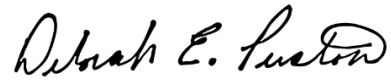
Chair Appelget motioned to approve a revised agenda to include resolution FY26-166 Resolution to Extend President's Contract to extend the President's contract from July 1, 2025, ending on June 30, 2028, having the contract being fully negotiated between the President and the Board of Trustees. The motion was seconded by Trustee Rajski, and approved with Trustees Appelget, Blake, Hill, León, Mason, Minus-Vincent, Rajski, and Rehman voting aye via voice vote roll call. Trustee Puliti abstained.

Chair Appelget expressed her thanks to President Preston and to the working group members.

Trustee Puliti thanked the Chair and committee that worked on the contract. Trustee Puliti noted that he did not agree with one of the terms of the contract. Trustee Puliti supports the fellow board members' votes, and has confidence in the President in her position.

There being no further business to discuss, Trustee Puliti moved to adjourn the meeting. The motion was seconded by Trustee Rajski and passed unanimously. The meeting adjourned at 8:04pm.

Respectfully submitted,

A handwritten signature in black ink, reading "Deborah E. Preston". The signature is written in a cursive, flowing style with a large, prominent "D" at the beginning.

Deborah E. Preston, Ph.D.  
President, Mercer County Community College



**MERCER COUNTY COMMUNITY COLLEGE**  
**FINANCE OFFICE**

**Resolution FY26-153**

<b>REVENUE</b>	<b>Budget FY26</b>	<b>Actual as of 09/30/2025</b>	<b>Percent of Budget Realized</b>	<b>2025 Actual</b>
Tuition- Credit	\$ 28,600,000	\$ 15,817,465	55%	\$ 25,643,441
Course Fees	\$ 9,900,000	\$ 6,172,152	62%	\$ 8,305,875
Tuition Waivers	\$ (2,900,000)	\$ (1,423,590)	49%	\$ (2,978,171)
<b>TOTAL TUITION &amp; FEES:</b>	<b>\$ 35,600,000</b>	<b>\$ 20,566,027</b>	<b>58%</b>	<b>\$ 30,971,145</b>
<b>APPROPRIATIONS</b>				
State of New Jersey	\$ 7,433,816	\$ 1,961,192	26%	\$ 7,735,236
County of Mercer	\$ 19,729,980	\$ 4,932,473	25%	\$ 19,729,890
Partnerships	\$ -	\$ 47,914	0%	\$ 46,053
Community Education/Non Credit	\$ 880,000	\$ 198,383	23%	\$ 744,500
Auxiliary Operations	\$ 3,000,000	\$ 472,107	16%	\$ 3,077,728
Facility Rentals	\$ 978,204	\$ 160,306	16%	\$ 794,208
Other Income	\$ 2,750,000	\$ 805,457	29%	\$ 2,871,462
<b>TOTAL REVENUE:</b>	<b>\$ 70,372,000</b>	<b>\$ 29,143,859</b>	<b>41%</b>	<b>\$ 65,970,222</b>
<b>EXPENSES</b>				
Salaries & Wages				
Faculty	\$ 18,598,510	\$ 4,165,204	22%	\$ 16,426,153
Administrators	\$ 4,342,763	\$ 909,343	21%	\$ 3,868,081
Clerical	\$ 2,527,777	\$ 535,634	21%	\$ 2,376,037
Professional	\$ 10,082,551	\$ 1,824,260	18%	\$ 9,668,464
Part Time	\$ 4,260,000	\$ 963,597	23%	\$ 4,049,696
Custodial / Maintenance / Security	\$ 2,604,038	\$ 542,847	21%	\$ 2,316,668
Total Salaries & Wages	\$ 42,415,639	\$ 8,940,885	21%	\$ 38,705,099
Employee Benefits	\$ 14,000,000	\$ 3,012,215	22%	\$ 13,414,990
<b>TOTAL PERSONNEL EXPENDITURES:</b>	<b>\$ 56,415,639</b>	<b>\$ 11,953,100</b>	<b>21%</b>	<b>\$ 52,120,089</b>
Utilities	\$ 2,135,950	\$ 387,888	18%	\$ 1,951,054
Building Lease	\$ 350,000	\$ 102,990	29%	\$ 308,970
Maintenance Contracts	\$ 995,000	\$ 178,523	18%	\$ 1,069,653
Facilities Maintenance	\$ 1,952,963	\$ 332,330	17%	\$ 1,658,653
Insurance	\$ 920,000	\$ 553,031	60%	\$ 871,114
Staff Development/Travel	\$ 335,000	\$ 199,899	60%	\$ 639,883
Marketing General Advertising	\$ 628,400	\$ 69,091	11%	\$ 312,715
IT Hardware / Software	\$ 1,525,000	\$ 828,343	54%	\$ 1,837,121
Legal/Professional Fees	\$ 380,000	\$ 143,341	38%	\$ 982,336
Purchased Services	\$ 2,000,000	\$ 1,287,688	64%	\$ 2,012,082
General Ed/Lab Supplies	\$ 400,597	\$ 78,456	20%	\$ 451,145
Student Development	\$ 479,000	\$ 154,096	32%	\$ 530,952
Other	\$ 1,854,451	\$ 720,428	39%	\$ 3,249,353
<b>TOTAL OTHER EXPENDITURES:</b>	<b>\$ 13,956,361</b>	<b>\$ 5,036,104</b>	<b>36%</b>	<b>\$ 15,875,031</b>
<b>TOTAL OPERATING AND PERSONNEL</b>	<b>\$ 70,372,000</b>	<b>\$ 16,989,204</b>	<b>24%</b>	<b>\$ 67,995,120</b>



