

AVI 208

This outline will serve as a reference for the writing requirements and classroom decorum for AVI-208 Aviation Seminar. You are expected to be in class on time without bringing food or beverages into the class. If you are late, please sit in a vacant seat closest to the door and enter the class quietly. If you are late repeatedly you will be dropped from the class.

Your own type-written paper will be required for each speaker. Please use the following format. The first paragraph is a three to four sentence summary of the speaker's talk. The remaining three to five paragraphs will consist of a reaction to the comments made by the speaker. Please do not resummairize your comments in the remaining paragraphs. These paragraphs are meant for you to draw conclusions and express your reflections, insights, vocational options and outcomes.

The paper will be type-written with your name and the date on the back. If you are absent, you must leave your paper from the previous class in my door bin in BS116 as soon as possible and before the following class. **Do not wait until the next class to submit it.**

You will be graded on the quality of your writing and the content of your paper. Grammar, sentence structure, punctuation and the elements of writing are my guideposts for your grade. Grading will be A, B, C, D or F.

These letter grades are assigned a value and your final grade will be a summation of your paper grades and class participation.