

FCTL Minutes March 28 2013 12-1 pm

Present: Alfare, Anderson, Ashford, Beinert, Carmien, Csige, Dalton, Eaton, Gao, Generals, Hilker, Horowitz, Howarth, Huang, Khoushab, May, Nadig, Perkins, Price, Pugh, Reichman, Scherr, Schore, Sobala, Tabor, Fago, Macciarella, Brown-Joseph

I. Approval of Feb 28, 2013 minutes

Moved: Alfare

Seconded Dalton

Approved by voice vote as amended by discussion for attendance

II. Dom Defino--Certificate in Advanced Manufacturing Technology

National need for advanced manufacturing technology, need goes beyond our county border, anecdotal info from Camden CC that that program certificate recipients generally get positions. Facilities are grant-funded, but contingency plans exist for space. Staffing is planned to be handled by adjuncts.

From VPAA Generals, more polling of local manufacturers indicating need for employees and willingness to participate in the development of our certificate. Demographic information indicates workers trained during the 70s and 80s are now retiring. Hanover Group has provided research supporting the need for a program like ours, for example a 4% expected increase in these types of jobs. Rutgers has an Advanced Manufacturing Institute, and our students could move into this or similar programs.

Question: local programs--yes, but not saturating the market yet. Adjunct availability: Princeton master's students a possibility, and the number of courses is low at the beginning of the program's life cycle. Data collection: we should begin that immediately.

Moved by Carmien, seconded by Dalton, program approved by hand vote of roughly 2/3's.

III. Linda Scherr -- MercerOnline Handbook

Draft available on MLink - Academic Affairs - Mercer Online - handbook (for review online). Scherr requests those that teach online review the handbook and see if there are any items not covered. Reminder: teaching online training is required for teaching

a course entirely online, this is the one new practice, otherwise the handbook collects ongoing practice.

Question: student handbook? Material is available online, and should be the same for online classes and face to face classes.

More faculty development ongoing, for example a one hour webinar on student engagement today at 2pm which will be archived and available from MercerOnline on DVD. Suggested that faculty point our adjunct faculty to these faculty development resources. 8-10 faculty attending these sessions, which is great, more also welcome.

Question: asynchronous opportunities? Yes, these items are available after the fact, but there is value in the face to face discussions, too. Possible to start an online forum too.

Our LMS, Angel is not sun-setting in 2014 after all, but we are still going to review and adopt a new LMS. Two viable products are under consideration, Blackboard and Canvas. Vendor demonstrations as announced by Mercer Online.

IV. Pam Price -- Various Library Issues

Shortfall in fine funding. Josie Schaible retiring June 3. List going out of periodicals to de-fund, nearly all are now available online in full-text mode. We have periodical titles that are both very expensive and hardly used. Library needs members of the Library Committee, a standing committee meeting four times a year.

V. Standing Committees

CGC report by Eva Csige: Job fairs, customer service on our campus, more recycling desired, tree replacement desired, Eapen's financial report, LMS review & new LMS under review, student representative requested review of new refund policy.

AIC report by Ken Howarth: 4 reported violations, 2 hearings, and a request to review use of Turnitin. The need to keep a database of findings also mentioned.

IPIC report by Linda Scherr: no meeting, but proposals for upcoming conference requested.

Curriculum committee: did not meet

First 30: no report.

Open:

Question regarding location of the fence next to solar farm. Referred to CGC, Jacob Eapen.

Moved to adjourn, Jack Tabor
Seconded Carmien
Meeting adjourned 12:47