

## TRANSFER ADVISING GUIDE

### (Certificate of Proficiency) Medical Office Assistant (MOA) & A.A.S. in Health Science at Mercer County Community College to B.S. in Allied Health Studies (CCS)

<i>MERCER COUNTY COMMUNITY COLLEGE COURSE</i>	Cr	<i>RIDER UNIVERSITY COURSE/AREA SATISFIED</i>	Cr
<i>A.A.S., Health Science &amp; Certificate of Proficiency, Medical Office Assistant</i>		<i>B.S., Allied Health Studies (CCS) (120 Credits)</i>	
<b>First Semester</b>			
BIO 103 Anatomy & Physiology I	4	BIO 221 Human Anatomy & Physiology I (3) BIO 221L Human Anatomy & Physiology I Lab (1) (Natural World Course)	4
CSW 100 College Success & Personal Wellness	2	ELE-FREE Lower Level Elective <sup>U</sup>	2
ENG 101 English Composition I	3	CMP 120 Expository Writing (Basic Core)	3
MAT 135 Intermediate Algebra I <sup>B</sup> (4) <b>OR</b> MAT 125 Elementary Statistics I (3)	3/4	MTH (Basic Core) (4)	3/4
PSY 101 Introduction to Psychology	3	PSY 100 Intro to Psychology (Basic Core)	3
	<b>15/16</b>		<b>15/16</b>
<b>Second Semester</b>			
CMN 111 Speech: Human Communication	3	COM 104 Speech Communication (Basic Core)	3
HPE 113 Medical Terminology	3	ELE-FREE Lower Level Elective <sup>U</sup>	3
IST 101 Computer Concepts with Applications	3	CIS 185 Info. Systems Essentials (Basic Core)	3
MOA 101 Medical Ethics & Office Procedures	3	ELE-FREE Lower Level Elective <sup>U</sup>	3
MOA 103 Medical Billing & Coding Procedures	3	ELE-FREE Lower Level Elective <sup>U</sup>	3
	<b>15/31</b>		<b>15/31</b>
<b>Mercer students with MOA &amp; pursuing the A.A.S. in Health Science</b>			
<b>Third Semester</b>			
BIO 104 Anatomy & Physiology I (4)	4	BIO 222 Human Anatomy & Physiology I (3) BIO 222L Human Anatomy & Physiology I Lab (1) (Natural World Course)	4
ENG 102 English Composition II	3	CMP 125 Research Writing (Basic Core)	3
General Education Elective <sup>B</sup>	3	ELE-FREE Lower Level Elective <sup>U</sup>	3
Technical & Professional Elective <sup>B</sup>	3	ELE-FREE Lower Level Elective <sup>U</sup>	3
Technical & Professional Elective <sup>B</sup>	3	ELE-FREE Lower Level Elective <sup>U</sup>	3
	<b>16/47</b>		<b>16/47</b>
<b>Fourth Semester</b>			
BIO 201 Microbiology <sup>C</sup>	4	BIO 215 Medical Microbiology (3) BIO 215L Medical Microbiology Lab (1)	4
General Education Elective <sup>A</sup> <b>Rider suggests:</b> <b>PHI 205 Moral Choices</b>	3	ELE-FREE Lower Level Elective <sup>U</sup> <b>OR</b> PHL 202 Social Philosophy (Area of Knowledge)	3

Technical & Professional Elective <sup>B</sup>	3	ELE-FREE	Lower Level Elective <sup>U</sup>	3
Technical & Professional Elective <sup>B</sup>	3	ELE-FREE	Lower Level Elective <sup>U</sup>	3
Technical & Professional Elective <sup>B</sup>	3/4	ELE-FREE	Lower Level Elective <sup>U</sup>	3/4
	<b>16/17</b>			<b>16/17</b>
	<b>63/66</b>			<b>63/66</b>

**Mercer County Community College Footnotes:**

A - Select courses from the following general education categories: Social Science, Humanities, Historical Perspective, Diversity and Global Perspective.

B - Approved electives include the following: BIO 101, 102, 201, 208, 217; BUS 105, 209; CHE 101, 102, 107, 201; CIS 173, 175; CMN 111, 112; HPE 101, 105, 113, 151, 241; MAT 125, 126, 135, 140, 146, 200; MLT 112OST 219; NUR 151; PBH 101; PHI 205; PHY 101, 102, 109, 111; PTA 105; SPA 101, 102, 121, 122.

C - BIO 208 and CHE 201 are acceptable alternatives.

- For questions or additional assistance please contact Andrew Millin, Medical Office Assistant Program Coordinator at 609-570-3396 or [millina@mccc.edu](mailto:millina@mccc.edu).

- The Mercer student may have acquired the CMAA Certification (Certified Medical Administrative Assistant) or the CPC Certification ( Certified Professional Coder.)

**Rider University Footnotes:**

<sup>U</sup> – Students have a number of options to satisfy this requirement; courses will be evaluated on an individual basis.

For transfer credit the Mercer student must have a grade of “C” or higher in all courses for transfer credit. (No transfer credit will be accepted for any course with a grade of “C-“ or below.)

o - Please note Rider requires only one math course for the B.S. in Allied Health Studies. (CCS)

o - The curriculum is designed to provide seamless transition from an Associate or diploma program, building on students’ experiences in allied health professions. Separate clinicals are not required.

o - The Rider degree is 120 credits; the Mercer student may need to take additional credits to meet the Rider University degree.

o - The Mercer A.A.S. Health Science is specifically designed for individuals who possess a license or certificate in an allied health field.

B - Of the courses listed in “B” at Mercer. Rider suggests the following Mercer courses as options from that list: BIO-101; BIO-102; BIO-208; CHE-101; CHE-102; CHE-107; CHE-201; CMN-112; MAT-125; MAT-126; MAT-135; MAT-140; MAT-146; MAT-200; PBH-101; PHY-101; PHY-102; PHY-109; PHY-111; SPA-101; SPA-102. These courses will transfer as an Elective.

Mercer students attending Rider (CCS) on a full-time basis are eligible to take a FREE Rider Course Option which is to be selected in consultation with Sean Levin, Director of the College of Continuing Studies. This course may be taken following completion of 30 college-level credits at MCCC and prior to matriculation at Rider University on a full-time basis. See Mercer & Rider transfer representatives for further information and direction.

**Requirements are subject to change. This Advising Guide is best used in consultation with an advisor.**

**COURSES REMAINING FOR A BACHELOR OF SCIENCE DEGREE IN ALLIED HEALTH STUDIES (CCS) AT RIDER UNIVERSITY\***

Course Number	Rider University Course Name or Core Area	Credits	Notes* (if course can be taken at Mercer, indicate course number)

**FOR FURTHER INFORMATION, CONTACT:**

**Transfer Services**  
**Mercer County Community College**  
**609.570.3397**  
[transfer@mccc.edu](mailto:transfer@mccc.edu)

**Transfer Admission**  
**Senior Assistant Director of Transfer Admission**  
**Rider University**  
**609.896.5000 X 7159**  
[admissions@rider.edu](mailto:admissions@rider.edu)

**Andrew Millin**  
**MOA – Program Coordinator**

**Sean Levin**  
**Director, College of Continuing Studies**

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