

Mercer County Community College
Division of Math, Science and Health Professions
Nursing Program

Policy: Bi-Annual Faculty Course Evaluation

Purpose: Ensure collection of course data related to student learning objectives and program outcomes on a consistent basis.

Procedure:

1. Faculty will complete Bi-Annual Faculty Course Evaluation form each semester.
2. Faculty will summarize issues and resolution of issues that occurred in their course during the semester.
3. Faculty to include summarization of test question revisions for any questions nullified or doubled keyed over the semester.
4. Faculty to include an analysis of the HESI exam required in their course and any proposed changes to the course based on this analysis.
5. Completed form will be collected at the completion of the SPE workshop.
6. Director will review submitted forms and aggregate data collected and summarize for inclusion in SPE.

Effective Date: October 26, 2010

Revised Date: June 20, 2012, November 2013

Approved by: _____, Director