

Mercer County Community College
Division of Math, Science and Health Professions
Nursing Program

**NURSING PROGRAM READMISSION DUE TO EXTENUATING
CIRCUMSTANCES**

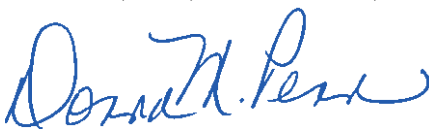
Purpose: To provide students who were dismissed from the nursing program, who may have extenuating circumstances that impacted their ability to be successful, a one-time opportunity to be reviewed for possible readmission to the nursing program.

Procedure:

1. Students who are dismissed from the nursing program and wish to be reconsidered for admission due to extenuating circumstances will be required to submit a letter requesting readmission consideration to repeat the course or courses in which they were unsuccessful or withdrew along with all remaining curriculum coursework.
2. Students will be required to write an essay describing the extenuating circumstance(s) and how the event(s) impacted their ability to be successful in the nursing program. Complete documentation supporting the extenuating circumstance(s) (e.g., legal documents, medical documentation) **must** be included.
3. The extenuating circumstance(s) **must** have occurred during the semester of a course failure or withdrawal. Extenuating circumstances include, but are not limited to, medical emergencies, death of spouse/parent/child, loss of home due to circumstances beyond student's control.
4. Any student requesting readmission consideration due to extenuating circumstances must submit the required documentation by the end of the semester in which the dismissal occurred.
5. A committee comprised of the Director of Nursing Education and nursing faculty will review all documentation submitted by students requesting to return due to extenuating circumstances.
6. The student will be notified within two (2) weeks of the end of the semester, in writing, of the committee's decision.
7. If the reinstatement is approved, a student will need to follow the "Reinstatement to a Nursing course" policy for the course in which they were unsuccessful.

Effective Date: February 1, 2012

Revised Date: December 10, 2012; December 2013; December 2014, August 2015

Approved by:  , Director