

Mercer County Community College
Division of Science and Health Professions
Nursing Program

Policy: Required Student Documents

Purpose: To ensure all students are able to meet the contractual requirements of the nursing program.

Procedure:

1. All students entering the nursing program for the first time must submit a completed Physician's Examination Form to the Director of Nursing Education. This examination may be performed by the healthcare provider of the student's choice.
2. Upon entering the nursing program, all students are required to complete a criminal background check, submit a urine drug screen completed within the last month, liability insurance as a registered nurse student, proof of current health insurance and proof of current CPR for Healthcare Provider or Professional Rescuer.
3. All students are required to update their PPD (Mantoux), flu vaccination, health insurance and liability insurance on an annual basis. All students must provide updated proof of all medical records and other required documents (i.e., CPR and liability insurance) ***by the Thursday two (2) weeks prior to the first class and these records must be effective for the entire current semester.***
4. After hospitalization, surgery or childbirth, students must submit medical clearance to the clinical instructor and the Director of Nursing Education. This medical clearance must state the students may return to school activities **without restriction**.
5. Any student who fails to provide appropriate documentation, as stated above, will be unable to begin their scheduled course until all required documents are received. Students will be marked absent for every scheduled day missed. Please see the Nursing Program Attendance Policy regarding absences.

Effective Date: August 1, 2009

Revised Date: February 22, 2011, March 23, 2012, December 2013

Approved by: _____, Director