



Minutes of Meeting

Date: Tuesday, February 26, 2013

Commenced: 4:15 p.m.

Concluded: 6:00 p.m.

Purpose: Dual Advisory Committee Meeting
Business Management and Administration Advisory Committee (BMAAC)
Finance Advisory Committee (FAC)

Member Attendees:

Don Addison
Robert Carson
Maryanne Evanko
Carol Glade

Norm Glover
Ken Horowitz
Sharon Naeole
Nancy Ostrowski

Laura Ribinski
Camille Rosenburg
Joseph Scuralli
Darnell Sutton

New Member Attendees:

Ethel Fairley
Wintischa Wilson

Mark Smith
Nicol Nicola

Nina Melker

Proxy Attendees:

Lucille Jones for Dr. Kimberly Schneider

MCCC and State Officer Attendees:

Winston Maddox, Dean of Business and Technology
Jonathan Rowe, CTEP Project Director
Grace Wilson, CTEP Project Coordinator
Robyn Kay, NJDOE, Manager
Lin DiRenzo, NJDOE, Program Officer

Materials Provided:

SREB Reviewed Entrepreneurship Courses 1 and 2 were provided to all attendees.
Information about Finance Courses 1 (Unit 2), a work in progress, was provided to the Finance Committee members in attendance.

I. New Business

The meeting was opened by Jonathan Rowe, the CTEP Project Director, who introduced himself as the new Project Director. He then introduced Grace Wilson as the new Project Coordinator. Ms. Wilson introduced new advisory committee members.

South Regional Education Board (SREB) objectives and an overview of the objectives for the CTEP grant were provided by Grace Wilson, Lin DiRenzo, and Maryanne Evanko. (Ms. Evanko is the chairperson for the Finance Advisory Committee.)

Nancy Ostrowski and Laura Ribinski, the writers for Entrepreneurship, provided their analysis of SREB's review for the Entrepreneurship course 1 and 2 units.

The Business Management and Administration Committee members and Finance Advisory committee members went into group sessions. The Chairpersons for each Advisory Committees lead the discussions within relevant matters pertaining to Entrepreneurship and Finance.

The BMAAC members discussed real world accounts that related to the Entrepreneurship Courses 1 and 2 units. The BMAAC members also discussed present and future goals and objectives. A long table was used, which inhibited communication between all members simultaneously. Therefore, several conversations took place in the same group that discussed several issues. However, some members of each group within the BMAAC communicated the ideas generated by their discussions with the other groups. The Finance committee members discussed prior unit goals and objectives, units incomplete and units produced, as well as future objectives for the Finance Programs of Study.

II. Next Meeting

The next Dual Advisory Meeting was tentatively set for Monday, April 8, 2013.

III. Adjournment

Grace Wilson concluded the meeting at 6:00 p.m.