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**MCCC RFP #26-02 – JANITORIAL SERVICES  
ADDENDUM #2  
October 31, 2025**

Mercer County Community College is issuing this Addendum #2 for RFP #26-02 – Janitorial Services on October 31, 2025. The following information shall serve to answer and clarify certain items from the initial request.

The RFP due date is: November 14, 2025 by 2:00 pm

**Part I: Answers and/ or Clarifications to Questions Submitted**

<b>Part I: Answers / Clarifications to Questions Submitted</b>		
<b>No.</b>	<b>Question</b>	<b>Answer / Clarification</b>
1.	p. 24 what is the APPA (Association of Physical Plant (APPA) level of cleanliness?	APPA Level 2 is appropriate for the College, not APPA 1.
2.	For the 101 N. Broad Street building, does the Scope of Work include any cleaning of the KinderSmile dental offices/rooms?	No.
3.	RFP 26-02 page 28 – Saturday cleaning requirements state Saturday hours as 6am to 10am, is this correct?	Saturday cleaning hours can start as early 6am and up to 10pm.
4.	Can the College provide a rough percentage of the various flooring types, campus-wide?	This information is not available
5.	For the cafeterias at both campuses, WWC campus and JKC Trenton campus, who is responsible for cleaning the kitchen areas behind the customer counters and the food preparation areas?	The Janitorial Scope of Work does not include any cleaning of the kitchen areas where food is cooked and/or prepared. The Scope of Work does include cleaning of all other areas of the cafeterias beyond the kitchen area. The cleaning of kitchen areas is the responsibility of food service staff.
6.	What are the College's Hours of Operation?	<b>West Windsor (WWC), NJ</b> campus operating hours are Monday through Friday from 7a.m. to 11 p.m. and Saturday from 7 a.m. to 8 p.m. Sunday: Closed; classrooms open as needed. Additional campus hours

		<p>may accommodate Kelsey Theatre, Conference Center, and Athletics facilities events and activities and special events.</p> <p><b>James Kerney Campus (JKC), Trenton, NJ</b> operating hours are Monday through Friday from 7a.m. to 11 p.m. and Saturday from 7 a.m. to 5 p.m. Sunday: closed (Additional campus hours may accommodate special events).</p>
7.	Section 7 B. states Evening Services must be performed from 11PM until 7AM Monday through Friday. Can you please confirm if there are services to be done after 11PM or, outside of the College's Hours of Operation?	<p>Janitorial coverage is required during college operating hours. Janitorial coverage will be assigned as needed during holidays (specifically Winter Break) to perform contractually obligated duties (carpet shampooing, furniture cleaning, floor stripping/waxing) when buildings are unoccupied and available. Daily contractual maintenance services can be performed in the evening as classrooms are available or after college operating hours, whatever the contractor deems to be most beneficial.</p>
8.	How many Holidays does the College observe? Can you please confirm if services are needed on Holidays?	<p><a href="https://www.mccc.edu/news_calendar_academic.shtml">https://www.mccc.edu/news_calendar_academic.shtml</a></p> <p>Janitorial coverage will be assigned as needed during holidays (specifically Winter Break) to perform contractually obligated duties (carpet shampooing, furniture cleaning, floor stripping/waxing) when buildings are unoccupied and available.</p>
9.	Section 6, Letter I #28 (page 25) states contractor is responsible for a utility cart AND a company vehicle? Or does a utility cart suffice as a company vehicle? Please clarify.	<p>The vendor will need to determine what is required to meet all contractual obligations, including timely trash removal from all buildings and removal of trash from parking lots and grounds. The current vendor utilizes two utility carts and a small panel van.</p>

We appreciate your questions, and look forward to your responses!