

MERCER COUNTY COMMUNITY COLLEGE

COURSE OUTLINE

LEG 201  
Course Number

Commercial Law  
Course Title

3  
Credits

3  
Class Hours

0  
Laboratory Hours

Text: Text: Collection Practice  
Publisher: New Jersey Institute for Continuing Legal Education  
Authors: Clark and Eicheubaum  
Edition: 2002

Catalog Description:

Explores the basics of New Jersey collection practices and the major types of federal bankruptcy filings. Spring offering.

Prerequisite: BUS 107

Corequisite: None

Eric M. Perkins  
Course Coordinator

Instructor's Name: \_\_\_\_\_  
Class Time/Room #: \_\_\_\_\_  
Office Hours: \_\_\_\_\_  
Office #/Phone #: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Aug. 2007

### Method of Evaluation

The course will be divided into three units dealing with business organizations, collection practice and bankruptcy. Each unit will be followed by an exam. In addition, there will be various in and out of class projects.

### Grading

The final course grade will be based on the following:

Exam I - Business Organizations	20%
Exam II - Collection Practice	30%
Exam III - Bankruptcy	30%
Attendance, class participation and projects	<u>20%</u>
Total	100%

The following scale will be used:

A = 90-100%
B = 80- 89%
C = 70- 79%
D = 60- 69%
F = Below 60%

### Instructional Method

The teaching methods employed will be a combination of lectures and discussion with related projects and materials integrated into the course whenever appropriate.

### Academic Integrity Statement:

“A student who a.) knowingly represents work of others as his/her own, b.) uses or obtains unauthorized assistance in the execution of any academic work, or c.) gives fraudulent assistance to another student is guilty of cheating. Violators will be penalized.” (Student Handbook)

### Classroom Conduct Statement:

It is the students’ responsibility to attend all of their classes. If they miss a class meeting for any reason, students are responsible for all content that is covered, for announcements made in their absence, and for acquiring any materials that may have been distributed in

class. It is expected that students be on time for all their classes. If students walk into a class after it has begun, it is expected that they choose a seat close to where they entered the room so that they do not disrupt the class meeting.

Students are expected to follow ordinary rules of courtesy during the class sessions. Engaging in private, side conversations during class time is distracting to other students and to the instructor. Leaving class early without having informed the instructor prior to class is not appropriate. Unless there is an emergency, leaving class and returning while the class is in session is not acceptable behavior. Disruptive behavior of any type, including sharpening pencils during class while someone is speaking, is not appropriate.

The college welcomes all students into an environment that creates a sense of community of pride and respect; we are all here to work cooperatively and to learn together.

#### General Course Objectives

The student will be able to:

Understand the different forms of business entities including the sole proprietorship, the partnership (general and limited), the corporation, and the limited liability company; the concept of collection practice and the basic procedures used in a collection matter; and the various types of federal bankruptcy filings.

#### Specific Course Objectives

The student will be able to:

Understand each of the steps in the process of creating, maintaining and dissolving the sole proprietorship, the partnership, the corporation, and the limited liability corporation.

Complete the most important forms or documents associated with the creation, maintenance and dissolving of the various forms of business organizations including the certificate of incorporation and the corporate bylaws for a New Jersey corporation.

Understand the process of collection practice in New Jersey both with and without resorting to litigation.

Draft or complete the most important forms, documents or pleadings associated with collection practice in New Jersey including the summons complaint, service of process, answer and the default judgment as well as understand the scope of the discovery depositions and supplementary proceedings and how to collect a judgment.

Understand the purpose and scope of bankruptcy proceedings.

Understand and distinguish between the various types of bankruptcy filings - i.e. Chapter 7, 11 and 13 filings.

Understand each of the steps in the process of Chapter 7, 11 and 13 filings.

Complete the most important forms or documents associated with Chapter 7, 11 and 13 filings.