**MERCER COUNTY COMMUNITY COLLEGE  
FINANCE OFFICE**

**Resolution FY26-154**

***INVESTMENT DETAIL  
FOR THE PERIOD ENDING SEPTEMBER 30, 2025***

		<b><i>TERM &amp; INTEREST</i></b>	
<b><u>DATE</u></b>	<b><u>SHORT TERM INVESTMENTS</u></b>	<b><u>RATE</u></b>	<b><u>AMOUNT</u></b>
08/31/25	BANK OF PRINCETON	2.96%	707,312.34
08/31/25	FIRST BANK	3.35%	1,163,431.82
09/30/25	WELLS FARGO BANK BALANCE	3.09%	8,910,603.65
09/30/25	CASH MANAGEMENT FUND-NJ	4.31%	15,236,211.77 **
			\$ 26,017,559.58 *
<b><u>LONG TERM INVESTMENTS</u></b>			
09/30/25	WELLS FARGO - UNEMPLOYMENT TRUST	3.95%	<u>\$ 539,865.22</u>

\* Cash Balances are gross, current Liabilities are not netted against these balances

\*\* Includes: 2.6 mil in Flight Fees

**MCCC PURCHASE ORDER REPORT**  
**\$8,980 - \$44,900**  
**OCTOBER 22, 2025**

**Resolution FY26-155**

**Purchases over \$8,980 require three (3) quotes or over \$44,900 require Publicly Advertised Bids  
unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)**

**Budget lines beginning with "2" indicate grant funded**

**Budget lines beginning with "7" indicate capital projects**

#	PO #	DATE	VENDOR	AMOUNT	BUDGET CODE	DESCRIPTION	BASIS FOR AWARD
1	B0009525	9/9/25	ARCMERCER	\$35,000.00	10-06-01-03- 301001-62335	Shuttle Services September 2025.	RFP #2306
2	P0022100	9/25/25	ATI / NHA Leawood, KS	\$18,146.00	10-01-01-02- 206200-61102	Nursing Textbooks. Paid for by Student Fees.	Exemption: Unspecifiable Services
3	B0009530	9/15/25	COMPASS GROUP, DBA CANTEEN Charlotte, NC	\$25,570.00	10-06-01-03- 301001-63201	Mercerpalooza Catering for 1,500 guests.	RFP #2003
4	P0021979	9/8/25	DYNAMIC SECURITY LLC DBA MINUTEMAN SECURITY LIFE SAFETY Edison, NJ	\$10,380.20	70-07-01-03- 700128-72100	Installation of Security Cameras and Access Systems for the Aseptic Lab at JKC Campus.	GSA Contract GS-07F-0251X
5	B0009528	9/15/25	EA COMPENSATION RESOURCES, LLC	\$10,000.00	10-06-01-06- 600100-64110	Compensation Study FY26.	Exemption: Professional Services
6	P0022129	9/30/25	FOLLETT HIGHER EDUCATION GROUP, LLC Westchester, IL	\$9,925.80	22-05-08-04- 302169-61131 22-05-08-04- 302169-69520	Bundles of School Supplies and Laptops. Paid for by Homeless Youth Grant 2025.	RFP #1154
6	B0009526	9/9/25	MAIN LINE COMMERCIAL POOLS, INC.	\$19,500.00	10-07-01-03- 301401-68550	Pool Water Testing FY26.	ESCNJ 24/25-39
7	P0022119	9/26/25	MOHAWK LIFTS, LLC Amsterdam, NY	\$14,138.07	22-01-01-02- 302170-61100 22-01-01-02- 302170-69310	Auto-Tech Program Equipment. Paid for by Perkins Grant.	NJ State Contract #COMG- 108995
8	P0022080	9/23/25	NUVENTIVE LLC Pittsburgh, PA	\$25,624.00	10-01-01-03- 301304-64110	Software for Academic Process Improvements, Planning and Tracking FY26.	Exemption: Proprietary
9	P0022118	9/26/25	NEW JERSEY BUSINESS SYSTEMS, INC. Robbinsville, NJ	\$17,097.83	70-07-01-03- 700128-72100	Network Cabling for the Aseptic Lab at JKC Campus.	NJ State Contract: T2989/23 - TELE-45460



