

### DEGREE AND CERTIFICATE REQUIREMENTS

The college is authorized by the New Jersey Commission on Higher Education to grant the Associate in Art, Associate in Science, Associate in Fine Arts, and Associate in Applied Science degrees and Certificate of Proficiency to students upon successful completion of the curriculum requirements of each program of study. Each associate degree curriculum contains a general education core consisting of communications, mathematics, natural science, technology, social science, humanities, and diversity courses; required courses; and elective courses. Each certificate curriculum must contain a general education core consisting of a communications course and an additional general education course.

#### Degree and Certificate Requirements

1. Each associate degree curriculum must include a minimum of 60 credits to a maximum of 66; each credit certificate curriculum must include a minimum of 30 credits to a maximum of 36 credits.
2. Students must have an overall cumulative quality point average of 2.00 for all course work associated with degree or certificate course requirements. Minimum quality point averages may be in effect for particular courses in some degree or certificate programs.
3. Students must complete all requirements for graduation for a degree or certificate program as specified in the college catalog. Upon application for graduation by the student, the Office of Student Records will certify each student for graduation either on the basis of the requirements in effect at the time of the application for graduation or the requirements in effect at the time of the student's original matriculation into the degree or certificate program, provided that matriculation into the program occurred not more than ten (10) academic years prior to the intended graduation date and the student has maintained continuous attendance since matriculation into the program.

Students must have successfully completed all career courses required by an Associate in Applied Science degree program within ten (10) years of the intended date of graduation in order for those courses to count toward fulfillment of graduation requirements in that degree program, except that courses in the following disciplines must have been completed within five (5) years of the intended date of graduation: Automotive Technology, Aviation, Computer Information Systems, Information Systems Technology, Legal Studies (Paralegal), Medical Laboratory Technology, Networking Technology, Nursing, Medical Lab Technology, Physical Therapist Assistant, and Radiography.

4. Students must complete a minimum number of approved general education credits in accordance with the regulations set by the New Jersey Commission on Higher Education:
  - a. Six credits for a credit certificate
  - b. Twenty credits for an Associate in Fine Arts degree, an Associated in Applied Science degree or an Associate in Science degree in Nursing
  - c. Thirty credits for an Associate in Science degree (other than in Nursing)
  - d. Forty-five credits for an Associate in Arts degree
5. The minimum number of general education credits must be selected from the approved general education course list and distributed as follows:

**Academic Program Requirements for General Education**

<b>General Education Goals Category</b>	<b>A.A. (45 credits)</b>	<b>A.S. (30 credits)</b>	<b>A.A.S. A.F.A. A.S. Nursing (21 credits)  [recommended: ENG 101, 102 &amp; CMN 111 or 112]</b>	<b>Cert. (3)</b>
<b>Goal 1: Written and Oral Communication in English</b>	<b><u>9 credits</u> ENG 101 &amp; 102  CMN 111 or 112</b>	<b><u>9 credits</u> ENG 101 &amp; 102  CMN 111 or 112</b>	<b><u>6 credits</u> ENG 101  ENG 102 or 112</b>	<b><u>3 credits</u>  ENG 101</b>
<b>Goal 2: Mathematics</b>	<b><u>12 credits total</u> 3 MAT min.</b>	<b><u>9 credits total</u></b>	<b>3 credits</b>	<b>3 credits</b>
<b>Goal 3: Natural Science</b>	<b>3 lab science min.</b>	<b>3 MAT min. 3 lab science min.</b>	<b>3 credits</b>	
<b>Goal 4: Technology or Information Literacy</b>	<b>6 credits Math-Science-or Tech</b>	<b>6 credits Math-Science-or Tech</b>		
<b>Goal 5: Social Science</b>	<b>6 credits</b>	<b>3 credits</b>		
<b>Goal 6: Humanities</b>	<b>9 credits</b>	<b>3 credits</b>	<b>3 credits</b>	
<b>Goal 7: Historical Perspective</b>	<b>6 credits</b>			
<b>Goal 8: Diversity and Global Perspective</b>	<b>3 credits</b>			
<b>Unassigned Gen Ed</b>	<b>-</b>	<b>3</b>	<b>6</b>	<b>-</b>
<b>Total</b>	<b>45</b>	<b>30</b>	<b>21</b>	<b>6</b>

6. Students may not elect a course below their documented placement level in a discipline in order to satisfy general education requirements.
7. Students must satisfy all financial obligations to the college.
8. In exceptional circumstances, the Vice President for Academic Affairs may approve waivers of these requirements based on the recommendation of the responsible division dean.

Students are responsible to ensure that they have met all requirements for graduation.

Approved by the Board of Trustees  
November 8, 1972

Revised:	May 18, 1978	January 20, 1983
	June 18, 1981	July 31, 1986
	June 17, 1982	October 16, 2008
		April 13, 2017