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Center for Continuing Studies
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information in our
Fall 2008 catalog!

Construction Project Management Series



August - December 2008



Construction Project Management Series

Mercer's Construction Management Program enables today's construction industry managers to put principles and theories into immediate action on the job. Complete your projects on time and on budget. Earn our Certificate or just take the courses that interest you.

Certificate in Construction Project Management

To earn the certificate, you must take eight core courses and a minimum of 30 classroom hours of electives.

Core Courses:

- Construction Blueprint Reading
- Construction Specifications and Contracts and Systems of Construction
- Contract Law in the Construction Industry
- Microsoft Project
- Construction Cost Estimating
- Construction Project Management
- Construction Change Orders & Claims

Electives:

- AMA Successful Project Management
- AMA Successful Negotiating
- AMA Total Quality Management
- AMA Fundamentals of Finance and Accounting for Non-Financial
- SketchUp Your Design
- Green Building (Spring 2009).

Construction Specifications and Contracts

Develop and implement contracts, scopes of work and specifications that meet legal requirements and are easy to understand. A variety of contract types will be discussed. Classes will combine lectures and open discussion of topics, situations and problems brought in by class members. 1.5 CEU. Tuition and fees: \$157

XTC141-076492

5 sessions W
Michael Greenberg, AIA/CSI

Nov 19-Dec 17

6:30-9:30pm

Construction Cost Estimating I

Prerequisites: Construction Blueprint Reading, Materials, Methods & Systems of Construction and computer literacy

This course is designed for beginning estimators. You will learn the skills, systems, and techniques needed for precise and reliable detail estimating. This course offers instruction in reading and measuring working drawings, a knowledge of construction math, a sound estimating procedure and a wide range of practice problems.

Textbook required. Available in college bookstore.

3.0 CEU. Tuition and fees: \$395 (includes \$80 material fee)

XTC104-076491

10 sessions M,W

Joseph Scillieri, PE, President, J.J. Scillieri & Associates, Inc.

Nov 3-Dec 3

6:30-9:30pm

Construction Blueprint Reading

Introduces blueprints and specifications used on construction projects. Students learn the skills necessary to reference through construction documents. Classes cover symbols, abbreviations, and scaling of working plans. General conditions and divisions of the specifications are studied. 2.0 CEU. Tuition and fees: \$190

XTC102-076484

8 sessions M,W

William Winterbottom, MCCC Instructor

Sept 8-Oct 1

6-8:30pm

SketchUp Your Design

Prerequisite: Familiarity with Microsoft Office

Learn to use the software SketchUp to create a computer-generated 3D model for residential, landscape and interior design. At the completion of the course, you will have a PowerPoint electronic portfolio to showcase your design, 3D modeling and technology skills to show your supervisor or future employer.

1.2 CEU. Tuition and fees: \$245 (tuition: \$114; lab fees: \$131)

XCP301-076420

4 sessions Th

Suzanna McGee, MCCC Instructor

Oct 30-Nov 20

6:30-9:30pm

Please visit www.mccc.edu/ccs
or call (609) 570-3311 for course schedules.

