Evaluation Forms

How do you know what to choose?
What information do you really want to know and how will you use it?
Sample Evaluation Form A

- Name of Class: ______________________________
- Date: ______________________________
- What was your overall rating of today’s meeting for each of these items? Circle the appropriate number. 1 = low; 5 = high

- Physical arrangement and comfort 1 2 3 4 5
- Choice of methods instructor used 1 2 3 4 5
- Participation level 1 2 3 4 5
- Group atmosphere 1 2 3 4 5
- What was accomplished 1 2 3 4 5
- Interest of participants 1 2 3 4 5
The three most important things we talked about today were:

A.______________________________________________

B.______________________________________________

C.______________________________________________
Sample Evaluation Form A

- Here’s what I learned today...

- A new idea for me was:
Sample Evaluation Form A

- I’m confused about:
- ____________________________

- Here’s what I don’t understand:
- ____________________________

- This is what this session meant to me:
- ____________________________
Sample Evaluation Form A

- Benefits for this form:
- Weaknesses of this form:
Evaluation Form Sample B

- Course Title: ________________________________
- Name: ___________________ Date: _______________

(Circle the appropriate number)
1= standard not met, 5= standard fully met

1 2 3 4 5

- Objectives were met

1 2 3 4 5
- topics were logically organized

1 2 3 4 5
- used time appropriately

1 2 3 4 5
- assignments were useful

1 2 3 4 5
- required reading was useful

1 2 3 4 5
Evaluation Form Sample B

- used students’ experiences well 1 2 3 4 5
- grading standards were clear 1 2 3 4 5
- required an appropriate amount of work 1 2 3 4 5
- responded to ethnic and cultural diversity 1 2 3 4 5
- evaluation activities were appropriate 1 2 3 4 5
Evaluation Form Sample B

- used appropriate teaching methods
  1 2 3 4 5
- communicated ideas and concepts fairly
  1 2 3 4 5
- encouraged the free exchange of ideas
  1 2 3 4 5
- provided timely and thoughtful feedback
  1 2 3 4 5
- instructor available outside of class if needed
  1 2 3 4 5
• Instructor sensitive to student backgrounds and needs
  1 2 3 4 5
• Demonstrated thorough and up-to-date knowledge
  1 2 3 4 5
• Identified additional resources upon request
  1 2 3 4 5
• Topic was useful in my professional development
  1 2 3 4 5
• Topic was stimulating and thought provoking
  1 2 3 4 5
Sample Evaluation Form B

- **Comments about the course and instructor**
- Comments about likes/strengths/things to be continued:
- Comments about dislikes/weaknesses, things to be changed:
- Other Comments about your experience in this course or special gains or value from the course:
Sample Evaluation Form B

Benefits of this form:

Weaknesses of this form:
Evaluation Form Sample C

- Name of Course: _______________________________________
- Name: ___________________________ Date: ____________

- When I came to this presentation I had hoped ......

- Now that I have listened to this presentation, I feel....

- A practical thing from the presentation I plan to use is....

- A suggestion for improvement I would make is......
Sample Evaluation Form C

• Benefits of this form:

• Weaknesses of this form:
Name of Course: ________________________________
Name: ___________________________ Date: ________________

Please circle your rating 1= low; 5= high

How satisfied were you with this session?

1 2 3 4 5

To what extent did you feel comfortable in therapy?

1 2 3 4 5

To what extent did you understand what was explained to you?

1 2 3 4 5
Evaluation Form Sample D

- To what extent were your personal objectives met? 1 2 3 4 5
- To what extent did you contribute to the discussion? 1 2 3 4 5
- To what extent did the PTA or PT stay on the announced topic? 1 2 3 4 5
- I would rate the presenter: 1 2 3 4 5
- Suggestions:
Evaluation Form D:

- Benefits of this form:

- Weaknesses of this form:

- Real purpose for this form...
• 1. clap, say “good job” and give “warm fuzzies”
• 2. suggestions for improvement
• 3. what you learned from your classmate
• 4. what you might use in the future
• 5. does the presentation meet the objectives?