

COURSE OUTLINE FALL 2008

<u>CRJ 299</u>	<u>Cooperative Education-Criminal Justice</u>			<u>3</u>
Course Number	Course Title			Credits
<u>1/week</u>	<u> </u>	<u> </u>	<u>12/weeks</u>	<u>15 weeks</u>
Class or Lecture Hours	Laboratory Work Hours	Clinical or Studio Hours	Practicum, Co-op, Internship	Course Length (15 week, 10 week, etc.)
<u>Not Applicable</u>			<u>None</u>	
Performance on an Examination/Demonstration			Alternate Delivery Methods	

Required Materials:

Reference Business and Technology Division Booklist

Catalog Description:

Exposure to the philosophy, goals, and daily operations of a criminal justice agency. Through supervised work, the student experiences the roles of criminal justice employees and evaluates their responsibilities. Designed for the student who is interested in the realistic application of criminal justice theory to the criminal justice system.

Prerequisites:

Sophomore status, CRJ 101, CRJ 206 or CRJ 103 and permission of the instructor.

Co-requisites:

None

Latest Review:

Fall 2006

Course Coordinator:

Peter Horne, hornep@mccc.edu, ext. 3853

Available Resources:

Reference Criminal Justice Library Materials List

Learning Center Resources:

No tutoring or study groups at this time.

General Course Objectives:

The general objectives of the course are to provide students the opportunity to develop a better understanding of, and analyze the workings of a specific law enforcement, corrections, or other criminal justice agency; to provide a setting for the informal learning activities from which the intern will benefit; to make a contribution to the cooperating agency; to assist the student in deciding whether this is the occupation which meets his/her career goals. After completing the field experience, the student will be able to:

1. Analyze the functions of the criminal justice agency.
2. Evaluate the effectiveness of the specific agency.
3. Discuss and evaluate the intern's contribution to the agency.
4. Identify and delineate the role of the agency in the overall Criminal Justice System.
5. Identify and describe the administrative structure within the specific agency.
6. Evaluate the quality and quantity of communication both within the specific agency and in relationship to other C. J. Agencies.
7. Identify different C. J. Agencies and the nature of their service.
8. Analyze and evaluate his/her training experiences objectively and critically.

Method of Evaluation and Grading:

Students who participate in the criminal justice field experience will receive final grades in compliance with common grading procedure utilized by Mercer County Community College. Requirements and grade for the Cooperative Criminal Justice Field Experience (CRJ 299) will be based on (A) 15 weeks of 12 hours per week (180 hour total) field experience in a participating criminal justice agency (B) satisfactory attendance and work performance (C) satisfactory final evaluation by agency supervisor (D) two hour meetings biweekly with instructor - coordinator (E) maintenance of a work diary (F) selected assignments and (G) a final paper.

Final grade will be computed in the following manner:

Student Work Diary 10%
Field Experience Supervisor Rating 25%
Final Paper 30%
Instructor - Coordinator Rating 35%

Scale A = 93 – 100 %
A- = 90 – 92 %
B+ = 87 – 89 %
B = 83 – 86 %
B- = 80 – 82 %
C+ = 77 – 79 %
C = 70 – 76 %
D = 60 – 69 %
F = 0 – 59 %

The Course in Detail:

WEEKLY SEMINAR OBJECTIVES

Biweekly, students are expected to participate in a two hour seminar with the Instructor-Coordinator. The process of such seminars is to identify and discuss terms which are of common concern and interest to those students who are engaged in a cooperative Criminal Justice field experience course.

Week 1:

- a. Discussion of expectations and requirements. Establish schedule for meeting course requirements.
- b. The student will create a format for a weekly work diary according to the specifications outlined by the faculty member and a schedule of log submittal will be mutually determined.

Weeks 2 through 5:

- a. Participate in seminar discussion on:
 1. Problems encountered at the work site.
 2. Interaction with co-workers and supervisors.
 3. Attitude and habits experienced on the job.

Weeks 6 through 10:

- a. Participate in seminar discussion on:
 1. Activities for one day at work.
 2. Skills used on the job.
 3. Expectations about the job.
 4. Whether the job helped the student in a career decision.

Weeks 11 through 15:

- a. Participate in seminar discussion on:
 1. The area most beneficial to the student.
 2. Enumeration of the different tasks the student was asked to perform.
 3. Which area of the major field of study was utilized and which area was lacking.
 4. Which areas other than the major field of study was lacking.
- b. The daily log of student activities at the work site is due to the supervising faculty member by the end of the fifteenth week.
- c. The student's final paper (a comprehensive analysis of the agency student worked with) will be due by the end of the fifteenth week.

Academic Integrity:

Mercer County Community College is committed to Academic Integrity -- the honest, fair and continuing pursuit of knowledge, free from fraud or deception. This implies that students are expected to be responsible for their own work and that faculty and academic

support services staff members will take reasonable precautions to prevent the opportunity for academic dishonesty.