

# *Mercer County Community College*

## *Division of Health Professions*

### *Nursing Program*

#### **Incoming Nursing Student Checklist**

This checklist is for students new to the nursing program to track required tasks. This is for your personal use and will not be collected.

Failure to comply with submission of required documents by the due date **will result in removal** from the nursing program. Students would then be required to reapply to the nursing program.

#### **Prior to Friday, August 4<sup>th</sup>, 2017**

- ☐ Order uniforms
- ☐ Create a Complio account
- ☐ Purchase a one year Complio subscription
- ☐ Purchase a background check via Complio
- ☐ Complete health screening review with RWJ Hamilton Occupational Health
- ☐ Purchase liability insurance
- ☐ Obtain CPR certification
- ☐ Upload required documents into Complio\*
- ☐ Make payment arrangements for tuition bill

#### **Tuesday, August 8<sup>th</sup>, 2017**

- ☐ Attend Nursing Program Orientation

#### **Prior to the Saturday, August 26<sup>th</sup>**

- ☐ Download Course Outline from the Nursing Program Website
- ☐ Put important dates (class schedule, exams, due dates, etc.) on calendar
- ☐ Purchase required textbooks and supplies
- ☐ Complete readings and assignments for the first day of class

\*There will be one document which you cannot load into Complio. The fall student notifications form will be distributed at the program orientation on August 8<sup>th</sup>.