COURSE OUTLINE

Course Number: CRJ 206
Course Title: Police Administration
Credits: 3

Hours: lecture/Lab/Other
3 lecture hours

Co- or Pre-requisite: None

Implementation: Spring/2019

Catalog description:
Examines the contemporary law enforcement agency and its functions, structure, and operational techniques; implications of generalized and specialized units; development of resources by time and area of function; analysis of line, staff, and auxiliary functions; and current issues facing today's police agencies.

Is course New, Revised, or Modified? Revised

Required texts/other materials:
Reference Business and Technology Course List.

Revision date: Spring 2020
Course coordinator: Cavit Cooley
(609)570-3625
couleyc@mccc.edu

Information resources: Reference Criminal Justice Library Materials List

Other learning resources: No tutoring or study groups at this time.

Course Competencies/Goals:
The student will be able to:
1. Introduce the student to the organizational structure, administrative practices and operating procedures of modern police agencies.
2. Develop an awareness of police organizational structures and management principles.
3. Identify, describe, and evaluate and propose remedies to problems confronting police administrators.
Course-specific General Education Knowledge Goals and Core Skills.

General Education Knowledge Goals

Goal 1. Communication. Students will communicate effectively in both speech and writing.
Goal 2. Mathematics. Students will use appropriate mathematical and statistical concepts and operations to interpret data and to solve problems.
Goal 3. Science. Students will use the scientific method of inquiry, through the acquisition of scientific knowledge.
Goal 4. Technology. Students will use computer systems or other appropriate forms of technology to achieve educational and personal goals.
Goal 5. Social Science. Students will use social science theories and concepts to analyze human behavior and social and political institutions and to act as responsible citizens.
Goal 6. Humanities. Students will analyze works in the fields of art, music, or theater; literature; philosophy and/or religious studies; and/or will gain competence in the use of a foreign language.
Goal 7. History. Students will understand historical events and movements in World, Western, non-Western or American societies and assess their subsequent significance.
Goal 8. Diversity. Students will understand the importance of a global perspective and culturally diverse peoples.

MCCC Core Skills

Goal A. Written and Oral Communication in English. Students will communicate effectively in speech and writing, and demonstrate proficiency in reading.
Goal B. Critical Thinking and Problem-solving. Students will use critical thinking and problem solving skills in analyzing information.
Goal C. Ethical Decision-Making. Students will recognize, analyze and assess ethical issues and situations.
Goal D. Information Literacy. Students will recognize when information is needed and have the knowledge and skills to locate, evaluate, and effectively use information for college level work.
Goal E. Computer Literacy. Students will use computers to access, analyze or present information, solve problems, and communicate with others.
Goal F. Collaboration and Cooperation. Students will develop the interpersonal skills required for effective performance in group situations.
Goal G. Intra-Cultural and Inter-Cultural Responsibility. Students will demonstrate an awareness of the responsibilities of intelligent citizenship in a diverse and pluralistic society, and will demonstrate cultural, global, and environmental awareness.
**Units of study in detail.**

MCCC Core Skills A, B, C, D, E, F, and G are addressed in the following Units of Study. This Course is not designated as a General Education Course.

The student will be able to:

1. Delineate and define the police administrator's role in the organization.
2. Identify the impact of modern administrative practices upon law enforcement agencies.
3. Describe and define administrative controls.
4. Understand the various forms of government and their impact upon law enforcement.
5. Demonstrate the effect which political groups have upon law enforcement.
6. Understand and be able to define significant police administrative terms.
7. Discuss the reason for the functional distribution of the force.
8. Define and evaluate the role of public opinion upon law enforcement.
9. Evaluate the impact the police executive has upon the organization.
10. Appreciate the pros and cons of consolidating police agencies.
11. Delineate and define the various functions of line and staff units of law enforcement agencies.
12. Demonstrate the effects of the proper distribution of the patrol force versus the improper distribution of the patrol force.
13. Define the coordination of the patrol and detective divisions.
14. Demonstrate and defend the need and importance of effective traffic administration.
15. To identify and describe the need for a method of evaluation of police organization and administration.
16. Evaluate the benefits and disadvantages of different types of patrol.
17. Criticize the criteria used for measurement of police organization and administration evaluations.
18. Discuss, defend and/or challenge professional standards for law enforcement agents or agencies.
19. Appreciate the budgetary process and the financial restraints placed on police agencies.
20. Understand the interrelationship of the citizen, police department and crime prevention.
21. Understand the use of technology in crime fighting, daily operations and computer statistics for long term planning.
**Evaluation of student learning:**

Students should be given a variety of opportunities for course participation. This should include oral discussions and or presentations, examinations, and research writing. The student will be given at least two (2) examinations during the course of the term with the dates and format to be decided by the instructor. Examinations should include an essay component. Students will be given adequate advance notice of the dates and the topics in each examination. The instructor may require a term project or case study on an administrative decision imposed within a police department. The percentage of examinations, the project/case study, and class participation in the computation of each student’s grade will be determined by the instructor.

**Scale**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>93 – 100 %</td>
</tr>
<tr>
<td>A-</td>
<td>90 – 92 %</td>
</tr>
<tr>
<td>B+</td>
<td>87 – 89 %</td>
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<tr>
<td>B</td>
<td>83 – 86 %</td>
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<tr>
<td>B-</td>
<td>80 – 82 %</td>
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<tr>
<td>C+</td>
<td>77 – 79 %</td>
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<tr>
<td>C</td>
<td>70 – 76 %</td>
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<tr>
<td>D</td>
<td>60 – 69 %</td>
</tr>
<tr>
<td>F</td>
<td>0 – 59 %</td>
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</tbody>
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Teaching-learning methods employed shall include lectures, discussions supplemented by appropriate related texts, and audio-visual media. Guest speakers (practitioners) and other academicians are considered to be beneficial to keep the course current and meaningful. Field trips when and wherever possible may be utilized.

**Academic Integrity Statement:**

Mercer County Community College is committed to Academic Integrity -- the honest, fair and continuing pursuit of knowledge, free from fraud or deception. This implies that students are expected to be responsible for their own work and that faculty and academic support services staff members will take reasonable precautions to prevent the opportunity for academic dishonesty. The complete academic policy and implications can be found at [http://mlink.mccc.edu/omb/OMB210.pdf](http://mlink.mccc.edu/omb/OMB210.pdf).