**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
OCTOBER 22, 2025**

**RESOLUTION FY26 - 157**

**HORIZON DENTAL INSURANCE**

WHEREAS, Mercer County Community College is contractually required to provide dental insurance coverage to all full-time employees and their dependents; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.5 a. (11) Exempts insurance services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, contracts with insurance companies that are the actual insurer are exempt from the application of N.J.S.A. 19:44A, Political Contribution Disclosure; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of the Board, to enter into a one-year contract with Horizon Dental (BC/BS) of Newark, New Jersey to secure the required dental insurance coverage for \$291,446 from January 1, 2026 through December 31, 2026. Partially funded by employee contributions.

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
OCTOBER 22, 2025**

**RESOLUTION FY26 - 158**

**RECEIPT OF STAFF SEPARATION REPORT**

BE IT RESOLVED, that this Board is in receipt of the staff separation report, which will be made a part of the minutes of this meeting.

*Human Resources Department*

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To: Deborah Preston, PhD., President  
From: Yvette Henry, Vice President for Human Resources  
Date: October 10, 2025  
Re: Separations

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The following separation(s) have been made since the September 2025 meeting of the Board of Trustees.

Effective Date of Separation	Department	Name	Current Title	Type
09/25/2025	Arts and Communication	Pamela Ohman	Administrative Specialist II	RS
10/03/2025	Community Education and Training	Nwasha Edu	Education Specialist II	RS
10/04/2025	Finance- Accounts Payable	Nancy Krebs	Administrative Specialist II	RS
10/18/2025	Workforce Development- Upper Bound	Weston Thomas	Education Specialist II	RS
10/31/2025	Workforce Development- Continuing Studies	Florence Sult	Senior Administrative Specialist	RT

\*

RS - Resignation  
TR - Termination  
GE - Grant Ended  
RT - Retired  
CNR - Contract Not Renewed

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
OCTOBER 22, 2025**

**RESOLUTION FY26 - 166**

**RESOLUTION TO EXTEND PRESIDENT'S CONTRACT**

WHEREAS, Dr. Deborah Preston, President of Mercer County Community College ("Dr. Preston") and the Board of Trustees at Mercer County Community College ("the Board"), collectively ("the Parties"), entered into an Employment Agreement ("Agreement") on July 1, 2022 to have Dr. Preston serve as President of Mercer County Community College ("the College"); and

WHEREAS, the Term of said Agreement commenced on July 1, 2022 and was to end on June 30, 2025; and

WHEREAS, Dr. Preston and the Board have continued to negotiate the terms for a new employment agreement to retain Dr. Preston as President of the College; and

WHEREAS, said negotiations have been conducted in good faith by both Dr. Preston and the Board; and

WHEREAS, the Board passed several Resolutions at various public Board meetings extending the employment of Dr. Preston until a new contract could be fully negotiated; and

WHEREAS, the terms of a new contract for Dr. Preston's continued employment as President of the College for the period from July 1, 2025 and ending June 30, 2028 have been fully negotiated by the Parties; and

WHEREAS, it is the desire of the Board to retain the services of Dr. Preston to be the President of Mercer County Community College for the period from July 1, 2025 through June 30, 2028;

NOW, BE IT RESOLVED, that the Board hereby approves the retention of Dr. Deborah Preston to serve as the College's President, for the term beginning July 1, 2025 and ending June 30, 2028 and further approves the Employment Agreement negotiated between the Parties and authorizes the Board Chair, Kristin Appelget, to execute the Employment Agreement on the College's behalf.

