

COURSE OUTLINE FALL 2008

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| <u>CRJ 206</u> | | <u>Police Administration</u> | | <u>3</u> |
| Course Number | | Course Title | | Credits |
| <u>3/week</u> | <u>0/week</u> | <u>0/week</u> | <u>0/week</u> | <u>15 weeks</u> |
| Class or Lecture Hours | Laboratory Work Hours | Laboratory, Shop, Studio or Clinic Experience | Work Experience Hours | Semester Length |
| <u>Not Applicable</u> | | | <u>Not Applicable</u> | |
| Performance on an Examination/Demonstration | | | Telecourse | |

Required Materials:

Reference Business and Technology Division booklist.

Catalog Description:

Examines the contemporary law enforcement agency and its functions, structure, and operational techniques; implications of generalized and specialized units; development of resources by time and area of function; analysis of line, staff, and auxiliary functions; and current issues facing today's police agencies.

Latest Review: Fall 2006

Prerequisites: None

Co-requisites: None

Course Coordinator: Peter Horne
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General Course Objectives

1. To introduce the student to the organizational structure, administrative practices and operating procedures of modern police agencies.
2. To develop an awareness of police organizational structures and management principles.
3. To identify, describe, and evaluate and propose remedies to problems confronting police administrators.

Specific Course Objectives

The student will be able to:

1. Delineate and define the police administrator's role in the organization.
2. Identify the impact of modern administrative practices upon law enforcement agencies.
3. Describe and define administrative controls.
4. Understand the various forms of government and their impact upon law enforcement.
5. Demonstrate the effect which political groups have upon law enforcement.
6. Understand and be able to define significant police administrative terms.
7. Discuss the reason for the functional distribution of the force.
8. Define and evaluate the role of public opinion upon law enforcement.
9. Evaluate the impact the police executive has upon the organization.
10. Appreciate the pros and cons of consolidating police agencies.
11. Delineate and define the various functions of line and staff units of law enforcement agencies.
12. Demonstrate the effects of the proper distribution of the patrol force versus the improper distribution of

- the patrol force.
13. Define the coordination of the patrol and detective divisions.
 14. Demonstrate and defend the need and importance of effective traffic administration.
 15. To identify and describe the need for a method of evaluation of police organization and administration.
 16. Evaluate the benefits and disadvantages of different types of patrol.
 17. Criticize the criteria used for measurement of police organization and administration evaluations.
 18. Discuss, defend and/or challenge professional standards for law enforcement agents or agencies.
 19. Appreciate the budgetary process and the financial restraints placed on police agencies.
 20. Understand the interrelationship of the citizen, police department and crime prevention.

Method of Evaluation

The student will be given at least three (3) examinations during the course of the term with the dates and format to be decided by the instructor. Students will be given adequate advance notice of the dates and the topics in each examination. Students will be required to take all exams. The exams will consist of a combination of true/false, multiple choice and essay questions. The term project will be a case study (a comprehensive analysis) of an actual, significant police administrative decision.

Final grades will be calculated as follows:

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| Quiz | 15% |
| Midterm Exam | 25% |
| Comprehensive Exam | 30% |
| Term Project | 20% |
| Class Participation | 10% |

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| <u>Scale</u> | A = 93 – 100 % |
| | A- = 90 – 92 % |
| | B+ = 87 – 89 % |
| | B = 83 – 86 % |
| | B- = 80 – 82 % |
| | C+ = 77 – 79 % |
| | C = 70 – 76 % |

D = 60 – 69 %

F = 0 – 59 %

Course Resource Material

The text for the course will be Police Administration (5th ed.) by James Fyfe, et. al. Additional material in the form of handouts and published articles will be distributed during the course. Also the Instructor may use guest lecturers when appropriate.

The teaching method employed will be a combination of lectures, and discussions supplemented by available slides and films such as:

- a. Police Chiefs
- b. It's Your Move Sergeant
- c. Evaluating the Performance of Law Enforcement Personnel
- d. Foot Patrol
- e. Street People
- f. Combating Street Crime
- g. What Works: Research and the Police

Course Outline

Week

1. The Evolution of Policing
2. Police Responsibilities and Relationships
3. Relationships (cont.)
4. Police Organization and Management
5. Management (cont.)
TERM PROJECT SELECTION
6. Consolidation and/or Coordination of Policing
QUIZ
7. Police Supervision
8. MIDTERM EXAM
9. Personnel Management
10. Staff Functions
11. Patrol Operations
12. Criminal Investigations
TERM PROJECT DUE

13. Traffic and Special Operations
14. Support Functions
15. The Future of Policing
16. COMPREHENSIVE EXAM

Academic Integrity:

Mercer County Community College is committed to Academic Integrity -- the honest, fair and continuing pursuit of knowledge, free from fraud or deception. This implies that students are expected to be responsible for their own work and that faculty and academic support services staff members will take reasonable precautions to prevent the opportunity for academic dishonesty.