

*Mercer County Community College*  
*Division of Math, Science, and Health Professions*  
*Nursing Program*

**Nursing Program Readmission due to Extenuating Circumstances**

Purpose: To provide students who were dismissed from the nursing program, who may have experienced extenuating circumstances that impacted their ability to be successful, an opportunity to be reviewed for possible readmission to the nursing program.

Procedure:

1. Consideration for readmission due to extenuating circumstances is appropriate if there was an acute, unanticipated event that occurred during the course of the semester that interfered with a student's ability to be successful (e.g. sudden death of family member, house fire, etc.). This option is not appropriate for students who have on-going factors that are interfering with their success (chronic illness, divorce, child care issues, etc.)
2. Students who are dismissed from the nursing program and wish to be considered for readmission due to extenuating circumstances will be required to submit a letter requesting readmission consideration to repeat the course or courses in which they were unsuccessful or withdrew, along with all remaining curriculum coursework.
3. Students will be required to write an essay describing the extenuating circumstance(s) and how the event(s) impacted their ability to be successful in the nursing program. Complete documentation supporting the extenuating circumstance(s) (e.g., legal documents, medical documentation) **must** be included. The essay must also describe how the circumstance has been resolved and will no longer affect the student's ability to be successful.
4. Any student requesting readmission consideration due to extenuating circumstances must submit the required documentation to the nursing office within thirty working days of the end of the semester in which the dismissal occurred.
5. Applications for readmission due to extenuating circumstances will be reviewed by the Director of Nursing Education to ensure that no previous college or program disciplinary or patient safety issues exist. Documentation of such occurrences may make the candidate ineligible for readmission.

6. A committee comprised of the Director of Nursing Education and nursing faculty will review all documentation submitted by students requesting to return due to extenuating circumstances.
7. If readmission is approved, a student will need to complete all steps in the "Reinstatement to a Nursing course" procedure for the course in which they were unsuccessful.
8. Any student re-admitted to the nursing program due to extenuating circumstances will be held to the standards and procedures of the nursing program at the time of re-admission.
9. Students may only submit an application for readmission for extenuating circumstances one time.

Effective Date: February 1, 2012

Last Revised Date: April 2024

Approved by:

A handwritten signature in black ink, appearing to read 'Elizabeth A. Mizerek', with a long horizontal line extending to the right.

Elizabeth A. Mizerek, PhD, RN, FN-CSA, CNE, CEN, CPEN, FAEN  
Director of Nursing Education