**TO:** Ms. Carolyn White, VP Student Affairs  
cc: Dr. Robert Schreyer, Provost & VPAA

**FROM:** Mark P. Lee  
Director of College Safety

**DATE:** October 3, 2025

**SUBJECT:** Reportable Crimes, Fires & Other Emergencies as Required By S-485/A  
1976 Law the Cunningham/ Ruiz Bill

In accordance with S-485/A-1976 law the Cunningham/ Ruiz Bill requiring presidents of public institution of higher education to regularly report on-campus criminal and fire events to the institution's governing board please accept the following information:

For the calendar month of ***September 2025, there were no Clery offenses or occurrences reported through College Safety and Security.***

End of report

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
OCTOBER 22, 2025**

**RESOLUTION FY26 - 160**

**REVISED POLICY #986  
PREFERRED NAME POLICY**

BE IT RESOLVED, that the Board hereby approves revised policy #986 Preferred Name as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

PREFERRED NAME POLICY			
Policy #	Applicability	Responsible Executive	Applicable Laws/Statutes
986	College-Wide	Vice President, Student Affairs (for students) and/ Vice President, Human Resources (for employees)	<a href="#">NJ Rev Stat § 2A:52-1</a>

### **POLICY**

The purpose of this policy is to enable members of the Mercer County Community College (MCCC) community to use and be known by a preferred name in College records and communications. Members of the MCCC community may choose to use names other than their legal names in order to identify themselves in certain contexts. This policy does not provide guidance for legal name change processes in accordance with NJ law.

The Board of Trustees authorizes the College President to establish procedures to implement the Preferred Name policy.

### **COMPLIANCE INFORMATION PER LEGAL**

[NJ Rev Stat § 2A:52-1](#)

### **APPROVED**

September 19, 2019 – Board of Trustees

### **REVISION DATE(S)**

October 22, 2025

### **RELATED PROCEDURES, GUIDELINES, OR RESOURCES**

Procedure # 986 - Preferred Name Procedure  
Student Code of Conduct

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
OCTOBER 22, 2025**

**RESOLUTION FY26 - 161**

**REVISED POLICY #415  
AUDITING A COURSE POLICY**

BE IT RESOLVED, that the Board hereby approves revised policy #415 Auditing a Course as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

AUDITING A COURSE POLICY			
Policy #	Applicability	Responsible Executive(s)	Applicable Laws/Statutes
415	Students	Provost & Vice President for Academic Affairs	

### **POLICY**

The purpose of this policy is to allow students at Mercer County Community College (MCCC) to access course content for personal enrichment by auditing a course.

Students may request permission to audit a class if space is available, provided they meet all admission and course requirements. No credit is awarded for audited courses. Audit students will pay the same tuition and fees for the entire course as students receiving credit.

The Board of Trustees authorizes the President to establish procedures for students to audit a course at MCCC.

### **APPROVALS**

Board of Trustees – March 19, 1981

### **REVISION DATE(S)**

October 22, 2025

### **RELATED PROCEDURES, GUIDELINES, OR RESOURCES**

Procedure # 415 – Auditing a Course Procedure



**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
OCTOBER 22, 2025**

**RESOLUTION FY26 - 162**

**REVISED POLICY #490  
HUMAN SUBJECTS RESEARCH**

BE IT RESOLVED, that the Board hereby approves revised policy #490 Human Subjects Research as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

## HUMAN SUBJECTS RESEARCH POLICY

Policy #	Applicability	Responsible Executive	Applicable Laws/Statutes
490	Faculty, Staff, and Students	Provost & Vice President for Academic Affairs	<a href="#">Federal Policy for the Protection of Human Subjects ('Common Rule')   HHS.gov</a>

### **POLICY**

The purpose of this policy is to protect the rights, dignity, and health of human subjects used in research investigations while promoting free inquiry and research at the College and to establish the appropriate institutional review boards and procedures as required by federal regulations. All research involving human subjects must be conducted using basic ethical principles, including respect for persons, beneficence, and justice, and must follow the guidelines of the College's Institutional Review Board.

The Board of Trustees authorizes the President to establish procedures for ensuring the protection of human subjects in research.

