

ONLINE CAREER TRAINING PROGRAMS

Online Learning Anytime, Anywhere...Just a click away!



Prepare for employment in some of today's hottest careers with a comprehensive, affordable, and self-paced online Career Training Program. You can begin these Programs at any time and learn at your own pace. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

Features:

- **6-18 month self-paced, start anytime**
- **Textbook and materials included**
- **Prepare for industry certification**
- **Certification exam vouchers are included**
- **Financial assistance available**
- **Student advisors provide you coaching, motivation, and career readiness support**

More programs are available in the following areas:

- **Healthcare and Fitness**
- **Business and Professional**
- **IT and Software Development**
- **Management and Corporate**
- **Media and Design**
- **Hospitality and Service Industry**
- **Skilled Trades and Industrial**
- **Sustainable Energy and Going Green**
- **Career Online High School**

Administrative Professional with Microsoft Office Specialist

This program teaches the skills required to become a successful administrative professional and prepares students for the Microsoft Office Specialist Certification Exams 77-418, 77-425, and 77-426 (Word), 77-420, 77-427, and 77-428 (Excel), 77-422 (PowerPoint), 77-423 (Outlook), and 77-424 (Access).

AutoCAD 2015 with AutoCAD 3D

Learn basic and advanced 2D and 3D functionalities for AutoCAD 2015. You will also have all the necessary tools to prepare for the Autodesk AutoCAD 2015 Certified Professional Exam.

Certified Bookkeeper

This online program helps professional bookkeepers earn prestigious American Institute of Professional Bookkeepers (AIPB) certification.

Certified Dental Assistant

This online program will provide you with the skills you need to become a dental assistant. After you've completed this program, you'll be ready to pursue certification as a dental assistant by passing the radiology and infection control portions of the Dental Assisting National Board examination.

CBCS Certified Medical Administrative Assistant with Medical Billing and Coding (Vouchers Included)

The CBCS Certified Medical Administrative Assistant with Medical Billing and Coding is geared towards students who are interested in obtaining a career in the healthcare industry, but have little to no experience within the sector.

CompTIA™ A+, Network+ and Security+ with vouchers

This program provides a comprehensive foundation for IT professionals, incorporating CompTIA™ A+, CompTIA™ Network+, and CompTIA™ Security+ specific training, and prepares you for the corresponding industry exams that are desirable for IT professionals.

CPC Medical Billing and Coding

This program with 60 hours of medical terminology training, gives you a competitive edge in entering the healthcare field.

Grant Writing

Learn to write grant proposals that get funded in this nationally recognized Grant Writing online training program.

Human Resources Professional

Master the skills you need to gain an entry-level position in human resources and prepare to take the PHR (Professional in Human Resources) certification exam.

HVACR Technician

The HVACR Certified Technician program is a comprehensive online training that encompasses heating, ventilation, air conditioning, and refrigeration.

Mobile and Desktop Web Developer

Develop a solid background in all of the latest technologies associated with web development for both desktop and mobile environments, and at the very end of the program, students will be able to build traditional and mobile websites.

Payroll Practice and Management

Become knowledgeable in all facets of payroll rules and regulations, and join one of today's fastest-growing career fields.

Pharmacy Technician

Pharmacy technicians support licensed pharmacists in providing health care to patients. Train to enter this rapidly growing field with this respected online program.

call us or visit our website for more details