



2024-2025 Academic Year

Funeral Service Preparatory

Associate in Applied Science Degree in Business Management (A.A.S.)

B-STEM Division

Business, Science, Technology, Engineering and Math

[609.570.3482](tel:609.570.3482) admiss@mccc.edu

High school graduates and students with fewer than 30 college credits should select the **Funeral Service Preparatory** option of the Management program. This program prepares students for admission to the Funeral Service certificate program. Combining business subjects, health sciences and behavioral sciences, the option is designed to meet the New Jersey and Pennsylvania requirement for two years of college prior to the [Funeral Service certificate](#) program. (Funeral Service Preparatory or its equivalent must be completed in order to enter the Funeral Service certificate program or to take any [FUN course](#).)

The goals and objectives of the MCCC Funeral Service programs are: to provide students with professional training in preparation for licensure in funeral service; to prepare students to embark upon a career in a service-oriented, care-giving profession; to provide an academic environment which encourages student research and successfully integrates the theoretical, practical, and technical aspects of funeral service; and to foster the concept of education as a life-long process necessary to meet the demands of an evolving workplace with current emphasis on emerging ethical, environmental, and social issues.

Academic emphasis includes the areas of business management; public health; the social, behavioral, and natural sciences; as well as the legal, technical, and regulatory aspects of funeral service.

Students in the program who have an affiliation with an approved funeral service firm can receive college credit for their work experience. These supervised, off-campus internship courses require 16 hours per week, and students must be registered with the New Jersey State Board of Mortuary Science or the Pennsylvania Board of Funeral Directors. Placement is each student's responsibility.

An advisory commission, consisting of active participants in funeral service, offers expertise to ensure that the Funeral Service programs meet the educational needs of future funeral directors.

PROGRAM OUTCOMES

- Develop the foundation for academic success in the Funeral Service program;
- Identify the economic, social, and ethical environment in which business entrepreneurs must operate;
- Investigate computer applications that will aid a successful funeral business;
- Demonstrate verbal and written communication skills in face to face meetings, in front of small groups, and via electronic means.

Admission to this program requires a high school diploma or its equivalent. Students should have two years of high school mathematics. Also recommended is one year each of high school laboratory science in biology and chemistry.

SEE ALSO:

[Funeral Service](#) degree program

[Funeral Service](#) certificate program

DEGREE CURRICULUM

2024-2025 Academic Year

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CIP 520201

The course sequence below represents a recommended example of how this degree program can be completed in two years, presuming a Fall Term start and satisfaction of all Developmental Studies (foundation courses) requirements and prerequisites. Actual approaches toward completion depend on each student's anticipated transfer institution, career objectives, or other individual circumstances.

Students are encouraged to meet regularly with an academic advisor or Success Coach to consider options, establish plans, and monitor progress.

Code	Course (lecture/lab hours)	Credits	To Do This Semester
FIRST SEMESTER			
BUS 101	Introduction to Business (3/0)	3	✓ Meet with your faculty advisor to complete an academic plan. Make sure you are aware of any course prerequisites you may need to take, and how long it will take to complete your degree.
CSW 100	College Success and Personal Wellness (2/0) <ul style="list-style-type: none"> Some exemptions apply. Consult academic advisor for details. 	2	
ENG 101	English Composition I (3/0)	3	✓ Use your online tools: Check your MercerMail daily, utilize features of Office 365, and get to know Student Planning . ✓ Take advantage of Learning Centers or Online Tutoring to support your studies and assignments.
MAT —	Mathematics elective <ul style="list-style-type: none"> Select from MAT 115, 120, 125. Students planning to attend a four-year college should discuss course transfer options with an academic advisor. 	3	
BUS 211	Funeral Service Internship I (1/0/2 days) *		
	OR	2	
— —	Elective <ul style="list-style-type: none"> Students planning to attend a four-year college should discuss course transfer options with an academic advisor. 		
SECOND SEMESTER			
ACC 106	Office Accounting I (3/0) <ul style="list-style-type: none"> Students planning to attend a four-year college should discuss course transfer options with an academic advisor. 	3	✓ Transitioning to college can be challenging. Meet with your Success Coach for guidance and support. ✓ Apply for financial aid by May 1.
CHE 100	Introductory Chemistry (3/0)	3	✓ Contact professors with questions and use their
ENG 102	English Composition II (3/0)	3	
CIS 105	Excel Basics	1	

PSY 101	Introduction to Psychology (3/0)	3	<p>office hours to develop a connection. Talk with them to get the inside scoop on how your profession works.</p> <p>✓ Be sure to visit the Career Services office to explore jobs, internships, and career information and get help with your resume and other career tools.</p> <p>✓ Apply for Continuing Student scholarships at www.mccc.edu/m-scholarships.</p>
SOC 101	Introduction to Sociology (3/0)	3	
BUS 212	Funeral Service Internship II (1/0/2 days) *		
	OR	2	
— —	Elective		
	<ul style="list-style-type: none"> Students planning to attend a four-year college should discuss course transfer options with an academic advisor. 		

THIRD SEMESTER

BIO 106	Human Anatomy (3/2)	4	<p>✓ Keep in contact with each professor and your faculty advisor. Make sure you are on track to graduate on time.</p> <p>✓ Work with Career Services to formulate plans for after you've earned this degree.</p> <p>✓ Develop team and leadership skills by getting involved in activities and clubs.</p> <p>✓ Apply for Continuing Student scholarships at www.mccc.edu/m-scholarships.</p> <p>✓ Manage your stress! Take advantage of the MCCC pool, Fitness Center, free yoga and Zumba.</p>
BUS 210	Principles of Management (3/0)	3	
MKT 101	Principles of Marketing (3/0)	3	
— —	General Education elective	3	
	<ul style="list-style-type: none"> Select course from the following general education categories: Humanities, Historical Perspective, Diversity and Global Perspective, Written and Oral Communication. 		
BUS 213	Funeral Service Internship III (1/0/2 days) *		
	OR	2	
— —	Elective		
	<ul style="list-style-type: none"> Students planning to attend a four-year college should discuss course transfer options with an academic advisor. 		

Reach out for [counseling](#) or other support if you need it. Your [Success Coach](#) can connect you with resources.

FOURTH SEMESTER

BUS 107	Business Law I (3/0)	3	<ul style="list-style-type: none"> ✓ Get ready to start your career! Begin the job application process. ✓ Discuss your career plans with your faculty advisor. S/he can help you transition successfully.
ECO 103	Basic Economics (3/0)	3	
	<ul style="list-style-type: none"> • Students planning to attend a four-year college should discuss course transfer options with an academic advisor. 		
IST 101	Computer Concepts with Applications (2/2)	3	
BUS —	Business elective	3	
	<ul style="list-style-type: none"> • Recommended: BUS 108, 109, 209, 225, 240; MKT 106, 230. • Students planning to attend a four-year college should discuss course transfer options with an academic advisor. 		
BUS 214	Funeral Service Internship IV (1/0/2 days) *		
	OR	2	
— —	Elective		
	<ul style="list-style-type: none"> • Students planning to attend a four-year college should discuss course transfer options with an academic advisor. 		

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* Supervised off-campus work experience in an approved funeral service firm for 16 hours per week. Students must also register with the New Jersey State Board of Mortuary Science or the Pennsylvania Board of Funeral Directors (depending upon the state in which they will be working). This registration enables New Jersey interns to receive credit toward their State internship requirement. Students may select a total of eight credits of electives in place of BUS 211, 212, 213, and 214 if they are not registered as interns or student trainees in Funeral Service Internship.