CRITERIA FOR ACCEPTANCE INTO THE PROFESSIONAL PHASE

In order to be considered for admission to the professional phase of the program, you must have completed all basic skills and ESL courses and be eligible to enroll in college-level English and mathematics. The following general principles are applied to ensure fairness and objectivity in the acceptance process if the number of candidates exceeds the number of available seats:

1. **Students who have completed all mathematics and science courses required in the program will be accepted first.** Only courses with grades of “C” or higher will be considered, and candidates must have an overall GPA above 2.0. Students will be accepted in the order of their first matriculation into “nursing science,” with acceptance going first to those who have been waiting longest. The RN Nursing Program at Mercer County Community College is currently open only to Mercer County residents and those students matriculated into the Nursing Science major (22790) prior to May 15, 2003. Overall GPA rank will be the final determinant if the number of students in this category exceeds the number of available seats.

2. **Students who have completed some but not all of the required science and mathematics courses will be considered next.** Selection will be made using the same criteria as above. First consideration will be extended to those who have completed all but one of the required science and math courses; second consideration will go to those who have completed all but two of these courses; etc. The following science and mathematics courses are used in the above selection process: MAT 102, MAT 141 or MAT 200; and, BIO 103, BIO 104, BIO 201, CHE 107

**Transfer Credits**

In general, you can expect to receive credit for any college courses in which you earned a grade of “C” or higher if it is comparable to a course required in the program. Science courses generally are not accepted if the credits are more than five years old. Credits for professional courses are sharply limited. **It is your responsibility to ensure that Mercer receives transcript evidence of work from other colleges and that the corresponding Mercer course is entered on your transcript.** Normally, transfer credits will be entered on your transcript after your first semester is underway. You may be asked to provide copies of course descriptions or other information to assist with transfer credit evaluations.

**Program-Specific Information**

All candidates must fulfill a health requirement consisting of a comprehensive physical examination that includes specific vaccinations and laboratory tests. For details beyond what is covered here consult the current MCCC catalog or the nursing department. Candidates are reminded that the State Board of Nursing applies its own criteria to determine eligibility to practice. For example, the New Jersey Board reserves the right to deny a license to a candidate who was previously convicted of a felony. Finally, all students must comply with the rules, regulations, and access privileges determined by the clinical agencies to which they are assigned during their program.

- Two different cycles are available: a daytime program which starts in late August of each academic year and an evening/weekend option which starts in January of each year. The evening/weekend option is intended for part-time students who cannot attend during the daytime. When they are ready to commence the professional phase of the program, candidates should complete and return this petition by February 15 (for the fall term) and by October 1 (for the evening/weekend program starting in January).
- Licensed practical nurses who meet both the admissions and program requirements may earn up to 15 advanced placement credits in nursing by successful achievement on selected proficiency examinations. Consult the college catalog for details.
- Nursing courses may be attempted only twice. Students who wish to repeat a course must meet the admissions requirements of all other students (grades of “C” or higher in science and math courses; GPA above 2.0). **Readmission is on a space-available basis after all newly qualified and continuing students are registered.** Applicants for readmission must **meet the same deadlines noted above for new applicants.** Some students may find it necessary or helpful to repeat other courses or enroll in general education courses to improve their academic standing and eligibility for readmission to the nursing program.
- If you find it necessary to suspend participation for one or more semesters and intend to return to the program in the future, you should inform the director of the nursing program in writing at the time of your departure. You are also expected to submit a letter indicating your interest in returning as follows: **by October 1 for readmission for the spring term, and by February 15 for return in the fall.** This will ensure that you do not lose your position on the waiting list for Nursing 101 or a seat in a higher-level nursing course, as applicable.

This information is also available at MCCC’s nursing website: [www.mccc.edu/~perkinsb](http://www.mccc.edu/~perkinsb). For clarification or additional details, contact Beth Perkins, Director, x3386 (perkinsb@mccc.edu) or the Nursing Office (MS127) x3391.
Instructions: Carefully read the information page before completing this petition. Complete this form indicating the core math and science courses you will have completed by the desired starting date. Submit it to the Nursing Office, MS127, or deposit in the lockbox outside of MS128 by the appropriate deadline. If you are not accepted for the entering class you indicate, it will be necessary for you to submit a new petition. Please answer completely.

NAME ____________________________________________ SS#  _________________________________

ADDRESS __________________________________________ Phone ________________________________

CITY/STATE/ZIP____________________________________ E-Mail ________________________________

1. Indicate desired entry date (insert year and circle):

   January 20___  (evening/weekend option)    September 20_____ (daytime option)
   submit between September 1 and October 1   submit between January 15 and February 15

2. The evening/weekend program is designed for students who cannot attend during the daytime. If you are applying for this option, does your record show that you primarily attend in the evening?      YES        NO

3. Date of MCCC admission or matriculation ______________________________________________________

4. Current MCCC cumulative grade point average (must be above 2.0) ______________________________

5. List your core math and science courses (only show courses completed or in progress):

<table>
<thead>
<tr>
<th>COURSE</th>
<th>SEMESTER</th>
<th>YEAR</th>
<th>GRADE*</th>
<th>COLLEGE/UNIVERSITY</th>
</tr>
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<tbody>
<tr>
<td>MAT102 or</td>
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<td>MAT 141 or</td>
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<td>MAT200</td>
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<td>CHE107</td>
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<tr>
<td>BIO201</td>
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*If you are currently enrolled, leave grade blank. Be sure your MCCC transcript includes transfer courses. Provide official copies of transcripts showing applicable course work not previously transferred. Indicate if you are substituting a higher-level course for the requirement.

6. Indicate any previous nursing courses and grades at MCCC or elsewhere:

<table>
<thead>
<tr>
<th>Course and Course Name</th>
<th>College/School</th>
<th>Year</th>
<th>Grade</th>
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7. Are you an LPN who intends to complete Excelsior College’s tests for advanced placement?   Yes ____  No ____

8. Signature ___________________________________________   Date ___________________

Only students with overall GPAs above 2.0 will be considered. Candidates who have completed the five core science and math courses with grades of “C” or higher will be accepted first, following the order of admission/matriculation. Students seeking to repeat NUR101 will be considered on a space available basis after all other eligible students are accommodated.