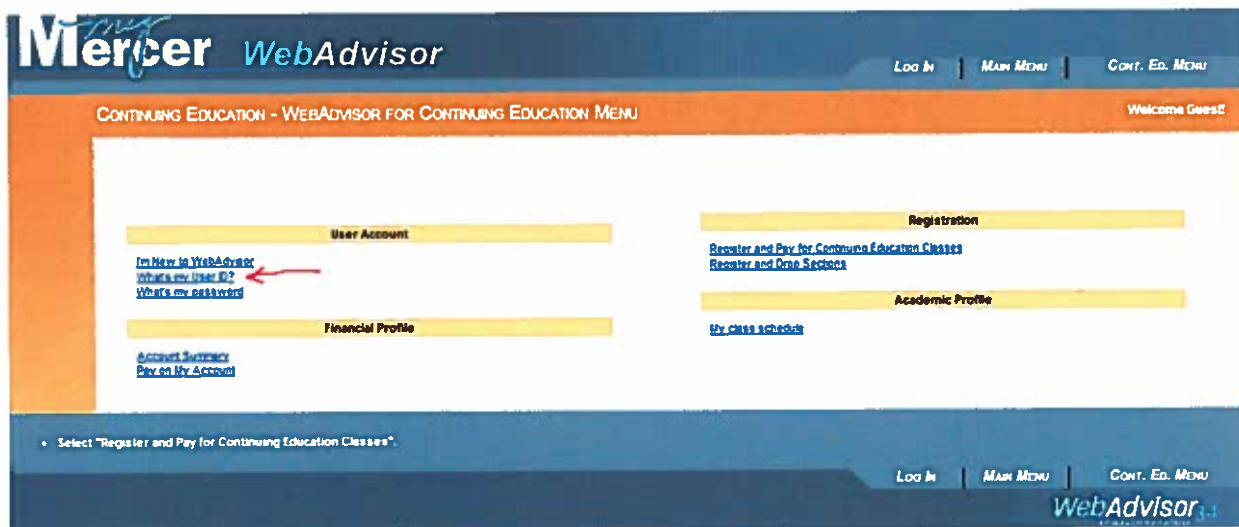


Go to www.mccc.edu/mymercer

Click "Login"



Click "What's my User ID?"

What's my User ID?

In order to retrieve your User ID you must fill in your last name and one of the two additional identifying numbers.

* Required

Last Name*

SSN

CR

Colleague ID

Snyder is a brand new student. First time in the system.

Type Last Name AND Colleague ID
(Non-Credit does not use SSN)

Click "Submit"

What's my User ID?

You are not signed up for WebAdvisor. Contact your system administrator.

In order to retrieve your User ID you must fill in your last name and one of the two additional identifying numbers.

* Required

Last Name*

SSN

CR

Colleague ID

The highlighted message will appear if the student has just been added into the Colleague system.

They can try again 24 hours after being added to the system.

Type Last Name AND Colleague ID
(Non-Credit does not use SSN)

Click "Submit"

Student will be given their Student ID
(It usually is firstname.lastname)



Go back to the main screen

Click "What's my password?"



They will have three options.

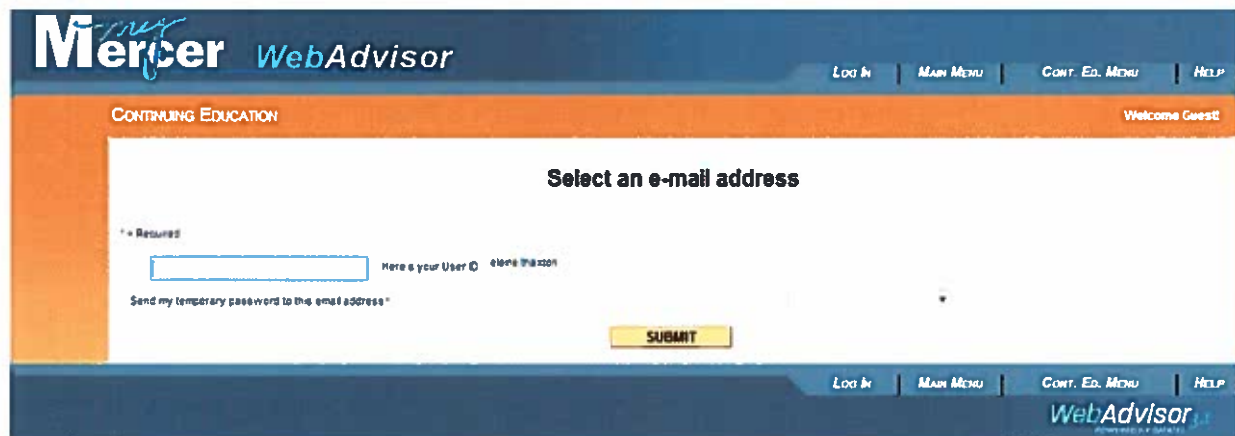
#1 and #2 are for students whom previously registered through WebAdvisor
For #1 the student will need to know their Student ID
For #2 the student needs to input their Last Name AND Colleague Student ID

#3 is for students whom have never used WebAdvisor before



#3 will give them these steps

Click "OK"



In the first field, student types their Student ID

The drop-down has email previously given to us during registration.

Click "Submit"

After this step, the student will receive an email with a temporary password they can use to login.