

*Mercer County Community College*  
*Division of Math, Science and Health Professions*  
*Nursing Program*

READMISSION FOR STUDENTS DISMISSED FROM THE  
NURSING PROGRAM

Purpose: To provide students who failed or withdrew and were permanently dismissed, who may have extenuating circumstances, a one-time opportunity to be reviewed for possible readmission to the nursing program.

Procedure:

1. Students requesting readmission to the nursing program, who were permanently dismissed will be required to submit a letter of intent to return and repeat the course or courses in which they were unsuccessful or withdrew.
2. Students will be required to write a short essay describing any extenuating circumstances and why they wish to return to the nursing program and continue with their studies. Supporting documentation (i.e., legal documents, medical information) should be included.
3. Extenuating circumstances must have occurred at the time of the course failure or withdrawal. Extenuating circumstances include, but are not limited to, medical emergencies, death of spouse/parent/child, loss of home due to circumstances beyond student's control, acts of nature, etc.
4. At the end of the current semester, for consideration for readmission the next semester, the Director of Nursing Education will review all students who submitted requests for readmission following permanent dismissal, utilizing the criteria below:
  - a. Review essay submitted by student
  - b. Review documentation of extenuating circumstances pertinent to the request
5. The student will be notified, in writing, of the Director's decision.

Effective Date: February 1, 2012

Revised Date: December 10, 2012; December 2013

Approved by:

, Acting Director