

Nonprofit Organization
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Certificate in Nonprofit Management

The Nonprofit Leadership and Management program provides relevant leadership and management topics of critical value to nonprofit organizations. The course is packed with practical techniques necessary for agency survival in the new millennium. Workshops are oriented to the needs of staff, program administrators, executive directors, board members, philanthropists, volunteers, and those interested in employment in nonprofit agencies.



August - December 2008

This certificate requires the following 6 core courses and a minimum of 20 elective course hours. Individual courses may be taken on a non-certificate basis. Upon completion of all the requirements for the certificate, please contact our office at (609) 570-3311 to request a certificate.

Core courses:

- Fundamentals of Nonprofit Management (*Spring 2009*)
- Finance & Accounting for Nonprofits (*Spring 2009*)
- Essentials of Fundraising
- Management Skills for Nonprofits
- Human Resource Development for Nonprofits
- Marketing and Public Relations for Nonprofits

Elective courses:

- Grantwriting Essentials
- Courses in AMA Certificates*
- Courses in Marketing and Communications*
- The Role Emotional Intelligence Plays in Communication
- Internal Fraud and Detection
- Bookkeeping for Nonprofits
- IT for Nonprofits

Visit mccc.edu/ccs
for other program
information in our
Fall 2008 catalog!



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*please visit www.mccc.edu/ccs or call 609.570.3311 for course schedules

