MCCC ALUMNI LIBRARY PRIVILEGES

MCCC alumni are welcome to visit the MCCC libraries. The West Windsor Campus Library features books, audiovisual resources, periodicals, reference materials, an open computer lab, electronic resources, and seating for quiet study and reflection. The James Kerney Campus Library has many similar resources. Access to online databases and resources is available in both campus libraries, but it is not available for remote access due to vendor restrictions. Library staff provides assistance with accessing free statewide library online services such as Q and A NJ, and JerseyCat – the statewide online catalog.

An MCCC Alumni card is required in order to borrow books from the MCCC library collection and use the open computer labs located at the West Windsor and James Kerney Campuses. **Cards are distributed by the MCCC Alumni Office. Please pick up your alumni card before coming to the library to be registered in the library's circulation system.**

Library services for alumni and the terms and conditions for use of library resources are listed below. If you have questions, please call the library at (609) 570-3561 and we will be happy to answer them for you.

Service	Alumni Card Required	Available/Unavailable to Alumni	Terms/Conditions
Walk-in use of the MCCC Libraries	Yes	Available	With deference to currently enrolled student access and use of resources in high demand by faculty and students.
Home, work, or mobile access to content on library databases	No	Unavailable	Vendors require that **only current students and faculty** have off-site access to most library databases.
Reference assistance: in-person, email, and telephone	No	Available	Service is available with deference to currently enrolled students and faculty/staff if there is a line.
Borrowing from MCCC libraries:			
Library Books	Yes	Available	May borrow any general circulating book for 3 weeks; subject to recall if needed by faculty or student

MCCC owned DVDs/ Videocassettes	Yes	Available	DVDs/Videocassettes circulate overnight ONLY. Fines are $1 per day per item and continue until the item is returned.
Periodicals	No	Available for in-library use and photocopying	Unavailable to borrow. Photocopying cost $.10 per page
College Archives	Yes	Available	Archives do not circulate and are for use in the library only. Limited archival resources are available at JKC.
Resources owned by the **Mercer County (Public) Library System**	No	Unavailable	Unavailable
Open Computer Lab Access and Printing	Yes	Available	On a seats available only. Seats must be given to waiting current students. Printing requires a VendPrint card at $.10 per copy. Cards are dispensed from a self-service machine located in the Library lab. 1st card costs $.50 + $.50 for first 5 copies. Cards can have amounts added in $1 increments.
Photocopier	Yes	Available	Copies cost $.10 per page. Copiers accept $1 bills. Change may or may not be available in the library. Please comply with all US, State, County and local Copyright laws and regulations.
Interlibrary Loan	No	Unavailable	Reference staff may help identify where a resource is located. However, no interlibrary loan requests are accepted from MCCC alumni. Requests must be submitted to the local public library where the alumnus lives.
Group Study Rooms	No	Unavailable	Rooms are only for currently enrolled students engaged in group or collaborative study.
FAX Services	No	Unavailable	The MCCC Libraries do not offer public fax services.

Textbook Collection Resources	No	Unavailable	Only currently enrolled students with a valid MCCC ID may use a MCCC Library textbook and resources.

Please note that the MCCC Alumni Card is not a borrower's or special permission access card to any other libraries in the county, state, USA, or other countries.