### **APPROVALS**

Board of Trustees – June 15, 2006

### **REVISION DATE(S)**

October 22, 2025

### **RELATED PROCEDURES, GUIDELINES, OR RESOURCES**

Procedure # 490 – Human Subjects Research

[Federal Policy for the Protection of Human Subjects \('Common Rule'\) | HHS.gov](#)

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
OCTOBER 22, 2025**

**RESOLUTION FY26 - 163**

**REVISED POLICY #987  
INSTITUTIONAL SURVEYS POLICY**

BE IT RESOLVED, that the Board hereby approves revised policy #987 Institutional Surveys as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

INSTITUTIONAL SURVEYS POLICY			
Policy #	Applicability	Responsible Executive	Applicable Laws/Statutes
987	Faculty and Staff	Provost & Vice President for Academic Affairs	

### **POLICY**

The purpose of this policy is to manage the number of surveys that Mercer County Community College students, faculty, and staff are asked to complete, to better generate data that advances the College's mission and priorities, and to safeguard privacy. This policy is intended to ensure that projects are conducted in a manner consistent with survey best practices in order to make data-informed decisions. With certain exclusions noted in Procedure #987, the Vice President over the division is the owner of the survey and the Office of Institutional Effectiveness (OIE) is responsible for the administration of the institutional survey. In accordance with Policy #490 Human Subjects Research Policy, surveys will be subject to review by the College's Institutional Review Board as required.

The Board of Trustees authorizes the President to establish procedures to manage institutional surveys and focus groups for maximum benefit to the College.

### **APPROVALS**

Board of Trustees - June 18, 2020

### **REVISION DATE(S)**

October 22, 2025

### **RELATED PROCEDURES, GUIDELINES, OR RESOURCES**

Procedure # 987 – Institutional Surveys Procedure

Policy # 490 – Human Subjects Research Policy

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
OCTOBER 22, 2025**

**RESOLUTION FY26 - 164**

**NEW POLICY #417  
ACADEMIC RESTART POLICY**

BE IT RESOLVED, that the Board hereby approves new policy #417 Academic Restart as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

ACADEMIC RESTART POLICY			
Policy #	Applicability	Responsible Executive	Applicable Laws/Statutes
417	Students	Provost & Vice President for Academic Affairs	

### **POLICY**

The purpose of the Academic Restart policy is to allow students returning to MCCC after a hiatus to reset their cumulative GPA to 0.00, while retaining a record of past coursework. Advising is required. The academic restart applies only to the student's academic record and does not affect financial aid.

The Board of Trustees authorizes the College President to establish the procedures for a student to receive an academic restart at Mercer County Community College.

### **APPROVALS**

Board of Trustees – October 22, 2025

### **REVISION DATE(S)**

### **RELATED PROCEDURES, GUIDELINES, OR RESOURCES**

Procedure 417 - Academic Restart Procedure

**MERCER COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
OCTOBER 22, 2025**

**RESOLUTION FY26 - 165**

**NEW POLICY #416  
DOUBLE MAJOR POLICY**

BE IT RESOLVED, that the Board hereby approves new policy #416 Double Major as recommended by the President and the Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting.

DOUBLE MAJOR POLICY			
Policy #	Applicability	Responsible Executive(s)	Applicable Laws/Statutes
416	Students	Provost & Vice President for Academic Affairs Vice President, Student Affairs	

### **POLICY**

The purpose of this policy is to allow students to add a second major to their program of study under certain conditions. Students who wish to add an additional program to their course of study must enroll in at least 15 credits that are unique to the second major and they should be able to complete the second major with no more than 30 additional credits and within 150% of the original program length.

The Board of Trustees authorizes the President to establish the procedures for a student to add a second major to their program of study at Mercer County Community College.

### **APPROVALS**

Board of Trustees – October 22, 2025

### **REVISION DATE(S)**

### **RELATED PROCEDURES, GUIDELINES, OR RESOURCES**

Procedure 416 - Double Major Procedure





# Graduation & Transfer Rates

## MCCC 3 Year First-Time-Full-Time Graduation Rates

- **2019 – 2022 Cohort**
  - Total Graduation/Completion Rate: 17%
- **2020 – 2023 Cohort**
  - Total Graduation/Completion Rate: 21%
- **2021– 2024 Cohort**
  - Total Graduation/Completion Rate: 25%
- **2022 - 2025 Cohort**
  - Total Graduation/Completion Rate: 20%

4Dx launched 2.5 years into the recent cohort (6 months' impact).

Goal is 27% by 2027, representing 2.5 years' impact.

