

Dear Nursing Students,

Welcome to the Mental Health Nursing Course, NRS 122.

**Please read this important information** about your NRS 122 clinical placements. Each clinical group will have two days at Trenton Psychiatric Hospital (TPH) and two days at Princeton House, time\_\_\_\_\_.

These are the forms that need to be completed by all nursing students starting the clinical rotation at Princeton House.

Instructions:

Read over the 2010 Required education packet (**form B**) then complete the **Competencies Post test (form C)**. Bring the finished test to first clinical day. Sign and bring the **Initial Orientation Checklist (form D)**, and the **Confidentiality Form (form E)** as well to first clinical day.

Take the ID Badge Authorization Form to PHCS Human Resources and the Vehicle Registration Form to PHCS Security for an auto registration sticker and picture ID prior to starting the first clinical day at Princeton House.

### **1. Princeton House**

**Prior to class orientation** on date\_\_\_\_\_ you will receive via e-mail a required educational packet attachment about Princeton Health Care Systems (PHCS). Please read over the educational information, print out, and bring to orientation the following completed forms:

The Confidentiality Form -please sign and date

The last page of the Mini Orientation form - please sign and date

The completed required Education Test

In addition, please obtain **your PHCS picture ID at PHCS Human Resources** prior to your first clinical day. The applications for the ID badge will be in the e-mail attachment packet. The main number at PHCS is 609-497-4000. Call them for directions and open hours of business. **Please complete the PHCS orientation requirements by date \_\_\_\_\_, 2011**

### **2. Trenton Psychiatric Hospital**

The orientation will take place during the first hour of clinical. All forms for TPH will be given out at that time.

To learn more about the clinical placements go to their websites at:

<http://www.princetonhcs.org/default.aspx?p=5858>

<http://www.nj.gov/humanservices/dmhs/oshm/tph/>

Directions to the clinical sites:

Princeton House is located at 905 Herrontown Road, Princeton, NJ 08540. Park at the right side, in the staff parking area and meet the clinical instructor in the main lobby. The outside door to enter is labeled Main Entrance/Admissions. The hospital number is **609-497-3300**. Remember to wear your picture ID from Princeton Health Care Systems, obtained ahead of time from Human Resources.

Trenton Psychiatric Hospital is located on 100 Sullivan Way, Trenton, NJ 08628. Enter at Gate 1. (Sullivan Way is right turn off of route 29 going north toward Ewing from Trenton. Gate 1 will be on your right. Another way to get to Sullivan Way is off Lower Ferry Road. You would turn onto Sullivan Way from Lower Ferry then make a left at gate 1). When you enter the driveway off Sullivan Way make a right hand turn just before the security booth. Drive up the very tiny road to the top parking lot. Park and walk toward the modern looking building (Stratton Building). Keep walking in front of the modern building (Stratton Building) on the sidewalk and turn left at the small sign that says entrance. That will take you in the building at a security desk where you will each sign in. Your instructor will meet you there. Wear you MCCC picture school ID to this placement. The hospital number is **609-633-1500**.

You can bring your lunch, snacks and beverage to Trenton Psychiatric Hospital and Princeton House. TPH has a lunch-snack bar and Princeton House has a cafeteria.

Thank you,

Mihaela E. Olson, APN, FNP, PMHRN-BC

Nurse coordinator NR 122, MCCC