

Mercer County Community College
Division of Math, Science and Health Professions
Nursing Program

NURSING PROGRAM READMISSION DUE TO EXTENUATING
CIRCUMSTANCES

Purpose: To provide students who were permanently dismissed from the nursing program, who may have extenuating circumstances that impacted their ability to be successful, a one-time opportunity to be reviewed for possible readmission to the nursing program.

Procedure:

1. Permanently dismissed students requesting readmission to the nursing program due to extenuating circumstances will be required to submit a letter requesting readmission consideration to repeat the course or courses in which they were unsuccessful or withdrew along with all remaining curriculum coursework.
2. Students will be required to write an essay describing the extenuating circumstance(s) and how the event(s) impacted their ability to be successful in the nursing program. Complete documentation supporting the extenuating circumstance(s) (e.g., legal documents, medical documentation) **must** be included.
3. The extenuating circumstance(s) **must** have occurred at the time of a course failure or withdrawal. Extenuating circumstances include, but are not limited to, medical emergencies, death of spouse/parent/child, loss of home due to circumstances beyond student's control.
4. Any student requesting readmission consideration due to extenuating circumstances must submit the required documentation by the end of the semester in which the permanent dismissal occurred.
5. A committee comprised of the Director of Nursing Education and nursing faculty will review all documentation submitted by students requesting to return due to extenuating circumstances.
6. The student will be notified within two (2) weeks of the end of the semester, in writing, of the committee's decision.

Effective Date: February 1, 2012

Revised Date: December 10, 2012; December 2013; December 2014

Approved by:  , Director