FTFT Cohort	NJ Community College Average	MCCC 3 Year Grad	MCCC Transfer w/o Degree	MCCC Success Rate
2019-22	27.3%	17.4%	17.1%	34.5%
2020-23	31.3%	20.9%	21.6%	42.5%
2021-24	31.2%	24.9%	17.3%	42.2%
2022-25		20.0%		

National Community College Grad Rate Average 2020-23 Cohort: 39.4%

New Jersey Range 2020-23 Cohort: 15% to 48%

## Digital Twin R&D Projects with Princeton University's Materials Institute and Vision & Learning Lab

Abubaker Ahmadi  
Ruben Melara  
Shianling Wu  
Computer Science Dept.

Multi-Institution, Bi-Coastal Team

**MCCC**



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## Technological Training Content Creation

- Digital Twin with AI Engines
  - to train manufacturing equipment and process technicians
  - for Chip Device Packaging
- Computer Vision & Machine Learning
  - to train Robots to recognize and articulate objects
  - for Household Fixtures and Appliances

Affordable & Smart Learning, Anytime, Anywhere

**MCCC**

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## Digital Twin with AI Engines

- Digital Twin – A digital replica that simulates and emulates a 'slice' of the real world
- Digital Twin for Device Packaging manufacturing technician training
- AI Engines (Prompts, Agents, Co-Pilot) to enhance learner knowledge retention
- TechConnect World 2025 (Austin, TX) – TechConnect World 2026 (Railey, NC)



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## Digital Twin with AI Engines

[https://youtu.be/gap83ShAZ\\_g](https://youtu.be/gap83ShAZ_g)

MCCC

4

## Computer Vision & Machine Learning

R&D Platform to train Robots

- **Infinigen-Sim** (by Princeton)
  - to create real world applications with Procedural Environmen
  - Used in NVIDIA Omniverse Platform “Isaac Sim”
- **Robosuite** (by Princeton, incl Stanford's Mujoco Physics Engine)
  - to train robots with Machine Learning in Physics Environments



**MCCC**

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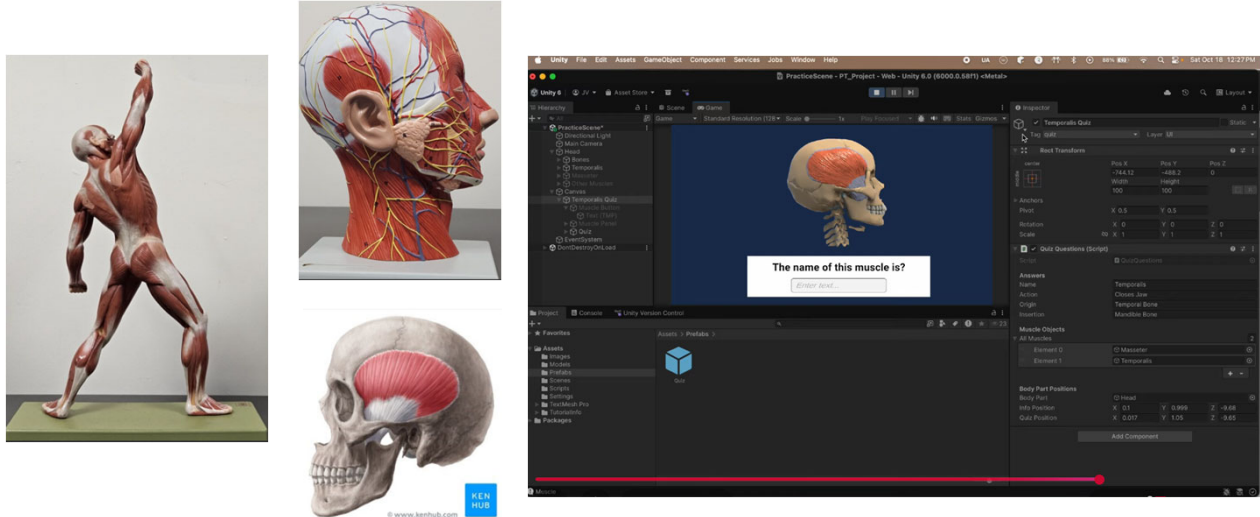
## Computer Vision & Machine Learning

[https://youtu.be/VzVdjZ\\_RFBk](https://youtu.be/VzVdjZ_RFBk)

**MCCC**

6

## And More...



**MCCC**

7

## Student Experience

- Research – Diverse Technologies
- Development – Commercial Grade Tools
- Teamwork
- Network @ All Levels
- Accountability
- Time Management
- Project Management

**MCCC**

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